

MCOE BUSINESS SERVICES DIRECTORY

Job Title	Name	Area of Responsibility	Contact Information
FINANCE & BUSINESS SERVICES			
Associate Superintendent	Garry Bousum	Supervises: <ul style="list-style-type: none"> • Business Services • Special Education Funding & Finance • Technology & Information Services 	(831) 755-0307 gbousum@monterey.k12.ca.us
Executive Assistant	Cindy Dunn	Supports Associate Superintendent, Finance & Business Services	(831) 755-0312 cdunn@monterey.k12.ca.us
BUSINESS SERVICES			
Executive Director, Finance and Business Services	Candi Clark	Supervises: <ul style="list-style-type: none"> • Accounting & Auditing • District Advisory & Financial Services • Internal Services • Payroll Services 	(831) 755-0308 cclark@monterey.k12.ca.us
Fiscal Services Associate	Phil Davis	Supports Executive Director, Finance and Business Services	(831) 755-0326 pdavis@monterey.k12.ca.us
ACCOUNTING & AUDITING			
Director	Ashraf Demian	Supervises: <ul style="list-style-type: none"> • Accounting & Auditing 	(831) 755-0304 ademian@monterey.k12.ca.us
Senior Accountant	Loreto Albento	Federal, State & Local Reporting: <ul style="list-style-type: none"> • ARRA • BTOP • Special Education & SELPA • State & Local Categorical Other: <ul style="list-style-type: none"> • A/R Reconciliation • District Cash Reconciliation • Fund Reconciliation- Auditor/Controller • Monterey Bay Charter School Property Tax Calculation 	(831) 755-6456 lalbento@monterey.k12.ca.us
Account Clerk III	Sharon Valenzuela	MCOE, School Districts, Charter Schools, Community Colleges, JPAs: <ul style="list-style-type: none"> • Accounts Payable • Auditor's Tape • Deposits • Fund Transfers • OH-NOS • Outlawed Warrants • Process NSF • Process Stop Payments 	(831) 755-0306 svalenzu@monterey.k12.ca.us

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Account Clerk III	Linda Acosta	MCOE, School Districts, Charter Schools, Community Colleges, JPAs: <ul style="list-style-type: none"> • Accounts Payable • A/R Billing & Payments • Auditor's Tape • Cancel A/P Warrants • Deposits • Fund Transfers • OH-NOS 	(831) 755-6462 lacosta@monterey.k12.ca.us
DISTRICT ADVISORY & FINANCIAL SERVICES			
Director	Karen Deller	Supervises: <ul style="list-style-type: none"> • District Advisory & Financial Services Other: <ul style="list-style-type: none"> • Charter Schools 	(831) 755-0376 kdeller@monterey.k12.ca.us
Financial Analyst	Marvalee English	District Budget & Financial Reports Analysis: <ul style="list-style-type: none"> 02-Alisal 12-Carmel 14-Chualar 17-Gonzales 20-Graves 26-King City Elementary 28-King City Joint Union High 43-North Monterey County 46-Pacific Grove 62-San Antonio 64-San Ardo 74-Washington 	(831) 755-0320 menglish@monterey.k12.ca.us
Financial Analyst	Joyce Reese	District Budget & Financial Reports Analysis: <ul style="list-style-type: none"> 06-Bradley 22-Greenfield 30-Laguinta 34-Mission 39-Monterey Peninsula Unified 45-Pacific 58-Salinas City Elementary 60-Salinas Union High 66-San Lucas 68-Santa Rita 71-Soledad 72-Spreckels 90-ROP 	(831) 755-6461 jreese@monterey.k12.ca.us
INTERNAL SERVICES			
Director	Rais Abbasi	Supervises: <ul style="list-style-type: none"> • Internal Services 	(831) 755-0315 rabbasi@monterey.k12.ca.us
Administrative Assistant	Mary Murguia	Supports Director, Internal Services	(831) 755-0309 mmurguia@monterey.k12.ca.us

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Account Clerk IV	Sherry Zamora	<ul style="list-style-type: none"> • Budget Development • Budget Increase/Decrease • Budget Transfers • Position Control 	(831) 755-0377 szamora@monterey.k12.ca.us
Account Clerk IV	Joan Madden	<ul style="list-style-type: none"> • Benefits • Charge Backs • Health & Welfare Retiree Billing • Revolving Cash 	(831) 755-0313 jmadden@monterey.k12.ca.us
Account Clerk III	Bahati Nepa	<ul style="list-style-type: none"> • Travel & Expense Reimbursement Claims (A-L) • Accounts Payable (A-L) • Utilities Payments 	(831)755-0835 bnepa@monterey.k12.ca.us
Account Clerk III	Sylvia Mojica-Perales	<ul style="list-style-type: none"> • Travel & Expense Reimbursement Claims (M-Z) • Accounts Payable (M-Z) • Contracts and Leases Payments 	(831) 755-0316 sperales@monterey.k12.ca.us
Account Clerk I	Olive Burks	<ul style="list-style-type: none"> • Deposits • Purchase Orders • Requisition 	(831) 755-0319 oburks@monterey.k12.ca.us
PAYROLL SERVICES			
Administrator, Business Services	Suzette Burns	Supervises: <ul style="list-style-type: none"> • Payroll Services Other: <ul style="list-style-type: none"> • Contracts • Mandated Claims • Request for Bid • Request for Proposal 	(831) 755-0305 sburns@monterey.k12.ca.us
Account Clerk IV	Lisa Dill	MCOE, School Districts, Charter Schools, Community Colleges & JPAs: <ul style="list-style-type: none"> • Garnishments • Payroll Tax Reporting 	(831) 755-0321 ldill@monterey.k12.ca.us
Account Clerk IV	Cheryl Di Maggio	School Districts, Charter School, Community Colleges & JPAs: <ul style="list-style-type: none"> • Certificated Payroll Reporting • CalSTRS Retirement System 	(831) 784-4130 cdimaggi@monterey.k12.ca.us
Account Clerk IV	Bei Kong	School Districts, Charter Schools, Community Colleges & JPA: <ul style="list-style-type: none"> • Classified Payroll Reporting • CalPERS Retirement System 	(831) 755-0318 bkong@monterey.k12.ca.us
Account Clerk III	Audrey Miller	<ul style="list-style-type: none"> • MCOE Payroll (A-L) 	(831) 755-0317 amiller@monterey.k12.ca.us
Account Clerk III	Susan Scheuermann	<ul style="list-style-type: none"> • MCOE Payroll (M-Z) 	(831) 784-4212 sscheuer@monterey.k12.ca.us