

Timeline/Framework\_MPC Redistricting 2021-22

TIMELINE	TASK	RESPONSIBLE PERSONS
June-July 2021	<b>Prep for Establishment &amp; Recruitment for a citizens' Advisory Redistricting Commission (ARC)</b> - Develop proposal for process to be presented to the Board <i>[(members: #, geographic/other diversity, residents of each district), timeframe for orientation/meetings, application &amp; selection process (selection of finalists to be recommended for appointment depending on # of applicants), etc.]</i> - Develop Board agenda item and attachments - Develop agenda attachments: draft Timeline and Framework and draft application form - Develop ads and MPC webpage for Advisory Redistricting Commission applications	S/P Office (in consultation with Marketing & Communications Office for ads and MPC ARC applications webpage)
July 28, 2021	<b>Approve Redistricting Process Timeframe and Framework, and Establish a citizens' Advisory Redistricting Commission</b> - Include ARC structure, eligibility requirements, and member selection process - Establish Board Ad Hoc Committee to review ARC applications and recommend applicants for appointment by the Board	Board
July 30-August 27	<b>Recruit Advisory Redistricting Commission Members</b> - 9-13 members per the Board on 7/28/21 - Place ads by 7/30/21	S/P Office in consultation with Marketing & Communications Office
<a href="#">August 16 - See Demographers' PPT</a>	<b>Raw Census Data Released</b>	U.S. Census Bureau
<b>September 22</b>	<b>Deadline to Submit Application to Serve on the Advisory Redistricting Commission</b>	
<a href="#">September 23 - See Demographers' PPT</a>	<b>Official Adjusted Census Data Released</b>	Statewide Database
<b>September 23-30</b>	<b>Review Applications and Select Applicants to Recommend for Appointment to the ARC</b> - ARC members to be appointed by the Board on <b>October 13</b> , 2021.	Board Ad Hoc Committee
<b>October 1-4</b>	<b>Prep for October 13 Board Meeting</b> - Develop Board agenda item with names of recommended applicants for Board appointment to ARC	S/P Office
<b>October 13</b>	<b>Appoint Advisory Redistricting Commission Members at Board Meeting</b>	Board
<b>October</b>	<b>Prep for 1st ARC Meeting</b> - Draft agenda in consultation with demographers	S/P Office (with Demographers)
<a href="#">October/November - See MCOE Timeline</a>	<b>Hold 1st ARC Meeting</b> - Topics to be determined in consultation with demographers and may include: 1- Orientation <i>(Overview of ARC Role, Brown Act)</i> 2- ARC Protocols <i>(Decisionmaking Process - Voting or Consensus)</i> 3- Review of Data 4- Potential review of draft plans - see MCOE timeline) 5- Review of Next Steps	S/P Office (with Demographers)
October/November	<b>Prep for 2nd ARC Meeting</b> - Draft minutes from 1st ARC Meeting - Draft agenda in consultation with demographers	S/P Office (with Demographers)

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<p><a href="#">December/January - See MCOE Timeline</a></p>	<p><b>Hold 2nd ARC Meeting</b>                  - Share recommendations and draft plans, if ready                  - If ready, ARC may make final recommendations or submit as is for board consideration                  - Review of next steps</p>	<p>S/P Office (with Demographers)</p>
<p><a href="#">January 2022 - See MCOE Timeline</a></p>	<p><b>Hold Final ARC Meeting, if needed</b>                  - Final recommendations for board consideration                  - Review of next steps</p>	<p>S/P Office (with Demographers)</p>
<p>January/February 2022</p>	<p><b>Prep for February 9 &amp; 23 Board Meetings (if Board wants 2 readings/public hearings)</b>  <i>IF a public hearing is held:</i>                  - Notice must be published 5 days in advance. A website calendar will satisfy this requirement.                  - The hearing must be held at a fixed time.                  - A written summary must be available to the public within two weeks of the hearing.                  - Maps must be posted on the website 7 days prior to Board adoption.</p>	<p>S/P Office (with Demographers)</p>
<p>February 9, 2022 (If Board wants 2 readings; will need to confirm with MCOE/demographers)</p>	<p><b>Board Meeting [If 1st Reading or Public Hearing desired (Public Hearing isn't legally required)]</b>                  - Initial reading or public hearing and presentation on recommended Trustee Area Redistricting Plan (including maps)  <i>IF a public hearing is held:</i>                  - Notice must be published 5 days in advance. A website calendar will satisfy this requirement.                  - The hearing must be held at a fixed time.                  - A written summary must be available to the public within two weeks of the hearing.                  - Maps must be posted on the website 7 days prior to Board adoption.</p>	<p>Board</p>
<p>February 9-18, 2022</p>	<p><b>Prep for February 23 Board Meeting</b>  <i>IF a public hearing is held:</i>                  - Notice must be published 5 days in advance. A website calendar will satisfy this requirement.                  - The hearing must be held at a fixed time.                  - A written summary must be available to the public within two weeks of the hearing.                  - Maps must be posted on the website 7 days prior to Board adoption.</p>	<p>S/P Office (with Demographers)</p>
<p><a href="#">February 23, 2022 - See MCOE Timeline</a></p>	<p><b>Board Meeting [2nd Reading (or Public Hearing - not legally required) &amp; Adoption]</b>                  - Second reading of the Trustee Area Redistricting Plan (including maps)                  - Board adopts Plan by Board Resolution  <i>IF a public hearing is held:</i>                  - Notice must be published 5 days in advance. A website calendar will satisfy this requirement.                  - The hearing must be held at a fixed time.                  - A written summary must be available to the public within two weeks of the hearing.                  - Maps must be posted on the website 7 days prior to Board adoption.</p>	<p>Board</p>
<p>February 24, 2022</p>	<p><b>Prep Trustee Area Redistricting Plan/maps for submission to MCOE/Demographers</b></p>	<p>S/P Office in consultation with MCOE/Demographers</p>
<p><a href="#">February 25, 2022 - See MCOE Timeline</a></p>	<p><b>Board-adopted Trustee Area Redistricting Plan/maps submitted to MCOE/Demographers</b>                  - MCOE must file with Monterey County Elections Bureau before March 1, 2022</p>	<p>S/P Office</p>