

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 11, 2013  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Harvey Kuffner called the Regular Meeting of the Monterey County Board of Education to order at 9:02 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Harvey Kuffner, President	Trustee Area #1
John McPherson, Vice President	Trustee Area #2
Judy Pennycook	Trustee Area #3 ( <i>via conference call at 9:15 AM</i> )
Francisco Javier Estrada	Trustee Area #4
Ronald Panziera	Trustee Area #5
Mary Claypool	Trustee Area #6
Sergio Alejo	Trustee Area #7
Dr. Nancy Kotowski, Secretary to the Board	

**STAFF TO SUPERINTENDENT:**

Garry Bousum  
Ginny Brown  
Mariphil Romanow-Cole  
Phrancine Diksa  
Marci McFadden  
Sergio Montenegro, Jr.  
Deneen Newman  
Sandra Butler-Roberts  
Carla Stewart

**GUESTS:**

Karen Aguirre  
Claudette Amaya  
Angel Cante  
Becki Hadley  
Antonio Rios

1.3 Pledge of Allegiance: Deneen Newman led the Pledge of Allegiance.

1.4 Oath of Office Ceremony for Harvey Kuffner, Trustee Area One; Mary Claypool, Trustee Area Six; and Sergio Alejo, Trustee Area Seven

1.5 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.5.1 Changes to the Agenda: None

1.5.2 Additions to the Agenda: None

1.5.3 Adoption of the Agenda:

MSC 13-14-41 (6-0) Mary Claypool, Francisco Javier Estrada

"That the Monterey County Board of Education adopts the agenda as presented."

2. Communications

2.1 Correspondence: None

2.2 Oral Comments from the Public (*Limited to Items not on the Agenda*): Antonio Rivas of LULAC thanked the Board for the resolution recognizing their 40<sup>th</sup> Anniversary.

Karen Aguirre welcomed new Board member Sergio Alejo, and spoke to ongoing negotiations.

Becki Hadley congratulated new Board member Sergio Alejo, and spoke regarding CSEA elections.

3. Consent Agenda

*(Action Items included on the Consent Agenda are to be approved by one motion unless a Board Member requests separate action on a specified item.)*

Harvey Kuffner made a few minor wording changes to the minutes.

MSC 13-14-42 (7-0) Judy Pennycook, John McPherson

"That the Monterey County Board of Education approves the Consent Agenda as amended."

3.1 Approval of the Minutes of the Regular Meeting of November 20, 2013

3.2 Approval of Teacher Temporary Certificates for December 11, 2013

4. Unfinished Business Action Items: None

*Judy Pennycook joined the meeting via conference call.*

5. New Business Action Items

5.1 Annual Organizational Meeting

5.1.1 Election of President of the Monterey County Board of Education

Election of President for Board year 2013-14:

Judy Pennycook nominated John McPherson for Board President for the term December 11, 2013 through December 10, 2014. The nomination carried with a vote of 6-0-1, with John McPherson abstaining.

5.1.2 Seating of the newly elected president: President John McPherson assumed the gavel.

### 5.1.3 Election of Vice President of the Monterey County Board of Education

Election of Vice President for Board year 2013-14:

Judy Pennycook nominated Mary Claypool for Board Vice President for the term December 11, 2013 through December 10, 2014. The nomination carried with a vote of 6-0-1, with Mary Claypool abstaining.

5.1.4 Seating of the newly elected Vice President: Vice President Mary Claypool assumed her seat.

### 5.1.5 Appointment of Board Committees and Board Representatives

Selection of Board Committees and/or Board Representatives:

- 1) **California School Board Association Legislative Representative:**  
Representative: Harvey Kuffner  
Alternate: John McPherson
- 2) **JPA Representatives:**  
**Sunrise House:**  
Representative: Ron Panziera  
Alternate: Francisco Javier Estrada  
  
**Community Human Services:**  
Representative: Harvey Kuffner  
Alternate: Mary Claypool
- 3) **Parliamentarian:**  
Judy Pennycook  
Harvey Kuffner
- 4) **Equal Opportunity:**  
Representative: Sergio Alejo  
Representative: Mary Claypool  
Representative: Francisco Javier Estrada
- 5) **Child Abuse Prevention Council:**  
Representative: Judy Pennycook  
Alternate: Ron Panziera
- 6) **Head Start Advisory Board:**  
Representative: Harvey Kuffner  
Alternate: Francisco Javier Estrada
- 7) **Monterey County Schools Insurance Group:**  
Attendee: John McPherson

- 8) **Monterey County Committee on School District Organization:**  
Chairperson: Harvey Kuffner  
Vice-Chairperson: Judy Pennycook
- 9) **Monterey County Board of Education Policy Committee:**  
Chairperson: Harvey Kuffner  
Representative: Francisco Javier Estrada  
Representative: John McPherson  
Alternate: Sergio Alejo
- 10) **Monterey County Board of Education Facilities Master Plan Committee:**  
Chairperson: Judy Pennycook  
Representative: Harvey Kuffner  
Representative: Sergio Alejo  
Alternate: John McPherson
- 11) **Monterey County School Boards Association**  
Representative: Francisco Javier Estrada  
Alternate: Mary Claypool
- 12) **California County Boards of Education Voting Member**  
Representative: John McPherson (President)  
Alternate: Mary Claypool (Vice President)
- 13) **Monterey County Board of Education – Board Goals**  
Representative: Ron Panziera  
Representative: Mary Claypool

5.1.6 Approval of Establishment of Calendar of Regular Board Meetings for Board Year 2014

### 2014 Meeting Dates

January 8, 2014 ( <i>second Wednesday</i> ) and January 22, 2014 ( <i>fourth Wednesday</i> )	July 16, 2014  August 6, 2014 and August 20, 2014
February 5, 2014 and February 19, 2014	September 3, 2014 and September 17, 2014 ( <i>3 PM</i> )
March 5, 2014 and March 19, 2014	October 1, 2014 and October 15, 2014

April 2, 2014  
and  
April 16, 2014  
(3 PM)

November 5, 2014  
and  
November 19, 2014

May 7, 2014  
and  
May 21, 2014  
and  
May 28, 2014 (Budget Study Session)

December 10, 2014

June 11, 2014 (*second Wednesday*)  
and  
June 25, 2014 (*fourth Wednesday*)

*NOTE: With the exception of the second meeting in April and the second meeting in September, which will start at 3:00 PM, Board meetings will begin at 9:00 AM unless otherwise changed to accommodate certain circumstances.*

MSC 13-14-43 (7-0) Mary Claypool, Judy Pennycook

"That the Monterey County Board of Education elect officers, appoint representatives, and schedule regular meeting dates at the Annual Organizational Meeting."

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

7.1 2013 Board Goals Update

Deneen Newman presented an update on the 2013 Board Goals.

7.2 Board Goal Setting Process for 2014

Board goals for 2014 will be due by January 22. A Board Retreat will be scheduled for a meeting in February.

7.3 Williams Follow-Up Report

Aseneth Rodriguez-Quaid presented the item.

The Board took a recess at 10:42 AM and reconvened at 10:59 AM.

7.4 Payment of Claims of November 2013

Garry Bousum presented the item.

7.5 First Reading of Proposed Changes to Board Policy 3105, Monitoring of County Office of Education Finances

Garry Bousum presented the item.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

Dr. Kotowski announced the pending departure of Sergio Montenegro, Jr. Sergio spoke regarding his new venture at a new school district in Gilroy. The Board thanked him for his dedicated service to MCOE.

8.1.1 Report of MCOE Program Activities

Dr. Kotowski distributed the Board calendar for December/January.

8.1.2 Upcoming Events

8.2 Staff Reports

8.2.1 Special Education Department Update: Mariphil Romanow-Cole presented a Special Education Department update.

9. Comments by Members of the Board

9.1 Board Members

John McPherson reported interest from CCBE on submitting an RFP for the next fall conference on the Monterey County Educational Leadership Summit program and how it was executed. He also requested a legislative update from legislative leaders regarding the status of education funding at the State level.

10. Reports from Board Members

10.1 Legislation: Harvey Kuffner

10.2 Community Human Services: Harvey Kuffner

10.3 Sunrise House: Ronald Panziera

10.4 Child Abuse Prevention Council: Judy Pennycook

10.5 Monterey County Schools Insurance Group

11. Staff Recognition: None

12. Consideration of Items for Future Meetings

12.1 Proposed Future Commendatory Resolutions: resolution or agenda item recognizing all the key people involved in the summit.

12.2 Proposed Future Agenda Items

- Bullying Prevention Curriculum
- Report on LCAP Review Process
- Commendation of Staff Members for Work on Leadership Summit

13. Next Meeting Dates:

*Schedule of 2014 Board meetings to be determined at the December 11, 2013 Board meeting.*

14. The meeting was adjourned at 11:34 AM.

Approved: January 8, 2014

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John McPherson, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board