

MONTEREY COUNTY BOARD OF EDUCATION
FACILITIES MASTER PLAN COMMITTEE
AUGUST 20, 2014
APPROVED MINUTES

- I. Call to Order: Committee Chairperson Judy Pennycook called the meeting of the Monterey County Board of Education Facilities Master Plan Committee to order at 11:02 AM in the office of Dr. Nancy Kotowski, Monterey County Superintendent of Schools.

Roll Call:

COMMITTEE MEMBERS:

Judy Pennycook, Chairperson	Trustee Area #3
Harvey Kuffner	Trustee Area #1
Sergio Alejo	Trustee Area #7
Dr. Nancy Kotowski, Secretary to the Board	

STAFF TO SUPERINTENDENT:

Dr. Deneen Newman
Joshua Jorn
Garry Bousum

- II. Projects

- i) Salinas Community School Update

Presentation: Joshua Jorn shared the proposed lease agreement for the property located at 615 Leslie Drive. This is an annual lease to Lessee (St. Phillips Presbyterian Church) with 3 months of rent at no cost to the Lessee.

Discussion: The committee discussed the lease rate and terms.

Action: Judy Pennycook called for a vote on proposed lease agreement. Lease agreement will be vetted through business office contracts process.

- ii) Special Education / Human Resources Modernization Project

Presentation: Joshua Jorn shared the proposed design layout and cost estimates for the Special Education and Human Resources modernization projects.

Discussion: The committee discussed the budget and agreed to break up the scope of work due to lack of budget.

Action: The project will follow the Office Center expansion project and will be primarily focused on Human Resource expansion and SPED restrooms.

III. Countywide Deferred Maintenance Projects

i) Toro School

Discussion: Joshua Jorn presented an information item to the committee for Deferred Maintenance of Toro School Mechanical and Walls Project.

Action: No Action was taken

ii) A.B. Ingham School

Discussion: Joshua Jorn presented an information item to the committee for Deferred Maintenance of A.B. Ingham School Restrooms and Retaining Wall Project(s).

Action: No Action was taken

iii) MCOE Main

Discussion: Joshua Jorn presented an information item to the committee for Deferred Maintenance of MCOE Main. The discussion was to forgo the slurry seal project one more fiscal year.

Action: No Action was taken

iv) Bard Blades

Discussion: Joshua Jorn presented an information item to the committee for Deferred Maintenance of updated lighting and surveillance at Bard Blades School. The committee discussed security measures as a global issue and recommended continuing to budget for lighting and surveillance projects.

Action: No Action was taken

VI. Adjournment

Approved: February 4, 2015

Judy Pennycook, Committee Chair

Nancy Kotowski, Ph.D.
Secretary to the Board