

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 7, 2015  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: Vice President Ronald Panziera called the meeting to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Ronald Panziera, Vice-President

John McPherson

Harvey Kuffner

Judy Pennycook

Francisco Javier Estrada

Sergio Alejo

Dr. Nancy Kotowski, Secretary to the Board

Trustee Area #5

Trustee Area #2

Trustee Area #1

Trustee Area #3 (*via conference call from 2885 Lighthouse Road, Petrolia, California*)

Trustee Area #4

Trustee Area #7 (*arrived at 9:02 AM*)

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Mary Claypool, President

Trustee Area #6

**STAFF TO SUPERINTENDENT:**

Garry Bousum

Ginny Brown

Dr. Deneen Guss

Joshua Jorn

Dr. Faris Sabbah

Colleen Stanley

Carla Stewart

**GUESTS:**

Melanie Crall

Representatives from Highland Energy

1.3 Pledge of Allegiance: Ginny Brown led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: Dr. Kotowski requested to adjourn meeting in memory of retired MCOE employee Gloria Carranza.

1.4.3 Adoption of the Agenda:

MSC 15-16-20 (5-0) John McPherson, Harvey Kuffner

AYES: Francisco Javier Estrada, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook (via conference call)

NOES: None

ABSENT: Sergio Alejo, Mary Claypool

ABSTENTIONS: None

"That the Monterey County Board of Education adopts the agenda as amended."

2. Communications

- 2.1 Correspondence: Harvey Kuffner shared thank you notes that were received from members of the Girls' Health in Girls' Hands.

*Sergio Alejo arrived at 9:02 AM.*

- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.):* None.

3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 15-16-21 (6-0) Harvey Kuffner, John McPherson

AYES: Sergio Alejo, Francisco Javier Estrada, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook (via conference call)

NOES: None

ABSENT: Mary Claypool

ABSTENTIONS: None

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of September 16, 2015  
 3.2 Approval of the Teacher Temporary Certificates of October 7, 2015  
 3.3 Adoption of Resolution No. 15-16-17, Girls' Health in Girls' Hands  
 3.4 Adoption of Resolution No. 15-16-18, California's Week of the School Administrator

4. Unfinished Business Action Items: None

5. New Business Action Items

- 5.1 2015-2018 Local Educational Agency Plan

Dr. Faris Sabbah presented the item. Local Educational Agencies must develop a Local Educational Plan (LEAP) if receiving federal funding sub-grants for No Child Left Behind (NCLB) Programs. The actions in the plan are in line with LCAP actions and dollars. The purpose of the LEA Plan is to develop an integrated, coordinated set of actions that LEAs will take to ensure that they meet programmatic requirements. The requirements include student academic services designed to increase student achievement and performance, coordination of services, needs assessments, consultations, school choice, supplemental services, and services to homeless students.

The Board moved to Item 7.1 at 9:28 AM and returned to this item at 11:02 AM.

MSC 15-16-22 (6-0) Harvey Kuffner, John McPherson

AYES: Sergio Alejo, Francisco Javier Estrada, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook (via conference call)

NOES: None

ABSENT: Mary Claypool

ABSTENTIONS: None

"That the Monterey County Board of Education approves the 2015-2018 Local Educational Agency Plan for the Monterey County Office of Education."

The Board moved to Item 5.3.

5.2 Award of Lowest Responsible Bidder – Proposition 39 Projects

Joshua Jorn introduced representatives from Highland Energy, who presented a PowerPoint presentation and overview of the background of Proposition 39 and what it entails for MCOE.

MSC 15-16-23 (6-0) Harvey Kuffner, John McPherson

AYES: Sergio Alejo, Francisco Javier Estrada, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook (via conference call)

NOES: None

ABSENT: Mary Claypool

ABSTENTIONS: None

"That the Monterey County Board of Education approves the selection of the lowest responsible bidder, Highlands Energy, for the Proposition 39 Implementation Project."

5.3 November 18, 2015 Regularly Scheduled Board Meeting

Dr. Nancy Kotowski requested that the item be moved to the meeting of October 21, 2015.

5.4 December 2, 2015 Regularly Scheduled Board Meeting

Dr. Nancy Kotowski presented the item. The Board unanimously agreed to move the date of the December 2, 2015 Regularly Scheduled Board Meeting to December 9, 2015.

MSC 15-16-24 (6-0) Judy Pennycook, John McPherson

AYES: Sergio Alejo, Francisco Javier Estrada, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook (via conference call)

NOES: None

ABSENT: Mary Claypool

ABSTENTIONS: None

"That the Monterey County Board of Education change the date of the regularly scheduled meeting of December 2, 2015 to occur on December 9, 2015."

6. Unfinished Business Non Action Items: None

The Board moved to Item 8.

7. New Business Non Action Items

7.1 Board Site Visits

The Board visited the following sites:

- Fremont School (*Development of Communication, Social & Life Skills*) – Special Education  
*1255 E. Market St. Salinas*
- Fremont School – Head Start  
*1255 E. Market St. Salinas*

8. Reports from Superintendent and/or Staff

Dr. Kotowski distributed the Board calendar and shared the program from the Mae Johnson Library Dedication held by Monterey Peninsula Unified School District.

8.1 Superintendent's Report

8.1.1 Report of MCOE Program Activities

- CCSESA Quarterly Meeting

8.1.2 Upcoming Events

- Parent Engagement Conference
- Greenfield Unification

The Board moved to Item 5.2.

8.2 Staff Reports

8.2.1 Human Resources Update: Dr. Rosa Coronado provided an update on the Human Resources Division, including teacher recruitment efforts and partnerships to encourage individuals to enter the teaching profession.

9. Comments by Members of the Board

9.1 Board Members: John McPherson provided an update on the Educational Leadership Summit planning. Ron Panziera shared his recent experience during the Pope's canonization of Father Junipero Serra in Washington DC. Harvey Kuffner and Francisco Estrada will report at the next meeting on the conferences they both recently attended.

10. Reports from Board Members

10.1 Legislation: Harvey Kuffner

10.2 Community Human Services: Harvey Kuffner

10.3 Sunrise House: Ronald Panziera

- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

11. Staff Recognition: None

12. Consideration of Items for Future Meetings

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

- Employee Recruitment and Retention Strategies
- CCBE Conference Presentation by MCOE – “Juvenile Court Advocacy and Support”

14. Next Meeting Dates:

October 21, 2015 – 9 AM  
November 4, 2015 – 9 AM

Agenda Items due October 9, 2015  
Agenda Items due October 23, 2015

15. The meeting was adjourned in memory of Gloria Carranza at 12:49 PM.

Approved: October 21, 2015

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Mary Claypool, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board