

MONTEREY COUNTY BOARD OF EDUCATION
DECEMBER 7, 2015
REGULAR MEETING
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Mary Claypool called the Regular Meeting of the Monterey County Board of Education to order at 9:02 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

BOARD MEMBERS PRESENT:

Mary Claypool, President	Trustee Area #6
Ronald Panziera, Vice-President	Trustee Area #5
John McPherson	Trustee Area #2
Harvey Kuffner	Trustee Area #1
Judy Pennycook	Trustee Area #3
Janet Wohlgemuth	Trustee Area #4
Sergio Alejo	Trustee Area #7
Dr. Nancy Kotowski, Secretary to the Board	

STAFF TO SUPERINTENDENT:

Michelle Archuleta
Garry Bousum
Ginny Brown
Leigh Butler
Dr. Deneen Guss
Dr. Faris Sabbah
Colleen Stanley
Carla Stewart

GUESTS:

Melanie Crall

1.3 Pledge of Allegiance: Janet Wohlgemuth led the Pledge of Allegiance.

1.4 Adoption of Agenda

Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda: Dr. Kotowski requested to adjourn the meeting in memory of Clare Juster, retired MCOE Bus Driver.

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

15-16-35 (7-0) John McPherson, Harvey Kuffner

“That the Monterey County Board of Education adopts the agenda as amended.”

2. Communications

2.1 Correspondence:

- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)*

Marilyn Abad-Cardinalli, President of Millennium Charter High School, spoke regarding the two proposed material revisions to the school's charter petition that will be forthcoming. Additionally, the school will have its first graduating class in June.

3. Consent Agenda

(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)

MSC 15-16-36 (7-0) Judy Pennycook, Harvey Kuffner

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of November 4, 2015
- 3.2 Approval of the Teacher Temporary Certificates of December 7, 2015
- 3.3 Adoption of Resolution No. 15-16-23, Board Member Absence – Sergio Alejo
- 3.4 Adoption of Resolution No. 15-16-24, Board Member Absence – Mary Claypool
- 3.5 Adoption of Resolution No. 15-16-25, John McPherson

4. Unfinished Business Action Items: None

5. New Business Action Items

The Board adjourned to Closed Session at 9:07 AM.

5.1 Liability Claims (Government Code 54956.95)

Claim against the Monterey County Office of Education

The Board reconvened to Open Session at 9:14 AM.

President Mary Claypool reported the following action taken during closed session:

MSC 15-16-37 (7-0) Judy Pennycook, Harvey Kuffner

"That the Monterey County Board of Education deny the liability claim filed by the Law Offices of Kenneth J. Kroopf, and authorize Keenan and Associates to communicate this action to the claimant."

5.2 Annual Organizational Meeting

5.2.1 Election of President of the Monterey County Board of Education

Election of President for Board year 2015-16:

Judy Pennycook nominated Ron Panziera for Board President for a term of December 7, 2015 through December 14, 2016, with a second from John McPherson. The nomination carried with a vote of 7-0.

MSC 15-16-38 (7-0) Judy Pennycook, John McPherson

- 5.2.2 Seating of the newly elected President: President Ron Panziera assumed his seat.

President Ron Panziera and Dr. Kotowski presented Mary Claypool with a plaque and gavel as a token of appreciation from the Board and staff for her distinguished leadership as Board President.

- 5.2.3 Authorize the newly elected President to sign official documents

MSC 15-16-39 (7-0) Judy Pennycook, Harvey Kuffner

- 5.2.4 Election of Vice President of the Monterey County Board of Education

Election of Vice President for Board year 2015-16:

Mary Claypool nominated Judy Pennycook for Board Vice President for the term of December 7, 2015 through December 14, 2016, with a second from Sergio Alejo. The nomination carried with a 7-0 vote.

MSC 15-16-40 (7-0) Mary Claypool, Sergio Alejo

- 5.2.5 Seating of the newly elected Vice President: Vice President Judy Pennycook assumed her seat.

- 5.2.6 Appointment of County Board Committees and County Board Representatives

1) **California School Board Association Legislative Representative:**

Representative: Harvey Kuffner
Alternate: John McPherson

2) **JPA Representatives:**

Sunrise House:

Representative: Ron Panziera
Alternate: Janet Wohlgemuth

Community Human Services:

Representative: Harvey Kuffner
Alternate: Mary Claypool

- 3) **Parliamentarian:**
Judy Pennycook
Harvey Kuffner
- 4) **Equal Opportunity:**
Representative: Sergio Alejo
Representative: Mary Claypool
- 5) **Child Abuse Prevention Council:**
Representative: Judy Pennycook
Alternate: Ron Panziera
- 6) **Head Start Advisory Board:**
Representative: Sergio Alejo
Alternate: Harvey Kuffner
- 7) **Monterey County Schools Insurance Group:**
Attendee: John McPherson
- 8) **Monterey County Committee on School District Organization:**
Chairperson: Harvey Kuffner
Vice-Chairperson: Judy Pennycook
- 9) **Monterey County Board of Education Policy Committee:**
Chairperson: Harvey Kuffner
Representative: Sergio Alejo
Representative: John McPherson
- 10) **Monterey County Board of Education Facilities Master Plan Committee:**
Chairperson: Judy Pennycook
Representative: Harvey Kuffner
Representative: Sergio Alejo
Alternate: John McPherson
- 11) **Monterey County School Boards Association**
Representative: Mary Claypool
Alternate: Janet Wohlgemuth
- 12) **California County Boards of Education Voting Member**
Representative: Ron Panziera (President)
Alternate: Judy Pennycook (Vice-President)
- 13) **Monterey County Board of Education – Board Goals**
Representative: Ron Panziera
Representative: Mary Claypool

5.2.7 Approval of Establishment of Calendar of Regular County Board Meetings for Board Year 2016

2016 Meeting Dates

January 6, 2016 and January 20, 2016	July 13, 2016
February 3, 2016 and February 17, 2016	August 3, 2016 and August 17, 2016
March 2, 2016 And March 16, 2016	September 7, 2016 and September 21, 2016 (3 PM)
April 6, 2016 and April 20, 2016 (3 PM)	October 5, 2016 and October 19, 2016
May 4, 2016 and May 18, 2016 and May 25, 2016 (Budget Study Session)	November 2, 2016 and November 16, 2016 December 14, 2016
June 1, 2016 and June 15, 2016	

NOTE: With the exception of the second meeting in April and the second meeting in September, which will start at 3:00 PM, Board meetings will begin at 9:00 AM unless otherwise changed to accommodate certain circumstances.

MSC 15-16-41 (7-0) Judy Pennycook, Harvey Kuffner

5.2.8 Review a Tentative Calendar of Reports to the County Board and Visitations to School Sites

The TIS Report to the Board was corrected to reflect the February 17 meeting date.

5.2.9 Measure the Success of Achieving Selected County Board Goals

Board member will submit a self-assessment form by the January 6 meeting. The Board Goals Sub-Committee will compile recommended goals for a March Board retreat to be scheduled.

5.2.10 Review of County Board Member Compensation

The Board reviewed the comparison of other Class III Counties.

MSC 15-16-42 (7-0) Judy Pennycook, Harvey Kuffner

"That the Monterey County Board of Education elects officers, appoints representatives, and schedules regular meeting dates at the Annual Organizational Meeting."

5.3 2015-16 Budget Revisions

Garry Bousum and Colleen Stanley presented the 2015-2016 budget revisions, which reflect the adjustments between the original adopted budget and the first interim report.

MSC 15-16-43 (7-0) Harvey Kuffner, John McPherson

"That the Monterey County Board of Education approves the changes to the 2015-2016 budget since the budget adoption."

The Board moved to Item 7.2.

5.4 Approval of Monterey County Water Resources Agency Request for Holding Over Provision

Garry Bousum presented the item. The provision allows for two month-to-two month extensions with a 60-day termination clause, until no later than June 30, 2017. During the holding over period they will continue to pay the current lease amount per month.

MSC 15-16-44 (7-0) Judy Pennycook, John McPherson

"That the Monterey County Board of Education approves the request of the Monterey County Water Resources Agency to exercise Section 25, the Holding Over Provision, and continues to lease the Morgantini Building on a two-month-by-two-month basis until no later than June 30, 2017."

5.5 Adoption of Resolution No. 15-16-22, State School Bond Initiative

Garry Bousum presented the item, stating MCOE's support of the efforts of a State School Bond Initiative on the 2016 ballot. The State Schools Bond Initiative ballot measure requests \$9,000,000 in bonding authority.

MSC 15-16-45 (7-0) Judy Pennycook, John McPherson

"That the Monterey County Board of Education approves Resolution No. 15-16-22 in support of the State School Bond Initiative."

5.6 Declaration of Need for Fully Qualified Educators for the Monterey County Office of Education

Leigh Butler presented the item on behalf of Dr. Rosa Coronado. Approval of the declaration permits MCOE to process applications for Emergency Crosscultural,

Language and Academic Development (CLAD) Permits for employees who lack this authorization but need it to teach students who are English Learners. It will also permit MCOE to process applications for Special Education Limited Assignment Permits for teachers who hold full Special Education credentials, but are needed to teach students in a specialty area that is outside the specialty for which they are credentialed.

MSC 15-16-46 (7-0) John McPherson, Judy Pennycook

"That the Monterey County Board of Education approves the 2015-2016 Declaration of Need for Fully Qualified Educators for the Monterey County Office of Education."

5.7 First Reading and Approval of Proposed Changes to Board Policy 5145.3, Nondiscrimination/Harassment

The Board approved changes to BP5145.3 on November 4, 2015. However, since that time it was brought to the attention of staff that one required statement was missing. The revised policy includes the missing statement.

MSC 15-16-47 (7-0) Judy Pennycook, Mary Claypool

"That the Monterey County Board of Education approves the proposed changes to Board Policy 5145.3, Nondiscrimination/Harassment, as presented."

6. Unfinished Business Non Action Items: None

The Board took a recess at 10:55 AM and reconvened at 11:20 AM. The Board moved to Item 7.3.

7. New Business Non Action Items

7.1 Williams Settlement Legislation Annual Report

Dr. Faris Sabbah introduced Michelle Archuleta, Compliance Coordinator. Ms. Archuleta presented a PowerPoint on the findings of the Williams/Valenzuela report and answered questions from the Board.

The Board moved to Item 5.4.

7.2 Monterey County Office of Education 2015-16 First Interim Report

Garry Bousum and Colleen Stanley presented the revenue and expenditure changes from the period of July 1, 2015 through October 31, 2015.

Based on current projections, MCOE will be able to maintain its positive financial certification and be able to meet all financial obligations for the remainder of the fiscal year as well as two subsequent years.

The Board moved to Item 7.1.

7.3 Report to the Board on Conference, Meeting and Workshop Attendance

Garry Bousum presented the item.

7.4 Payment of Claims for October 2015

Garry Bousum presented the item.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar.

8.1.1 Report of MCOE Program Activities

- Education Leadership Summit
- Impact Monterey County Reception
- AIM for Mental Health Walk
- Girls' Health in Girls' Hands Event

8.1.2 Upcoming Events

- Oath of Office Ceremony
- Parent Conference

8.2 Staff Reports: None

9. Comments by Members of the Board

9.1 Board Members: John McPherson stated that El Dorado County Office of Education is looking for help in recruiting a new superintendent, and CSBA will be rolling out their sample County Board policies soon.

10. Next Meeting Dates: January 6, 2016 and January 20, 2016

11. The meeting was adjourned at 11:48 AM in memory of Clare Juster, retired MCOE Bus Driver.

Approved: January 6, 2016

Ron Panziera, President

Nancy Kotowski, Ph. D.,
Secretary to the Board