

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
MAY 18, 2016  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: Vice President Judy Pennycook called the Regular Meeting of the Monterey County Board of Education to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

|  |                 |
|--|-----------------|
| Judy Pennycook, Vice-President             | Trustee Area #3 |
| Harvey Kuffner                             | Trustee Area #1 |
| John McPherson                             | Trustee Area #2 |
| Janet Wohlgemuth                           | Trustee Area #4 |
| Mary Claypool                              | Trustee Area #6 |
| Dr. Nancy Kotowski, Secretary to the Board |                 |

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

|                            |                 |
|----------------------------|-----------------|
| Ronald Panziera, President | Trustee Area #5 |
| Sergio Alejo               | Trustee Area #7 |

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Dr. Deneen Guss  
Jessica Hull  
Dr. Faris Sabbah  
Colleen Stanley  
Carla Stewart  
Pegi Van Der Meulen  
Dr. Chandi Wood

**GUESTS:**

Cassandra Bridge  
Melanie Crall  
Alicia Doolittle  
Catherine Glick  
Kevin Vaughn and students

1.3 Pledge of Allegiance: Cassandra Bridge led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 15-16-78 (5-0) Harvey Kuffner, John McPherson

“That the Monterey County Board of Education adopts the agenda as presented.”

2. Communications

2.1 Correspondence: None

- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.):* None

### 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

Dr. Kotowski requested to pull Item 3.6 for changes. The organization "Door to Hope" was added to the resolution for Foster Youth Awareness Month. Additionally, the signature block was corrected on Item 3.4.

MSC 15-16-79 (5-0) John McPherson, Harvey Kuffner

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of May 4, 2016
- 3.2 Approval of the Teacher Temporary Certificates of May 18, 2016
- 3.3 Adoption of Resolution of Commendation No. 15-16-65, to Honor Eileen Brady on the Occasion of her Retirement – Special Education
- 3.4 Adoption of Resolution of Commendation No. 15-16-66, to Honor Peg Casey on the Occasion of her Retirement – Head Start
- 3.5 Adoption of Resolution of Commendation No. 15-16-70, to Honor Sara Rodriguez on the Occasion of her Retirement – Head Start
- 3.6 Adoption of Resolution No. 15-16-67, Foster Youth Awareness Month
- 3.7 Adoption of Resolution No. 15-16-68, Recognizing the Alisal Union School District Golden Ribbon Award Recipients (Virginia Rocca Barton, Monte Bella, and Creekside)
- 3.8 Adoption of Resolution No. 15-16-69, Recognizing the Pacific Grove Unified School District Golden Ribbon Recipient (Robert Down Elementary)

### 4. Unfinished Business Action Items: None

### 5. New Business Action Items

- 5.1 Consideration of Approval of a Letter of Support for Monterey Bay Charter School's New School Project

The Board made minor revision to the draft letter of support for the Monterey Bay Charter School's project to build a new school campus in Seaside on the campus of California State University, Monterey Bay.

MSC 15-16-80 (5-0) John McPherson, Janet Wohlgemuth

"That the Monterey County Board of Education approves the letter of support for Monterey Bay Charter School's New School Project, with changes."

### 6. Unfinished Business Non Action Items: None

### 7. New Business Non Action Items

The Board moved to Item 7.2.

7.1 Public Hearing Regarding Bay View Academy's Request for Material Revisions to the Charter Petition's Facilities, Geographical and Site Limitations, and Attendance Sections

Michelle Archuleta introduced Catherine Glick, Bay View Academy Director, and Alicia Doolittle, Elementary School Coordinator.

Vice President Pennycook reviewed the public hearing procedures.

Ms. Doolittle spoke regarding the two requested material revisions to the school's charter:

1. Charter Petition's Facilities: the requested revision will change text in both the Facilities and Geographical and Site Limitations of the charter petition, to indicate that the school is located on two campuses (Del Monte campus at 222 Casa Verde Way and Larkin campus at 190 Seeno Street).
2. Instructional Minutes for Fourth Grade: the requested revision takes into account that fourth grade will be on the same campus as the lower grades and thus most efficient for the families for the start and end times to be the same. In order to offset the loss of total instructional minutes (which still exceeds State requirements), Spanish enrichment for fourth grade will be decreased to one class per week.

Dr. Kotowski asked Ms. Doolittle to clarify the rationale for the change in instructional minutes. Ms. Doolittle explained that by reducing the Spanish class from two per week to one, there was still adequate time for language and math instruction.

7.1.1 Open Public Hearing: Vice President Pennycook opened the hearing to the public at 9:39 AM

7.1.2 Hear Public Comment: None

7.1.3 Close Public Hearing: the hearing was closed at 9:40 AM.

The Board moved to Item 7.8.

7.2 2016-17 Budget Assumptions Update

Garry Bousum presented the item. He highlighted the anticipated changes based on the Governor's 2016-17 Budget assumptions, which included no COLA increase. Additionally, MCOE will receive supplemental and concentration funding for Alternative Education as well as the Alternative Education base. County Offices will also receive an add-on for Special Education pupil transportation. At this time, there is discussion with SELPA and the school districts on using a portion of property tax assigned to MCOE Special Education to determine if there is a different way to use those tax proceeds for Countywide Special Education; this decision, if approved, will have an impact on how MCOE prepares the Special Education portion of the budget. Mr. Bousum spoke regarding the Proposition 30 extension and the impact on the budget if it does not pass.

Harvey Kuffner questioned the budget assumptions regarding the priorities of MCOE. Dr. Kotowski explained that this would be reported at the Board budget study session on May 25.

## 7.3 Payment of Claims for April 2016

Garry Bousum presented the item.

## 7.4 Quarterly Summary Report for Uniform Complaints for January 1 – March 31, 2016: Instructional Materials Deficiencies, Emergency or Urgent Facilities Conditions, and Teacher Vacancies or Misassignments

Dr. Nancy Kotowski presented the item. There were no complaints.

## 7.5 First Reading of Proposed Changes to Board Policy 1312.3, Uniform Complaint Procedures

Harvey Kuffner presented the item.

## 7.6 First Reading of Proposed Changes to Board Bylaw 9100, Annual Organizational Meeting

Harvey Kuffner presented the item.

## 7.7 First Reading of Proposed Board Bylaw 9140, Board Representatives

Harvey Kuffner presented the item.

The Board moved to Item 7.1.

## 7.8 First Reading of Proposed Changes to Board Bylaw 9220, County Board Elections

Harvey Kuffner presented the item. He suggested that the Board consider changing their elections to even years, which would require a transition plan to complete by 2018. Staff will consult with legal and the Policy Committee will address the matter.

## 7.9 First Reading of Proposed Changes to Board Bylaw 9310, Board Policies and Bylaws

Harvey Kuffner distributed a revised policy since the distribution of board packet. The Board concurred with the recommended language.

## 7.10 First Reading of Proposed Changes to Board Bylaw 9322, Board Meeting Agenda

Harvey Kuffner presented the item.

7.11 Proposed Deletion of Board Bylaw 9323 Exhibit, Actions Requiring More Than a Majority Vote (*Content of this exhibit has been incorporated into new proposed Board Bylaw 9323.2, Actions by the Board*)

Harvey Kuffner presented the item.

## 7.12 First Reading of Proposed Board Bylaw 9323.2, Actions by the Board

Harvey Kuffner presented the item.

## 8. Reports from Superintendent and/or Staff

## 8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar and shared the great news that the County's graduation and drop-out rates have improved, especially for Hispanic students, African American students, English Learners, students with disabilities, and socioeconomically disadvantaged students.

#### 8.1.1 Report of MCOE Program Activities

- Capitol Advisors May Revision Workshop
- Special Education Field Day
- Farewell to Friends
- Athletics
- Monterey County Home Charter School Open House
- Hartnell College Party in the Library
- California Department of Education reception for Gold Ribbon Schools
- Footsteps 2 Brilliance literacy event in Salinas City schools

#### 8.1.2 Upcoming Events

- Foster Youth Awareness Month Press Conference and presentation of Board resolution
- Foster Youth Summit
- Epicenter Foster Youth Awareness Month BBQ
- Graduations countywide

The Board moved to Item 9.

### 8.2 Staff Reports

#### 8.2.1 California County Boards of Education Conference Presentation by MCOE – “Juvenile Court Advocacy and Support”

Dr. Faris Sabbah, Dr. Chandi Wood, and Pegi Van Der Meulen shared with the Board the presentation on “Juvenile Court Advocacy and Support”, as presented at the California County Boards of Education Fall 2015 Conference.

The Board moved to Item 14.

### 9. Comments by Members of the Board

#### 9.1 Board Members: John McPherson spoke regarding Proposition 30 extension resolution. He reiterated his concerns that the state is pursuing a fiscal path that will create additional problems for educational funding.

Harvey Kuffner asked for an update on the recoup of monies through dissolution of redevelopment agencies. He also requested a Policy Committee meeting prior to the June 1 Board meeting to discuss Board elections. Additionally, Mr. Kuffner shared current legislation related to lease / leaseback agreements.

Janet Wohlgemuth thanked Community Human Services for their presentation at the previous Board meeting as it provided her with resources to share with an individual in need.

Dr. Kotowski introduced Kevin Vaughn, Superintendent of Washington Union School District. Mr. Vaughn was sharing the experience of attending a Board meeting with two Washington Union 8<sup>th</sup> grade students.

10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Sunrise House: Ronald Panziera
- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

11. Staff Recognition: None

The Board moved to Item 8.2.1.

12. Consideration of Items for Future Meetings

- 12.1 Proposed Future Commendatory Resolutions
- 12.2 Proposed Future Agenda Items

13. Next Meeting Dates:

|   |                               |
|---|-------------------------------|
| May 25, 2016 – 9:00 AM<br><i>(Board Budget Study Session)</i> | Agenda Items due May 13, 2016 |
| June 1, 2016 – 9:00 AM  | Agenda Items due May 20, 2016 |

14. The Board meeting was adjourned at 10:53 AM.

Approved: June 1, 2016

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Ron Panziera, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board