

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 1, 2016  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Ron Panziera called the Regular Meeting of the Monterey County Board of Education to order at 9:04 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Ronald Panziera, President	Trustee Area #5
Judy Pennycook, Vice-President	Trustee Area #3
Harvey Kuffner	Trustee Area #1
Janet Wohlgemuth	Trustee Area #4
Mary Claypool	Trustee Area #6
Dr. Nancy Kotowski, Secretary to the Board	

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Sergio Alejo	Trustee Area #7
John McPherson	Trustee Area #2

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Dr. Deneen Guss  
Jessica Hull  
Jessica Maschmeyer  
Dr. Faris Sabbah  
Dr. Chandi Wood

**GUESTS:**

Melanie Crall  
Becki Hadley  
Dean Keisker  
Donna Kirsh  
Jeffrey Kirsh  
Justin McCollum  
Teachers and Staff of the Monterey  
County Home Charter School

1.3 Pledge of Allegiance: Mary Claypool led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 15-16-82 (5-0) Harvey Kuffner, Judy Pennycook

“That the Monterey County Board of Education adopts the agenda as presented.”

2. Communications

2.1 Correspondence: None

- 2.2 Oral Comments from the Public (*Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.*):

Becki Hadley reminded the Board that high school graduations in Monterey County are currently in full swing, and the schools are always appreciative when County Board members attend.

Donna and Jeffrey Kirsh, Millennium Charter High School (MCHS) parents, shared with the Board their concerns regarding a MCHS Board member, who along with his spouse, has allegedly been speaking directly with students regarding confidential information, thus violating the Brown Act. When complaints about the conduct of the MCHS Board member were expressed to the MCHS Board, they felt that the MCHS Board did not conduct a fair and transparent investigation into the allegations, and requested assistance from the County Board to conduct a fair and thorough investigation into the issue.

### 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 15-16-83 (5-0) Judy Pennycook, Harvey Kuffner

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of May 18, 2016
- 3.2 Approval of the Teacher Temporary Certificates of June 1, 2016
- 3.3 Second Reading and Approval of Proposed Changes to Board Policy 1312.3, Uniform Complaint Procedures
- 3.4 Second Reading and Approval of Proposed Changes to Board Bylaw 9100, Annual Organizational Meeting
- 3.5 Second Reading and Approval of Proposed Board Bylaw 9140, Board Representatives
- 3.6 Second Reading and Approval of Proposed Changes to Board Bylaw 9220, County Board Elections
- 3.7 Second Reading and Approval of Proposed Changes to Board Bylaw 9310, Board Policies and Bylaws
- 3.8 Second Reading and Approval of Proposed Changes to Board Bylaw 9322, Board Meeting Agenda
- 3.9 Approval of Deletion of Board Bylaw 9323 Exhibit, Actions Requiring More Than a Majority Vote (*Content of this exhibit has been incorporated into new proposed Board Bylaw 9323.2, Actions by the Board*)

### 4. Unfinished Business Action Items: None

The Board moved to Item 7.1.

### 5. New Business Action Items

- 5.1 Student Interdistrict Attendance Appeal No. 15-16-07 / Monterey Peninsula Unified School District, 11:00 AM

This item was withdrawn.

- 5.2 Consideration of Requests from Outside Agencies for Financial Support

"That the Monterey County Board of Education approves the request for funds by Community Human Services and Sunrise House and authorizes the payment of \$7,500 to each entity after July 1, 2016."

MSC 15-16-84 (4-0) Harvey Kuffner, Janet Wohlgemuth

- 5.3 Change the Time of the Regularly Scheduled Board Meeting of June 15, 2016 from 9:00 AM to 3:00 PM

"That the Monterey County Board of Education change the time of the regularly scheduled Board meeting of June 15, 2016 from 9:00 AM to 3:00 PM."

MSC 15-16-85 (4-0) Harvey Kuffner, Mary Claypool

The Board moved to item 7.4.

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

- 7.1 Public Hearing on the Proposed 2016-17 Monterey County Office of Education Local Control Accountability Plan (LCAP) – Alternative Education Program

- 7.1.1 2015-16 LCAP Report

Dr. Faris Sabbah introduced Dr. Chandi Wood, Senior Director of Alternative Education, who gave an overview of the status of the implementation of the 2015-16 Alternative Education LCAP goals and actions using the Quarterly Review Tool developed by MCOE. The LCAP's four goal areas were reviewed in detail regarding actions, services, accomplishments and challenges. The status of the actions, expenditures and outcomes of each action item was reviewed.

**Goal #1** – All students, especially language learners, will be engaged in a rigorous and supportive learning environment to prepare them for high school graduation, college and a career.

**Goal #2** – Adopt and organize evidence-based behavioral interventions to engage students and enhance their academic and social behavior outcomes.

**Goal #3** – Facilitate the successful transition for expelled youth of Monterey County to and from school districts and Monterey County Office of Education programs.

**Goal #4** – Support districts and facilitate transitions for Foster Youth who move to and from different school sites.

### 7.1.2 Presentation of 2016-17 LCAP

Dr. Chandi Wood presented the item. The four goals from the 2015-16 LCAP will be carried over to the 2016-17 LCAP. Dr. Wood reviewed the stakeholder input as well as the metrics related to each of the goals, which were used to reflect on and develop action items for the 2016-17 LCAP. She also shared highlights of the 2016-17 LCAP, outlining new actions and approaches that will be utilized to work towards attainment of the four goals.

7.1.3 Open Public Hearing: President Ron Panziera opened the hearing to the public at 10:14 AM.

7.1.4 Receive Public Input and Comment: Becki Hadley requested more information about the difference between supplemental and concentration funding.

7.1.5 Close Public Hearing: The hearing was closed at 10:16 AM.

The Board took a recess at 10:16 AM and reconvened at 10:27 AM.

At the request of Mary Claypool, Dr. Faris Sabbah explained that MCOE receives Supplemental and Concentration Grant funds in addition to the Base Grant through the Local Control Funding Formula (LCFF). The Supplemental Grant is based on the number of unduplicated pupils in established subgroups. Concentration Grant funds are received if there is a high concentration of students in the subgroups, and any Supplemental and Concentration Grant funds received are to be used to serve those subgroups.

The Board moved to item 7.3.

### 7.2 Public Hearing on the Proposed 2016-17 Budget of the Monterey County Superintendent of Schools

Mr. Garry Bousum presented the item. He distributed the packet of revised organizational charts for the organization. Mr. Bousum also distributed a document that lists all of the positions that are currently vacant within the organization.

The changes that were discussed at the May 25 Budget Study Session have been made to the budget, which will be brought forward for adoption at the June 15 Board meeting.

7.2.1 Open Public Hearing: President Ron Panziera opened the hearing to the public at 11:44 AM.

7.2.2 Receive Public Input and Comment: Becki Hadley asked what the asterisks on the Head Start chart represent, and expressed concern that the Technology and Information Services (TIS) chart contains positions titled "Operations Specialist I" and "Operations Specialist II", which are not existing classified positions.

7.2.3 Close Public Hearing: The hearing was closed at 11:46 AM.

At the request of President Ron Panziera, Dr. Faris Sabbah shared that the employees on the Head Start organizational chart with an asterisk next to their name are not actually employees of MCOE, but rather represent Monterey Peninsula Unified School District employees who provide support to Head Start through an established agreement. The organizational chart will be revised to note this. Garry Bousum addressed the TIS positions by explaining that the effects of the positions will be negotiated, however the organizational chart reflects the proposed 2016-17 budget.

The Board moved to item 5.2.

### 7.3 Monterey County Home Charter School Annual Report

Dr. Faris Sabbah distributed a revised version of the Monterey County Home Charter School's annual report. Dr. Sabbah then introduced Mr. Justin McCollum, Principal of the Monterey County Home Charter School. Mr. McCollum reported on the school's student demographics, academic program, academic achievement, and financial status. He also gave a summary of the school's LCAP goals and recent accomplishments.

The Board expressed their concerns regarding student performance on the California Assessment of Student Performance and Progress (CAASPP), specifically performance on math at the upper grade levels, where students are performing far below the state level. Mr. McCollum presented evidence that students are making progress in math performance on local measures. He stated that in the school's LCAP, as well as in the upcoming renewal of their charter in November 2016, changes will be made to address this performance issue, such as requiring that underperforming students receive additional on-site instruction. Also, access to online resources will be provided, and additional math units for graduation will be required. Board members emphasized the importance of increasing student performance.

Mr. McCollum shared that over the last year the school has revised safety procedures, and protocols have been revised to require increased frequency of teacher meetings with students to once per week, as well as requiring teachers to make contact with students following an absence. In addition, the admissions process has been revised and made more stringent to ensure that the student and family are a good match for the program and are ready for the unique challenges of the program and possess the commitment needed to succeed.

Judy Pennycook thanked Mr. McCollum and staff for sharing their report, which allowed for the examination and sharing of concerns and ideas to improve the school. The Board wishes not only for a safe school environment, but an exemplary school environment that will prepare the students for whatever pathway they choose to take when they leave the school.

The Board and Dr. Kotowski expressed their gratitude for the hard work that school staff has conducted thus far to quickly implement changes to the program to improve safety and academic achievement.

*Ron Panziera left the meeting at 11:30 AM.*

The Board moved to item 7.2.

### 7.4 Public Disclosure of the Negotiated Agreement with California Schools Employees Association, Chapter 35 – Head Start

Garry Bousum presented the item. This agreement increases the salaries of all Head Start classified staff by 4.5%, effective July 1, 2015.

## 8. Reports from Superintendent and/or Staff

### 8.1 Superintendent's Report

#### 8.1.1 Report of MCOE Program Activities

- Foster Youth Awareness Month Ceremony at MCOE – The Board’s resolution recognizing Foster Youth Awareness Month was presented to four of our partners who serve Foster Youth in Monterey County: Voices for Children CASA, The Epicenter, Door to Hope, and Peacock Acres
- Epicenter Foster Youth Awareness Month Barbeque
- Scripps National Spelling Bee
- Alternative Education End-of-Year Celebration
- Head Start Staff Recognition

### 8.1.2 Upcoming Events

Dr. Kotowski distributed the Board calendar for June and July, and also distributed the schedule of graduation dates. She shared that the Monterey County Home Charter School graduations will be held on June 2 at 11:00 AM and 2:00 PM, and the Alternative Education graduation will also be held on June 2 at 7:00 PM.

### 8.1.3 Report on Graduation and Dropout Rates

Dr. Kotowski shared a recent article from the Monterey Herald, which describes improvements made to the graduation and dropout rates in Monterey County. There was a 5% increase in County-wide graduation rates and a 3% decrease in dropout rates, allowing Monterey County to surpass the state rates. The graduation and dropout rates of all student subgroups showed improvement, with excellent improvement being shown by African American students, Hispanic/Latino students, English language learners, students with disabilities, and students who are socio-economically disadvantaged.

## 8.2 Staff Reports: None

## 9. Comments by Members of the Board

- 9.1 Board Members: Janet Wohlgemuth noted that the Foster Youth Summit on June 16<sup>th</sup> will be held at Hartnell College Steinbeck Hall. In addition, she shared about an upcoming Career Week, during which the students will be exposed to many career-related activities, including visiting CSUMB and meeting with the police department.

Judy Pennycook shared about the upcoming Labor of Love event on September 22, which will benefit early childhood education. She asked that staff spread the word about this event to families who would be interested and could benefit from the event.

## 10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Sunrise House: Ronald Panziera
- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

## 11. Staff Recognition

## 12. Consideration of Items for Future Meetings

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

13. Next Meeting Dates:

June 15, 2016 – 3:00 PM

July 13, 2016 – 9:00 AM

Agenda Items due June 3, 2016

Agenda Items due July 1, 2016

14. The meeting was adjourned at 12:14 PM.

Approved: June 15, 2016

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Ron Panziera, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board