

MONTEREY COUNTY BOARD OF EDUCATION
FACILITIES MASTER PLAN COMMITTEE
JULY 13, 2016
APPROVED MINUTES

- I. Call to Order: Committee Chair Judy Pennycook called the meeting of the Monterey County Board of Education Facilities Master Plan Committee to order at 8:02 AM in the office of Dr. Nancy Kotowski, Monterey County Superintendent of Schools.

Roll Call:

COMMITTEE MEMBERS:

Judy Pennycook, Chairperson	Trustee Area #3
Harvey Kuffner	Trustee Area #1
Janet Wohlgemuth (alternate)	Trustee Area #4
Dr. Nancy Kotowski, Secretary to the Board	

ABSENT WITH NOTIFICATION:

Sergio Alejo	Trustee Area #7
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STAFF TO SUPERINTENDENT:

Garry P. Bousum
Dr. Deneen Guss
Jessica Maschmeyer
Dr. Chandi Wood

- II. Approval of Minutes from October 21, 2015 Facilities Committee

Harvey Kuffner, Janet Wohlgemuth (3-0)

- III. Approval of Minutes from February 3, 2016 Facilities Committee

Harvey Kuffner, Janet Wohlgemuth (3-0)

- IV. Discussion and Recommendation to the County Board of Education regarding the Board Room and Superintendent's Office Remodel

Dr. Kotowski shared samples of counter top materials, cabinet materials, wall panel covering, and two carpet samples were shown. Mockup images were distributed that showed what the carpet samples look like when used in a large room. The Committee requested three-dimensional views of options.

The Committee discussed the use of wall panels versus paint, and Dr. Kotowski explained that the architects recommended using wall panels instead of paint to increase soundproofing and for aesthetic purposes. The panels also allow hanging of visual displays and materials without damage to the walls.

The Committee decided to defer any decisions and requested that the matter be brought to the full Board.

V. Discussion of Delivery Method for the Board Room and Superintendent's Office Remodel

Dr. Kotowski distributed a document that defined the types of delivery method. The Committee decided to use the lease-lease back method to select the contractor.

VI. Process for Securing Tenant for the Morgantini Building

Garry Bousum shared that the Monterey County Water Resources Agency (MCWRA) will be moving out of the Morgantini Building between February 8 and March 10 of 2017. Staff has been looking for potential occupants and speaking with realtors. Now that there is a firm move-out date, staff can begin looking more earnestly for potential occupants. Since the Certificate of Participation (COP) is paid off, we can rent the facility to any type of entity, not just government agencies. The Committee desires seeking a long-term tenant, and recommended listing the building in realty advertisements as soon as possible.

The Committee requested that staff conduct research on the rental costs of comparable buildings, and also requested that staff create a sample advertisement for the building and share it with the Committee. Any Board member who would like to tour the building may contact a staff member to set up a visit.

VII. Adjournment: the meeting was adjourned at 8:57 AM.

Approved: September 7, 2016

Judy Pennycook, Committee Chair

Nancy Kotowski, Ph.D.
Secretary to the Board