

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2016  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Ron Panziera called the Regular Meeting of the Monterey County Board of Education to order at 9:01 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Ronald Panziera, President	Trustee Area #5
Judy Pennycook, Vice-President	Trustee Area #3
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Janet Wohlgemuth	Trustee Area #4
Mary Claypool	Trustee Area #6
Dr. Deneen Guss, Secretary to the Board on behalf of Dr. Nancy Kotowski	

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Sergio Alejo	Trustee Area #7
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**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Mariphil Romanow-Cole  
Jessica Hull  
Joshua Jorn  
Colleen Stanley  
Carla Stewart

**GUESTS:**

Melanie Crall  
Michael Murphy

1.3 Pledge of Allegiance: Joshua Jorn led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: Janet Wohlgemuth requested to adjourn the meeting in memory of Laurel Wood Elementary School janitor Pastor Benny Sells.

1.4.3 Adoption of the Agenda:

MSC 16-17-39 (6-0) Janet Wohlgemuth, Mary Claypool

“That the Monterey County Board of Education adopts the agenda as amended.”

2. Communications

2.1 Correspondence: None

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* None.

### 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 16-17-40 (6-0) Mary Claypool, Janet Wohlgemuth

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of November 16, 2016
- 3.2 Approval of the Teacher Temporary Certificates of December 14, 2016
- 3.3 Adoption of Resolution No. 16-17-24, Carmel High School Mock Trial
- 3.4 Adoption of Resolution No. 16-17-25, Board Member Absence – Mary Claypool
- 3.5 Adoption of Resolution No. 16-17-26, Civic Learning
- 3.6 Second Reading and Approval of Proposed Changes to Board Policy 4010, Conflict of Interest Code of the Monterey County Board of Education and Monterey County Superintendent of Schools

### 4. Unfinished Business Action Items: None

### 5. New Business Action Items

#### 5.1 Annual Organizational Meeting

##### 5.1.1 Election of President of the Monterey County Board of Education

Harvey Kuffner nominated Judy Pennycook for Board President for the term of December 14, 2016 through December 13, 2017, with a second from John McPherson. The nomination carried with a vote of 6-0.

MSC 16-17-41 (6-0) Harvey Kuffner, John McPherson

"That Judy Pennycook be elected as the President of the Monterey County Board of Education."

##### 5.1.2 Seating of the newly elected President

President Judy Pennycook presented Ron Panziera with a plaque and gavel as token of appreciation from the Board and staff for his distinguished leadership as Board President.

##### 5.1.3 Authorize the newly elected President to sign official documents

MSC 16-17-42 (6-0) John McPherson, Mary Claypool

"That the Monterey County Board of Education authorizes the newly elected President to sign official documents."

##### 5.1.4 Election of Vice President of the Monterey County Board of Education

Ron Panziera nominated Mary Claypool for Board Vice President for the term of December 14, 2016 through December 13, 2017, with a second from Judy Pennycook. The nomination carried with a 6-0 vote.

MSC 16-17-43 (6-0) Ron Panziera, Judy Pennycook

"That Mary Claypool be elected as the Vice President of the Monterey County Board of Education."

5.1.5 Seating of the newly elected Vice President: Vice President Mary Claypool assumed her seat.

5.1.6 Appointment of County Board Committee Members and County Board Representatives

1) **California School Board Association Legislative Representative:**

Representative: Harvey Kuffner  
Alternate: John McPherson

2) **JPA Representatives:**

**Sunrise House:**

Representative: Ron Panziera  
Alternate: Janet Wohlgemuth

**Community Human Services:**

Representative: Harvey Kuffner  
Alternate: Mary Claypool

3) **Parliamentarian:**

John McPherson  
Harvey Kuffner

4) **Equal Opportunity:**

Representative: Sergio Alejo  
Representative: Mary Claypool

5) **Child Abuse Prevention Council:**

Representative: Judy Pennycook  
Alternate: Ron Panziera

6) **Head Start Advisory Board:**

Representative: Sergio Alejo  
Alternate: Harvey Kuffner

7) **Monterey County Schools Insurance Group:**

Attendee: John McPherson

8) **Monterey County Committee on School District Organization:**

Chairperson: Harvey Kuffner  
Vice-Chairperson: Judy Pennycook

9) **Monterey County Board of Education Policy Committee:**

Chairperson: Harvey Kuffner  
 Representative: Sergio Alejo  
 Representative: John McPherson

10) **Monterey County Board of Education Facilities Master Plan Committee:**

Chairperson: Judy Pennycook  
 Representative: Harvey Kuffner  
 Representative: Sergio Alejo  
 Alternate: Janet Wohlgemuth

11) **Monterey County School Boards Association**

Representative: Mary Claypool  
 Alternate: Janet Wohlgemuth

12) **California County Boards of Education Voting Member**

Representative: Judy Pennycook (President)  
 Alternate: Mary Claypool (Vice President)

13) **Monterey County Board of Education – Board Goals**

Representative: Ron Panziera  
 Representative: Mary Claypool

MSC 16-17-44 (6-0) Mary Claypool, Ron Panziera

“That the Monterey County Board of Education appoints County Board Committee Members and County Board Representatives, as decided at the Annual Organizational Meeting.”

5.1.7 Approval of Establishment of Calendar of Regular County Board Meetings for Board Year 2017

**2017 Meeting Dates**

January 4, 2017  
 and  
 January 18, 2017

July 12, 2017

February 1, 2017  
 and  
 February 15, 2017

August 9, 2016  
 and  
 August 23, 2016

March 1, 2017  
 and  
 March 15, 2017

September 6, 2017  
 and  
 September 20, 2017 (3 PM)

April 5, 2017  
 and  
 April 19, 2017 (3 PM)

October 4, 2017  
 and  
 October 18, 2017

May 3, 2017  
and  
May 17, 2017  
and  
May 24, 2017 (Budget Study Session)

November 1, 2017  
and  
November 15, 2017

June 7, 2017  
and  
June 21, 2017

December 13, 2017

MSC 16-17-45 (6-0) Mary Claypool, John McPherson

“That the Monterey County Board of Education establishes the schedule of regular meeting dates for the 2017 Board year.”

The Board moved to Item 7.1.

5.1.8 Review a Tentative Calendar of Reports to the County Board and Visitations to School Sites

The Board reviewed the tentative calendar of reports and had no questions or comments.

5.1.9 Review of County Board Member Compensation

The Board reviewed the County Board member compensation comparison matrix of other Class III Counties.

5.1.10 Distribute County Board Self-Assessment Questionnaire and Establish a Completion Date, as Well as a Date to Review and Discuss the Results

Judy Pennycook deferred scheduling the date of the Board retreat until Dr. Kotowski returned. She also requested that members of the Board complete their self-assessments and return them to Carla Stewart by the first meeting in January. The Board Goals will be reviewed / completed in conjunction with the self-assessments.

5.1.11 Measure the Success of Achieving Selected County Board Goals

Members of the Board spoke regarding their presentations to school boards related to the goal on bullying prevention.

5.1.12 Establish a Completion Date for Identifying the Next Year’s County Board Goals

The Board Goals Sub-Committee will compile recommended goals for a Board retreat, to be discussed and scheduled upon Dr. Kotowski’s return.

5.2 2016-17 Budget Revisions

Garry Bousum presented the 2016-17 budget revisions, which reflect the adjustments between the original adopted budget and the first interim report.

MSC 16-17-46 (6-0) Harvey Kuffner, Janet Wohlgemuth

“That the Monterey County Board of Education approves the changes made to the 2016-2017 budget since budget adoption.”

The Board moved to Item 7.2.

5.3 California School Boards Association Delegate Assembly Nomination

MSC 16-17-47 (6-0) John McPherson, Mary Claypool

“That the Monterey County Board of Education nominates Janet Wohlgemuth to serve as the CSBA Region 9 County Delegate.”

6. Unfinished Business Non Action Items

6.1 Board Room Modernization Update

*The Board heard items 6.1 and 8.2 simultaneously.*

Joshua Jorn shared a PowerPoint with design options for the Board Room modernization project. He also shared three color palette options for the wall panels, paint, cabinets, and dais.

The Board selected:

- Smooth ceiling tiles
- Brown tones (Option Two)
- Mahogany or brown tone chairs with black powder coat metal

The Board requested that the carpet color have brown tones rather than grey tones.

The Board moved to Item 7.3.

7. New Business Non Action Items

7.1 Millennium Charter High School Quarterly Update

Dr. Michael Murphy, Millennium Charter High School Principal, shared a PowerPoint presentation on the progress of the school. He shared that they are working on curriculum that aligns with the school’s vision. The Board requested that he incorporate media arts updates in the future.

7.2 Monterey County Office of Education 2016-17 First Interim Report

Colleen Stanley presented the revenue and expenditure changes from the period of July 1, 2016 through October 31, 2016.

Based on current projections, MCOE will be able to maintain its positive financial certification and be able to meet all financial obligations for the remainder of the fiscal year as well as two subsequent years.

The Board moved to Item 5.3

7.3 Workers’ Compensation Unfunded Liabilities

Garry Bousum presented the item.

7.4 Payment of Claims for November 2016

Colleen Stanley presented the item.

7.5 First Reading of Proposed Changes to Board Policy 5117, Interdistrict Attendance Appeals

Dr. Deneen Guss presented the item.

7.6 First Reading of Proposed Changes to Board Policy 6146.2, Certificate of Proficiency / High School Equivalency

Dr. Deneen Guss presented the item.

7.7 First Reading of Proposed Board Policy 6146.4, Differential Graduation and Competency Standards for Students with Disabilities

Dr. Deneen Guss presented the item.

7.8 First Reading of Proposed Board Policy 6152.1, Placement in Mathematics Courses

Dr. Deneen Guss presented the item.

7.9 First Reading of Proposed Changes to Board Policy 6181, Alternative Schools

Dr. Deneen Guss presented the item.

7.10 First Reading of Proposed Changes to Board Policy 6186, Juvenile Court Schools

Dr. Deneen Guss presented the item.

7.11 First Reading of Proposed Changes to Board Bylaw 9222, Resignation

Harvey Kuffner presented the item.

7.12 First Reading of Proposed Board Bylaw 9323.2, Actions by the County Board

Harvey Kuffner presented the item.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

8.1.1 Report of MCOE Program Activities

- Alternative Education Suspension and Expulsion Training
- Meeting with Senator Monning regarding proposed legislation
- KSBW Share Your Holiday
- Pesticide Regulations public hearing
- State of the Region address
- ACEIT Grant Awarded for 45 slots
- Measure H Report from Hartnell College

### 8.1.2 Upcoming Events

- DUI Day (March 7, 2017)
- Active Shooter Drill (January 6, 2017)
- Human Trafficking Training for School Districts (January 26, 2017)

## 8.2 Staff Reports

### 8.2.1 Shovel-Ready Department of State Architects (DSA) Approved Projects – Dr. Deneen Guss, Deputy Superintendent

Joshua Jorn presented a list of all MCOE shovel-ready projects waiting on state facilities apportionment.

## 9. Comments by Members of the Board

### 9.1 Board Members: Ron Panziera provided an update on the lawsuit related to Sunrise House, and also requested a Board resolution recognizing the Soledad High School Football team for winning the CCS Championship for the first time in the history of the school.

John McPherson provided a verbal report on the California Schools Boards Association (CSBA) conference and California County Boards of Education (CCBE) Annual Meeting.

Janet Wohlgemuth provided a verbal report on the CSBA conference.

Harvey Kuffner stated that he will provide a written report on the CSBA conference, as the Board bylaws states that Board members must submit a written report for conferences attended outside of the County. After a short discussion, Judy Pennycook requested that the bylaw be revised to indicate that the report can be oral or in writing for out-of-county travel.

Judy Pennycook stated she attended the groundbreaking for the bridge in Castroville, and will also be presenting the bullying prevention month resolution to the Santa Rita USD school board on December 15.

*Ron Panziera left the meeting at 11:30 AM.*

## 10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Sunrise House: Ronald Panziera
- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

## 11. Staff Recognition

- 11.1 Recognition of Escape Team
- 11.2 Recognition of Dr. Jamie Valenzuela-Mumau for his Presentation at California School Boards Association (CSBA)

## 12. Consideration of Items for Future Meetings

- 12.1 Proposed Future Commendatory Resolutions



12.2 Proposed Future Agenda Items

- Presentation on Efforts to Assist Underperforming Students
- Report on Low-Cost Internet Services for Students
- Update on Recruitment Plan
- Update on Internet Transmission Towers

13. Next Meeting Dates:

January 18, 2017 – 9:00 AM  
February 1, 2017 – 9:00 AM

Agenda Items due January 6, 2017  
Agenda Items due January 20, 2017

14. The meeting was adjourned at 11:52 AM in memory of Pastor Benny Sells.

Approved: January 4, 2017

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Judy Pennycook, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board