

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 18, 2017  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Judy Pennycook called the Regular Meeting of the Monterey County Board of Education to order at 9:03 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Judy Pennycook, President	Trustee Area #3
Mary Claypool, Vice-President	Trustee Area #6
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Janet Wohlgemuth	Trustee Area #4
Ronald Panziera	Trustee Area #5
Dr. Nancy Kotowski, Secretary to the Board	

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Sergio Alejo	Trustee Area #7
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**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Jennifer Eleman  
Eliza Gomez  
Dr. Deneen Guss  
Jessica Hull  
Yvette Irving  
Justin McCullum  
Janeth Rojas  
Colleen Stanley  
Carla Stewart  
Dr. Chandi Wood

**GUESTS:**

Melanie Crall  
Becki Hadley

1.3 Pledge of Allegiance: Dr. Deneen Guss led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: President Pennycook requested to adjourn the meeting in memory of MCOE employee Gail Jensen, and former Monterey County Educator Bruce Stannard.

1.4.3 Adoption of the Agenda:

MSC 16-17-51 (6-0) Mary Claypool, Harvey Kuffner

“That the Monterey County Board of Education adopts the agenda as amended.”

## 2. Communications

- 2.1 Correspondence: President Judy Pennycook shared a letter from CDE notifying Dr. Kotowski that they she be awarded with the "Summer Matters Bridge Builder Award." She also shared correspondence from CCBE regarding nomination for County Delegate on their board.
- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)*

Justin McCullum, Principal of the Monterey County Home Charter School, presented the charter renewal petition for the Monterey County Board of Education's consideration for renewal.

## 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 16-17-52 (6-0) Harvey Kuffner, John McPherson

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of January 4, 2017  
 3.2 Approval of the Teacher Temporary Certificates of January 18, 2017  
 3.3 Adoption of Resolution No. 16-17-30, Black History Month  
 3.4 Adoption of Resolution No. 16-17-31, Board Member Absence – Sergio Alejo

4. Unfinished Business Action Items: None

5. New Business Action Items: None

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

7.1 Governor's January Budget Proposal 2017-18

Colleen Stanley and Garry Bousum spoke regarding the Governor's proposed 2017-18 budget. The general theme is to prepare with caution, with the need for school districts to keep increasing their reserves. The COLA will be 1.48%. Statewide ADA may be decreasing, while special education ADA is growing.

7.2 Report to the Board on Conference, Meeting and Workshop Attendance

Colleen Stanley presented the item.

7.3 Payment of Claims for December 2016

Colleen Stanley presented the item.

7.4 Quarterly Summary Report for Uniform Complaints for October 1 – December 31, 2016: Instructional Materials Deficiencies, Emergency or Urgent Facilities Conditions, and Teacher Vacancies or Misassignments

Dr. Deneen Guss presented the item and reported that there were no complaints regarding deficiencies of instructional materials, urgent or emergency facilities conditions, or teacher vacancies/misassignments for the October 1 – December 31, 2015 period.

7.5 MCOE-Provided Special Education Programs and Transportation Agreement

Dr. Nancy Kotowski presented the item. She stated that MCOE-provided Special Education Programs and Transportation (Billback Agreement) was created to establish the methodology for calculating the excess cost charged back to districts that use County-operated Special Education programs. The current agreement will expire June 30, 2017. The current indirect rate of 3%, included in the agreement, is currently under review and the new indirect rate will be set by the Monterey County Office of Education.

She stated that Garry Bousum performed a study of all the California County Offices' indirect rates. MCOE was the second from the bottom, and 21 COE's charge the full State approved indirect rate. It is the goal of the MCOE to operate the Special Education programs as cost effectively and efficiently as possible. Since the implementation of the recommendations made in the 2008 FCMAT Study, MCOE increased its operational efficiencies, resulting in the reduction of the Billback by 27% due to MCOE efficiencies.

Dr. Kotowski stated that beginning in 2017-18, MCOE will increase its indirect rate to the MCOE State approved indirect rate for Special Education and Transportation services. MCOE's latest State approved indirect rate is 10.74%.

Jessica Hull, Communications and Public Relations Officer, was asked to prepare talking points for the Board to use when speaking to their constituents.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar.

8.1.1 Report of MCOE Program Activities

- Active Shooter training
- Proposed legislation update
- Fiber connection with CSUMB is operational, next will be with Steinbeck center
- MCSBA training
- Philippines teacher recruitment trip

8.1.2 Upcoming Events

- Rancho Cielo Culinary Round-up
- South County Farm Day
- MCSBA Trainings
- Bullying Prevention presentations
- Parent Conference

## 8.2 Staff Reports

8.2.1 Alternative Education Annual Update: Item 8.2.1 and 8.2.2 were heard during the same presentation.

8.2.2 Alternative Education Local Control and Accountability Plan (LCAP) Second Quarter Report

Dr. Chandalee Wood presented an update on the MCOE Alternative Education's LCAP. Dr. Wood reported on the state of the program and a student overview, including enrollment classifications (probation, expulsion, interdistrict transfers, foster youth/homeless), gender and English Language status.

Dr. Wood spoke of the LCAP Action Review tool developed by MCOE staff, assisting with communication and oversight of the LCAP, including the budget.

8.2.3 Resources for Black History Month: Dr. Jennifer Eleman of Educational Services spoke regarding Civic Learning in Monterey County and resources that are available for teachers to develop lessons in support of Black History Month.

## 9. Comments by Members of the Board

9.1 Board Members: Mary Claypool spoke regarding the recently announced California School dashboard, and also the Monterey County Business Council luncheon with guest speaker Mary Adams. Janet Wohlgemuth and staff presented the Board's bullying resolution to Alisal USD School Board.

## 10. Reports from Board Members

10.1 Legislation: Harvey Kuffner

10.2 Community Human Services: Harvey Kuffner

10.3 Sunrise House: Ronald Panziera

10.4 Child Abuse Prevention Council: Judy Pennycook

10.5 Monterey County Schools Insurance Group: John McPherson

10.6 California School Boards Association Conference Report: Harvey Kuffner

## 11. Staff Recognition

11.1 Recognition of Educational Services Division Staff Members Eliza Gomez, Program Coordinator II of QRIS, and Janeth Rojas, Program Specialist, for Quality Matters Monterey County Rollout

## 12. Consideration of Items for Future Meetings

Mary Claypool requested to present the Black History Month resolution at 9:15 AM on February 1.

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

- Presentation on Efforts to Assist Underperforming Students
- Update on Recruitment Plan
- Report on Low-Cost Internet Services for Students
- Update on Internet Transmission Towers

13. Next Meeting Dates:

February 1, 2017 – 9:00 AM  
February 15, 2017 – 9:00 AM

Agenda Items due January 20, 2017  
Agenda Items due February 3, 2017

14. The meeting was adjourned at 11:07 AM in memory of MCOE employee Gail Jensen, and former Monterey County Educator Bruce Stannard.

Approved: February 1, 2017

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Judy Pennycook, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board