

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 9, 2017  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: Vice President Mary Claypool called the meeting to order at 9:01 AM in Conference Room B of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Judy Pennycook, President

Trustee Area #3 (*via conference call from 39858 Leeward Dr., Sea Ranch, CA 95497*)

Mary Claypool, Vice-President

Trustee Area #6

Harvey Kuffner

Trustee Area #1

John McPherson

Trustee Area #2

Janet Wohlgemuth

Trustee Area #4

Dr. Nancy Kotowski, Secretary to the Board

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Ronald Panziera

Trustee Area #5

Sergio Alejo

Trustee Area #7

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta

Cindy Altemeyer

Garry Bousum

Ginny Brown

Dr. Deneen Guss

Yvette Irving

Denise Lang

Caryn Lewis

Justin Parker

Gloria Ramos

Rey Reyes

Colleen Stanley

Carla Stewart

**GUESTS:**

Melanie Crall

Becki Hadley

Gina Uccelli

1.3 Pledge of Allegiance: Harvey Kuffner led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 17-18-05 (5-0) John McPherson, Janet Wohlgemuth

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Judy Pennycook (via conference call), Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Ronald Panziera

ABSTENTIONS: None

“That the Monterey County Board of Education adopts the agenda as presented.”

## 2. Communications

2.1 Correspondence: None

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board’s jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)*: None

## 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

Harvey Kuffner requested a minor change to Item 3.7 (changed “determining its effectiveness” to “determining their effectiveness”).

MSC 17-18-06 (5-0) John McPherson, Judy Pennycook.

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Judy Pennycook (via conference call), Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Ronald Panziera

ABSTENTIONS: None

“That the Monterey County Board of Education approves the Consent Agenda as presented.”

- 3.1 Approval of the Minutes of the Regular Meeting of July 12, 2017
- 3.2 Approval of the Teacher Temporary Certificates of August 9, 2017
- 3.3 Adoption of Resolution No. 17-18-03, Board Member Absence – Sergio Alejo
- 3.4 Adoption of Resolution No. 17-18-04, Board Member Absence – Mary Claypool
- 3.5 Adoption of Resolution No. 17-18-05, Board Member Absence – Ron Panziera
- 3.6 Adoption of Resolution No. 17-18-06, Recognizing the History of Monterey County and Pacific Maritime Routes
- 3.7 Second Reading and Approval of Proposed Revisions to Board Policy 0500, Accountability
- 3.8 Second Reading and Approval of Proposed Revisions to Board Policy 1150, Commendations and Awards
- 3.9 Second Reading and Approval of Proposed Revisions to Board Policy 3515, Campus Security
- 3.10 Second Reading and Approval of Proposed Board Policy 5030, Student Wellness
- 3.11 Second Reading and Approval of Proposed Revisions to Board Policy 5144.3, Student Expulsion Appeals
- 3.12 Second Reading and Approval of Proposed Revisions to Board Policy 5144.3 Exhibit, Expulsion Appeals Handbook
- 3.13 Second Reading and Approval of Proposed Board Policy 6164.6, Identification and Education Under Section 504

## 4. Unfinished Business Action Items: None

## 5. New Business Action Items

The Board moved to item 5.2.

Judy Pennycook departed the phone call.

### 5.1 Interdistrict Attendance Appeal No. 17-18-01 / Washington Union School District

MSC 17-18-10 (4-0) John McPherson, Janet Wohlgemuth

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Judy Pennycook, Ronald Panziera

ABSTENTIONS: None

"That the Monterey County Board of Education took action to remand the matter of Interdistrict Attendance Appeal No. 17-18-01 for the 2017-18 school year back to the Washington Union School District for reconsideration upon need for further review."

The Board took at recess at 11:08 AM. Reconvened at 11:26 AM.

The Board moved to Item 9. Judy Pennycook returned via conference call.

### 5.2 Approval of Response to the 2016-2017 Monterey County Civil Grand Jury Final Report – "The Impact of Second Language Learners from Low Income Families on Elementary School Education in Salinas"

Dr. Nancy Kotowski presented the item, and reviewed each finding and recommendation. Harvey Kuffner requested that the cover letter include the particular findings and recommendations to which the County Board was asked to respond.

MSC 17-18-07(5-0) Judy Pennycook, Janet Wohlgemuth

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Judy Pennycook (via conference call), Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Ronald Panziera

ABSTENTIONS: None

"That the Monterey County Board of Education approves the response to the 2016-2017 Monterey County Civil Grand Jury's Final Report, as amended."

### 5.3 45-Day Budget Revision 2017-18

Garry Bousum and Colleen Stanley presented the 45-Day budget revision for Fiscal Year 2017-18. They reported the following changes: on-going funding for COE's who were at their LCFF targets, adjustment of one-time discretionary funding from ADA, CalPERS employer contribution rate decrease, statutory benefit changes calculated and incorporated, program budgets revised to properly reflect staffing and salary schedule changes, carryover has been budgeted for programs whose revenues and expenditures have been finalized for 2016-17, entered into contract with Riverside COE for MCOE to act as CCEE Regional Lead, and transfer to deferred maintenance.

MSC 17-18-08 (5-0) Harvey Kuffner, Janet Wohlgemuth

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Judy Pennycook (via conference call), Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Ronald Panziera

ABSTENTIONS: None

"That the Monterey County Board of Education approves the changes made to the 2017-2018 budget since the budget adoption."

5.4 2017-2018 Declaration of Need for Fully Qualified Educators for the Monterey County Office of Education

Cindy Altemeyer presented the item on behalf of Leigh Butler. The declaration of need is an annual item submitted to the Commission on Teacher Credentialing, which permits MCOE to process applications for emergency Crosscultural, Language and Academic Development Permits for employees who lack this authorization but need it to teach students who are English learners. Each district submits their own declaration of need to the Commission on Teacher Credentialing.

MSC 17-18-09 (5-0) Judy Pennycook, Harvey Kuffner

AYES: Mary Claypool, Harvey Kuffner, John McPherson, Judy Pennycook (via conference call), Janet Wohlgemuth

NOES: None

ABSENT: Sergio Alejo, Ronald Panziera

ABSTENTIONS: None

"That the Monterey County Board of Education approves the 2017-2018 Declaration of Need for Fully Qualified Teachers for the Monterey County Office of Education."

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

7.1 Budgetary Report for the Bay View Academy Charter School 2017-2018

Colleen Stanley presented the item. She stated the school has an average daily attendance of 443, with projected ending unrestricted net position of \$1,470,844, with a reserve of 34.10%.

7.2 Budgetary Report for the Millennium Charter High School 2017-2018

Colleen Stanley presented the item. She stated the school has an average daily attendance of 185, with projected ending unrestricted net position of \$113,360, with a reserve of 5.48%. The school is also fully staffed.

7.3 Budgetary Report for the Monterey Bay Charter School 2017-2018

Colleen Stanley presented the item. She stated the school has an average daily attendance of 367, with projected ending unrestricted net position of \$1,207,009.58, with a reserve of 31.59%.

#### 7.4 Budgetary Report for the Monterey County Home Charter School 2017-2018

Colleen Stanley presented the item. She stated the school has an average daily attendance of 290, with projected ending unrestricted net position of \$182,476, with a reserve of 6.15%.

#### 7.5 Surplus Property

Garry Bousum presented the item.

### 8. Reports from Superintendent and/or Staff

#### 8.1 Superintendent's Report

##### 8.1.1 Report of MCOE Program Activities

- Dr. Kotowski distributed the Board calendar
- an article from the Monterey Herald on the exemplary leadership in MPUSD
- Joshua Jorn provided an update on the Board Room modernization project
- AB 318 Update
- The opening of the District Attorney's Office Victim Service Office for South located in King City

8.1.2 Overview of MCOE Summer Programs: Dr. Kotowski shared a PowerPoint presentation with pictures of the summer activities.

##### 8.1.3 Upcoming Events:

- Back to School Celebration at Dr. Kotowski's Home
- Back to School BBQ for Staff
- CCBE Conference

The Board moved to Item 8.2.2.

#### 8.2 Staff Reports

8.2.1 California's New Accountability System: Dr. Kotowski introduced Caryn Lewis, Assistant Superintendent of Educational Services, and Dr. Rey Reyes, Educational Administrator, Assessment and Accountability. Ms. Lewis and Dr. Reyes presented a PowerPoint on California's new accountability system, and answered questions from the Board.

8.2.2 Foster Youth Annual Update: Denise Lang presented the report on Foster Youth in Monterey County.

The Board moved to Item 11.

### 9. Comments by Members of the Board

9.1 Board Members: Harvey Kuffner reported on the CCBE Task Force he is part of that is working on a County Superintendent salary study. Their goal is to have it completed for the annual conference.

### 10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Sunrise House: Ronald Panziera
  
- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

The Board moved to Item 8.2.1.

11. Staff Recognition

- 11.1 Recognition of the Foster Youth Services Team for the Successful 2017 Foster Youth Summit: The Board and Dr. Kotowski recognized Denise Lang, Justin Parker, and Gloria Ramos for their successful year and dedication to the County’s foster youth.

The Board moved to Item 5.1.

12. Consideration of Items for Future Meetings

- 12.1 Proposed Future Commendatory Resolutions
- 12.2 Proposed Future Agenda Items

- Presentation on Efforts to Assist Underperforming Students

13. Next Meeting Dates:

August 23, 2017 – 9:00 AM	Agenda Items due August 11, 2017
September 6, 2017 – 9:00 AM	Agenda Items due August 25, 2017

14. The meeting was adjourned at 12:02 PM.

Approved: August 23, 2017

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Judy Pennycook, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board