

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 18, 2017  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Judy Pennycook called the Regular meeting of the Monterey County Board of Education to order at 9:01 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Judy Pennycook, President	Trustee Area #3
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Janet Wohlgemuth	Trustee Area #4
Ronald Panziera	Trustee Area #5
Dr. Nancy Kotowski, Secretary to the Board	

**BOARD MEMERS ABSENT WITH NOTIFICATION:**

Mary Claypool, Vice-President	Trustee Area #6
Sergio Alejo	Trustee Area #7

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Patrick DeBerd  
Jarrett Garife  
Dr. Deneen Guss  
Yvette Irving  
Joshua Jorn  
Justin McCollum  
Carla Stewart

**GUESTS:**

Melanie Crall  
Angela Draper  
Becki Hadley

1.3 Pledge of Allegiance: Janet Wohlgemuth led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

The Board returned to Item 1.4.2.

Dr. Kotowski requested that an Emergency/Urgency item be added to the agenda as Item 5.3.

MSC 17-18-30 (5-0) John McPherson, Harvey Kuffner

“That the Monterey County Board of Education adds emergency/urgency item 5.3 to the agenda.”

The Board moved to Item 5.3.

1.4.3 Adoption of the Agenda:

MSC 17-18-26 (5-0) John McPherson, Harvey Kuffner

“That the Monterey County Board of Education adopts the agenda as presented.”

2. Communications

2.1 Correspondence: None

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board’s jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* None.

3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

3.1 Approval of the Minutes of the Regular Meeting of October 4, 2017

3.2 Approval of the Teacher Temporary Certificates of October 18, 2017

MSC 17-18-27 (5-0) Harvey Kuffner, Janet Wohlgemuth

“That the Monterey County Board of Education approves the Consent Agenda as presented.”

4. Unfinished Business Action Items: None

5. New Business Action Items

5.1 Determination of the Monterey County Board of Education’s Nomination for the Monterey County School Boards Association (MCSBA) Excellence in Education Award

Dr. Kotowski presented the item. The Board chose to nominate the following three organizations, in no particular order of preference: Pebble Beach Student Ideas Festival and Festival 2 Schools; National Steinbeck Center: Young Authors and Young Writers Camp; and The Epicenter.

MSC 17-18-28 (5-0) Ron Panziera, Harvey Kuffner

“That the Monterey County Board of Education nominates the following three organizations, in no particular order of preference, for the MCSBA Excellence in Education Award: Pebble Beach Student Ideas Festival and Festival 2 Schools; National Steinbeck Center: Young Authors and Young Writers Camp; and The Epicenter.”

The Board moved to Item 7.1.

5.2 Adoption of Resolution No. 17-18-24, Gann Limit

Garry Bousum presented the item.

MSC 17-18-29 (5-0) John McPherson, Harvey Kuffner

"That the Monterey County Board of Education adopts Resolution No. 17-18-24 to declare that the 2017-2018 budget does not exceed the limitation imposed by the Gann Amendment."

- 5.3 Change of Start Time of November 1, 2017 Meeting, Canceling the November 15, 2017 Meeting, and Requesting the Monterey County Committee on School District Organization schedule a meeting regarding the Greenfield Unification Petition.

Dr. Kotowski requested that the Board consider changing the start time of the November 1, 2017 meeting from 9 AM to 4 PM; cancel the November 15, 2017 meeting due to an anticipated lack of a quorum; and to schedule a meeting of the Monterey County Committee on School District Organization in Greenfield on November 1, 2017 at 6:30M, to provide an update on the Greenfield Unification petition and action on Criterion #6. The Board considered the meeting schedule during November, and discussed if there was a need for a regular Board meeting on November 15<sup>th</sup>. President Judy Pennycook recommended that the November 15<sup>th</sup> meeting be cancelled.

MSC 17-18-31 (4-1) John McPherson, Janet Wohlgemuth  
*Harvey Kuffner opposed*

"That the Monterey County Board of Education change the start time of the regularly scheduled November 1, 2017 meeting from 9 AM to 4 PM; cancel the November 15, 2017 regularly scheduled meeting, and request that the Monterey County Committee on School District Organization schedule a meeting on November 1, 2017 at 6:30 PM to provide an update on the Greenfield Unification Petition."

The Board moved to Item 14.

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

7.1 Presentation of California School Bus Safety Awareness Month Resolution

President Judy Pennycook and Dr. Nancy Kotowski presented the California School Bus Safety Awareness Month Resolution to Patrick DeBerdt, Manager, and Jarrett Garife, Assistant Manager, of the Transportation Department.

The Board moved to Item 11.1.

7.2 Monterey County Educational Leadership Summit Breakout Sessions

Dr. Nancy Kotowski reviewed the variety of breakout sessions that are planned. She stated that Carla Stewart would poll the Board via email on the sessions they were interested in attending. Judy Pennycook shared that Dr. Francisco Jimenez will also be doing a presentation the day before the Summit for the Migrant Families, in addition to being the keynote speaker at the Summit luncheon.

The Board moved to Item 8.2.2.

7.3 Payment of Claims for September 2017

Garry Bousum presented the item.

7.4 Quarterly Summary Report for Uniform Complaints for July 1 – September 30, 2017: Instructional Materials Deficiencies, Emergency or Urgent Facilities Conditions, and Teacher Vacancies or Misassignments

Dr. Deneen Guss presented the item and reported that there were no complaints regarding deficiencies of instructional materials, urgent or emergency facilities conditions, or teacher vacancies/misassignments for the July 1 – September 30, 2017 period. However, Dr. Guss stated that there was a complaint filed regarding MCOE curriculum that does not fall within the Uniform Complaint categories – this item would come before the Board at the next meeting.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar.

8.1.1 Report of MCOE Program Activities

- Monterey County Business Council Annual Higher Education Conference
- NPS Internship Program
- Greenfield Unification Update
- Bright Beginnings Event
- Boys & Girls Club Telethon

8.1.2 Upcoming Events

8.2 Staff Reports

8.2.1 Update on Water Quality Testing in Monterey County Schools: Joshua Jorn, Chief Officer of General Services and Business Support, presented the item. Mr. Jorn will be working on sending personalized letters to each district with their particular data, and will report on this item annually.

The Board moved to Item 7.3.

8.2.2 Monterey County Home Charter School Quarterly Report to the Board: Justin McCollum, Principal, presented the Monterey County Home Charter School Quarterly Report. He reported on the growth in the school in both ELA and Math, as well as other areas of focus. Questions were raised about the drop in achievement in some subgroups. Mr. McCollum indicated that these areas of concern are being addressed. The Board thanked Mr. McCollum and staff for the improvements made in the school and student progress.

The Board moved to Item 8.2.1.

9. Comments by Members of the Board

9.1 Board Members: Janet Wohlgemuth reported on the North County College and Career Days. Harvey Kuffner reported on the CCBE Superintendent's Compensation Study Task Force work.

At this time, President Pennycook requested to return to Item 1.4.2, asking that an emergency/urgency item be added to the agenda.

10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Sunrise House: Ronald Panziera
- 10.4 Child Abuse Prevention Council: Judy Pennycook
- 10.5 Monterey County Schools Insurance Group: John McPherson

11. Staff Recognition

- 11.1 Recognition of Mara Wold and Lety Gomez-Gong for their Support of the After School Programs at the Monterey Peninsula Unified School District

President Judy Pennycook and members of the Board recognized Mara Wold and Lety Gomez-Gong for their Support of the After School Programs at the Monterey Peninsula Unified School District.

The Board moved to Item 5.2.

- 12. Consideration of Items for Future Meetings: Harvey Kuffner requested recognition of Indigenous Peoples Day. Judy Pennycook requested that Ernesto Vela be recognized for his efforts to put together a Migrant Education parent dinner on the evening prior to the Leadership Summit.

- 12.1 Proposed Future Commendatory Resolutions
- 12.2 Proposed Future Agenda Items

- Presentation on Efforts to Assist Underperforming Students

13. Next Meeting Dates:

November 1, 2017 – 9:00 AM  
November 15, 2017 – 9:00 AM

Agenda Items due October 20, 2017  
Agenda Items due November 3, 2017

- 14. The meeting was adjourned at 11:24 AM.

Approved: November 1, 2017

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Judy Pennycook, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board