

MONTEREY COUNTY BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 13, 2017
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Judy Pennycook called the Regular Meeting of the Monterey County Board of Education to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

BOARD MEMBERS PRESENT:

Judy Pennycook, President	Trustee Area #3
Mary Claypool, Vice-President	Trustee Area #6
John McPherson	Trustee Area #2
Janet Wohlgemuth	Trustee Area #4
Sergio Alejo	Trustee Area #7
Dr. Nancy Kotowski, Secretary to the Board	

BOARD MEMBERS ABSENT WITH NOTIFICATION:

Harvey Kuffner	Trustee Area #1
Ronald Panziera	Trustee Area #5

STAFF TO SUPERINTENDENT:

Michelle Archuleta
Garry Bousum
Ginny Brown
Leigh Butler
Joseph DeRuoussi
Chris Devers
Dr. Deneen Guss
Yvette Irving
Joshua Jorn
Caryn Lewis
Keith Meader
Colleen Stanley
Carla Stewart

GUESTS:

Melanie Crall

1.3 Pledge of Allegiance: Melanie Crall led the Pledge of Allegiance.

1.4 Adoption of Agenda

Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 17-18-35 (5-0) John McPherson, Mary Claypool

“That the Monterey County Board of Education adopts the agenda as presented.”

The Board adjourned to Closed Session at 9:05 AM.

2. Closed Session

2.1 Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: 893 Blanco Circle, Salinas, CA
Agency Negotiator(s): Garry P. Bousum & Joshua Jorn
Negotiating Parties: Frank McCafferty & Chris Errecart, Savills-Studley
Under Negotiation: Lease Agreement

The Board reconvened to Open Session at 9:17 AM.

President Pennycook reported that the Board authorized final negotiations to execute a lease agreement with said tenant.

3. Communications

3.1 Correspondence: Judy Pennycook shared that she had received an email from Salinas City Councilmember Gloria De La Rosa regarding concerns about Oasis Charter School. Dr. Kotowski stated that the concerns have been addressed with the chartering district (Alisal USD), in consultation with legal counsel, and she would keep the Board informed of any other communications.

3.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* None

4. Consent Agenda

(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)

MSC 17-18-36 (5-0) Mary Claypool, John McPherson

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 4.1 Approval of the Minutes of the Regular Meeting of November 1, 2017
- 4.2 Approval of the Teacher Temporary Certificates of December 13, 2017
- 4.3 Adoption of Resolution No. 17-18-26, National Human Trafficking Prevention Month and Human Trafficking Awareness Day
- 4.4 Adoption of Resolution No. 17-18-27, Board Member Absence – Sergio Alejo
- 4.5 Adoption of Resolution No. 17-18-28, Board Member Absence – Sergio Alejo
- 4.6 Adoption of Resolution No. 17-18-29, Board Member Absence – Mary Claypool
- 4.7 Adoption of Resolution No. 17-18-30, Board Member Absence – Judy Pennycook
- 4.8 Adoption of Resolution No. 17-18-31, Board Member Absence – Janet Wohlgemuth

5. Unfinished Business Action Items: None

6. New Business Action Items

6.1 2017-18 Budget Revisions

Colleen Stanley presented the 2017-18 budget revisions, which reflect the adjustments between the original adopted budget and the first interim report. The first interim report balance after the budget revisions have been processed is \$12,608,410, which corresponds to the first interim ending fund balance.

MSC 17-18-37 (5-0) John McPherson, Janet Wohlgemuth

"That the Monterey County Board of Education approves the revisions to the 2017-18 budget since the 45-Day Budget Revise."

6.2 Annual Organizational Meeting

Dr. Nancy Kotowski conduct our official business for the year.

6.2.1 Election of President of the Monterey County Board of Education

John McPherson nominated Mary Claypool for Board President for the term of December 13, 2017, through December 12, 2018, with a second from Janet Wohlgemuth. The nomination carried with a vote of 5-0.

MSC 17-18-38 (5-0) John McPherson, Janet Wohlgemuth

"That Mary Claypool be elected as the President of the Monterey County Board of Education."

6.2.2 Seating of the newly elected President

President Mary Claypool presented Judy Pennycook with a personalized photo collage as a token of appreciation from the Board and staff for her distinguished leadership as Board President.

6.2.3 Authorize the newly elected President to sign official documents

MSC 17-18-39 (5-0) Judy Pennycook, John McPherson

"That the Monterey County Board of Education authorizes the newly elected President to sign official documents."

6.2.4 Election of Vice President of the Monterey County Board of Education

Judy Pennycook nominated Janet Wohlgemuth for Board Vice President for the term of December 13, 2017, through December 12, 2018, with a second from John McPherson. The nomination carried with a vote of 5-0.

"That Janet Wohlgemuth be elected as the Vice President of the Monterey County Board of Education."

6.2.5 Seating of the newly elected Vice President: Vice President Janet Wohlgemuth assumed her seat.

6.2.6 Appointment of County Board Representatives to Outside Agencies and County Board Committee Members

Monterey County Committee on School District Organization

Chairperson: Ron Panziera

Vice-Chairperson: John McPherson

Equal Opportunity

Representative: Sergio Alejo

Representative: Mary Claypool

Head Start Representative

Representative: Sergio Alejo

Alternate: Harvey Kuffner

Parliamentarian

John McPherson

Harvey Kuffner

Representatives to Outside Agencies/Organizations

- 1) **Child Abuse Prevention Council**
Representative: Judy Pennycook
Alternate: Ron Panziera
- 3) **Monterey County Schools Insurance Group**
John McPherson
- 4) **Monterey County School Boards Association**
Representative: Mary Claypool
Alternate: Janet Wohlgemuth
- 5) **California County Boards of Education Voting Member**
Representative: Janet Wohlgemuth
Alternate: John McPherson

JPA Representatives

- 1) **Community Human Services**
Representative: Harvey Kuffner
Alternate: Mary Claypool

Standing Committees

- 1) **Monterey County Board of Education Policy Committee**
Chairperson: Harvey Kuffner
Representative: Sergio Alejo
Representative: John McPherson
- 2) **Monterey County Board of Education Facilities Master Plan Committee**
Chairperson: Judy Pennycook
Representative: Harvey Kuffner
Representative: Sergio Alejo

Ad-Hoc Committees

- 1) **Monterey County Board of Education – Board Goals**
Representative: Ron Panziera
Representative: Sergio Alejo
- 2) **CSBA Legislative Representative**
Representative: Harvey Kuffner
Alternate: John McPherson

MSC 17-18-40 (5-0) Janet Wohlgemuth, Sergio Alejo

“That the Monterey County Board of Education appoints County Board Representatives to outside organizations, County Board Committee Members and as decided at the Annual Organizational Meeting.”

6.2.7 Approval of Establishment of Calendar of Regular County Board Meetings for Board Year 2018

January 3, 2018
and
January 17, 2018

July 11, 2018

February 7, 2018
and
February 21, 2018

August 1, 2018
and
August 15, 2018

March 7, 2018
and
March 21, 2018

September 5, 2018
and
September 19, 2018 (3 PM)

April 4, 2018
and
April 18, 2018 (3 PM)

October 3, 2018
and
October 17, 2018

May 2, 2018
and
May 16, 2018
and
May 30, 2018 (Budget Study Session)

November 14, 2018

June 6, 2018
and
June 20, 2018

December 12, 2018

MSC 17-18-41 (5-0) Judy Pennycook, John McPherson

“That the Monterey County Board of Education establishes the schedule of regular meeting dates for the 2018 Board year.”

6.2.8 Measure the Success of Achieving Selected County Board Goals

The Board reviewed the 2017 Board Goals Annual Update. Discussion ensued regarding the 2018 Board Goals and concurrence on the attainability of goals for the coming year.

6.2.9 Establish a Completion Date for Identifying the Next Year's County Board Goals

MSC 17-18-42 (5-0) Janet Wohlgemuth, Judy Pennycook

"That the Monterey County Board of Education establishes January 17, 2018, as the completion date for identifying the Board's goals for 2018."

6.2.10 Review a Tentative Calendar of Reports to the County Board and Visitations to School Sites

The Board reviewed the tentative calendar of reports and had no questions or comments.

6.2.11 Review of County Board Member Compensation

The Board reviewed the County Board member compensation comparison matrix of other Class III Counties. No changes were made to the present compensation amount.

6.2.12 Distribute County Board Self-Assessment Questionnaire and Establish a Completion Date, as Well as a Date to Review and Discuss the Results

The Board agreed to remove the far right column on the questionnaire, and established a completion date of January 17, 2018. The results will be discussed at the Board retreat on February 21, 2018.

MSC 17-18-43 (5-0) Judy Pennycook, Janet Wohlgemuth

"That the Monterey County Board of Education establishes January 17, 2018, as the date for completion of the Board Self-Assessment, and February 21, 2018, as the date to review and discuss the results."

7. Unfinished Business Non Action Items: None

The Board moved to Item 9.2.1.

8. New Business Non Action Items

8.1 Quarterly Investment Report for Period Ending September 30, 2017

Mary Zeeb, Monterey County Treasurer-Tax Collector, presented a PowerPoint presentation on the current status of the Monterey County Treasury.

The Board took a recess at 10:58 AM and reconvened at 11:05 AM.

8.2 Monterey County Office of Education 2017-18 First Interim Report

Colleen Stanley presented the PowerPoint presentation on MCOE's 2017-18 First Interim Report, which covers fiscal activity from July 1, 2017 through October 31, 2017. Based on current projections, MCOE will be able to maintain its positive financial certification and be able to meet all financial obligations for the remainder of the fiscal year as well as two subsequent years.

8.3 Surplus Property

Garry Bousum presented the item.

8.4 Payment of Claims for October 2017

Colleen Stanley presented the item.

9. Reports from Superintendent and/or Staff

9.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar and draft Strategic Plan. She briefly reviewed the Strategic Plan, which included core values and strategic priorities. She stated that it is currently a working document, and hopes to have it finalized by early 2018. Dr. Kotowski also distributed a copy of her editorial, "Changing How We View and Promote School Progress", related to the California School Dashboard.

9.1.1 Report of MCOE Program Activities

- WASC Review of Millennium Charter High School – recommending a six-year renewal
- Migrant Parent event
- Monterey County Educational Leadership Summit
- Dr. Kotowski will now be serving as the Region 5 lead for CCSESA
- Chartwell School summer program focusing on dyslexia
- Korean-American Grocers' Scholarship event
- CalGrip Grant Advisory Board meeting
- Reviewed Board Room wall plans

9.1.2 Upcoming Events

- ABI Holiday Party
- Deaf and Hard of Hearing Holiday Party
- Upcoming Farm Days

9.2 Staff Reports

9.2.1 Alternative Education Local Control and Accountability Plan Quarterly Update

Chris Devers and Joseph DeRuosi presented the first quarter update reviewing each of the Local Control Accountability Plan goals for the 2017-18 year, and both the accomplishments and planned actions to reach those goals. They also reported on the status state of the Alternative Education Program components. Both Mary Claypool and Judy Pennycook requested copies of the Ethnic Studies curriculum.

The Board moved to Item 8.1.

9.2.2 Head Start and Early Head Start Monthly Report for October 2017: The monthly report was included in the Board packet.

9.2.3 Facilities Update: Joshua Jorn presented an update on the Community School project. After extensive discussion, it was agreed to agendize further discussion on a course of action at an upcoming meeting.

10. Comments by Members of the Board

10.1 Board Members: John McPherson, Judy Pennycook, and Janet Wohlgemuth provided verbal reports on the recent CSBA Annual Conference.

John McPherson requested a future agenda item of the establishment of an ad-hoc committee for determination of County Superintendent salary for the new term.

11. Reports from Board Members

11.1 Legislation: Harvey Kuffner

11.2 Community Human Services: Harvey Kuffner

11.3 Sunrise House: Ronald Panziera

11.4 Child Abuse Prevention Council: Judy Pennycook

11.5 Monterey County Schools Insurance Group: John McPherson

12. Staff Recognition

12.1 Recognition of Dr. Ernesto Vela, Senior Director of Migrant Education

12.2 Recognition of Esther Rubio, Program Coordinator II, School Climate

12.3 Letter from San Antonio USD Superintendent Pam Gildersleeve-Hernandez Recognizing and Commending MCOE Staff for Providing Excellent Partnership and Support

President Claypool, Dr. Kotowski and members of the Board thanked staff for their dedication to the work of MCOE.

13. Consideration of Items for Future Meetings

13.1 Proposed Future Commendatory Resolutions

13.2 Proposed Future Agenda Items

- Presentation on Efforts to Assist Underperforming Students
- Discussion of Recognition of Indigenous Peoples

14. Next Meeting Dates:

Meeting dates for 2018 will be determined at the December 13 Organizational Meeting.

15. The meeting was adjourned at 12:14 PM.

Approved: January 3, 2018

Mary Claypool, President

Nancy Kotowski, Ph. D.,
Secretary to the Board