

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 3, 2018  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Mary Claypool called the Regular Meeting of the Monterey County Board of Education to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Mary Claypool, President	Trustee Area #6
Janet Wohlgemuth, Vice-President	Trustee Area #4
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Judy Pennycook	Trustee Area #3
Ronald Panziera	Trustee Area #5
Sergio Alejo	Trustee Area #7 ( <i>arrived at 9:04 AM</i> )
Dr. Nancy Kotowski, Secretary to the Board	

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Ginny Brown  
Joseph DeRuosi  
Mayela Garcia  
Laura Gomez  
Dr. Deneen Guss  
Yvette Irving  
Sonia Jaramillo  
Justin McCollum  
Mariphil Romanow-Cole  
Colleen Stanley  
Carla Stewart  
Jonna Triggs

**GUESTS:**

Karina Barger  
Becki Hadley  
Tina Larson  
Clare Munteer  
Deborah Pembrook  
Christopher Wohlgemuth

1.3 Pledge of Allegiance: Christopher Wohlgemuth led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 2/3 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: Dr. Kotowski requested to adjourn the meeting in memory of Crecencio Padilla.

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda: None

MSC 17-18-44 (6-0) Harvey Kuffner, John McPherson

“That the Monterey County Board of Education adopts the agenda as presented.”

2. Communications

2.1 Correspondence: Bay View Academy presented Charter Petition Renewal.

- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* Karina Barger and Tina Larson of Bay View Academy Charter School submitted their charter renewal petition to the Board.

3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 17-18-45 (6-0) Harvey Kuffner, Janet Wohlgemuth

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of December 13, 2017
- 3.2 Approval of the Teacher Temporary Certificates of January 3, 2018
- 3.3 Adoption of Resolution No. 17-18-32, Black History Month
- 3.4 Adoption of Resolution No. 17-18-33, Board Member Absence – Harvey Kuffner
- 3.5 Adoption of Resolution No. 17-18-34, Board Member Absence – Mary Claypool

Sergio Alejo arrived at 9:04 AM.

4. Unfinished Business Action Items: None

5. New Business Action Items

- 5.1 Adoption of Resolution No. 17-18-35 to Dissolve the Salinas Area Youth Drug Information/Crisis Center Joint Powers Authority (JPA)

The Board of Directors of the JPA voted to dissolve the Joint Powers Agreement of the Salinas Area Youth Drug Information/Crisis Center. The formal dissolution process requires each member agency to adopt a Resolution of Dissolution, which provides the authority for each agency's representative serving on the Board of Directors to vote for the dissolution and the allocation of assets. The resolution included authorization for Ron Panziera to vote on and approve any further actions required by the Board of Directors of the JPA that are necessary or proper for carrying out the dissolution of the JPA.

MSC 17-18-46 (7-0) Judy Pennycook, Janet Wohlgemuth

"That the Monterey County Board of Education adopt Resolution No. 17-18-35 to dissolve the Salinas Area Youth Drug Information/Crisis Center Joint Powers Authority (JPA)."

6. Unfinished Business Non Action Items: None

7. New Business Non Action Items

The Board moved to Item 7.2.

- 7.1 Presentation of Resolution No. 17-18-26, National Human Trafficking Prevention Month and Human Trafficking Awareness Day - Deborah Pembrook, Outreach Advocate for the Monterey County Rape Crisis Center & Chair of the Coalition to End Human Trafficking in Santa Cruz and Monterey Counties

Board Members John McPherson and Ron Panziera, as well as President Mary Claypool and Dr. Kotowski, presented Resolution No. 17-18-26, National Human Trafficking Prevention Month and Human Trafficking Awareness Day to Deborah Pembrook and Clare Munteer of the Monterey County Rape Crisis Center.

The Board moved to Item 8.

- 7.2 2018-19 MCOE Budget and Alternative Education Local Control and Accountability Plan (LCAP) Calendar

Colleen Stanley presented the calendar for development of the 2018-19 budget and the Alternative Education Local Control Accountability Plan (LCAP) calendar for 2018-19 fiscal year.

- 7.3 Payment of Claims for November 2017

Colleen Stanley presented the item.

- 7.4 Report to the Board on Conference, Meeting, and Workshop Attendance

Colleen Stanley presented the item.

- 7.5 First Reading of Proposed Revisions to Board Policy 1312.3, Uniform Complaint Procedures

Mary Claypool presented the item.

- 7.6 First Reading of Proposed Revisions to Board Policy 1312.4, Williams Uniform Complaint Procedures

Dr. Kotowski presented the item. Michelle Archuleta explained the rationale for an updated policy.

- 7.7 First Reading of Proposed Revisions to Board Policy 1340, Access to Public Records

Mary Claypool presented the item.

- 7.8 First Reading of Proposed Board Policy 1431, Waivers Requiring State Board of Education Action

Mary Claypool presented the item.

- 7.9 First Reading of Proposed Revisions Board Policy 6161.1, Selection and Evaluation of Instructional Materials

Mary Claypool presented the item.

7.10 First Reading of Proposed Revisions to Board Policy 6186, Juvenile Court Schools

Mary Claypool presented the item.

7.11 First Reading of Proposed Revisions to Board Bylaw 9012, County Board Member Electronic Communications

Mary Claypool presented the item.

7.12 First Reading of Proposed Revisions to Board Bylaw 9220, County Board Elections

Mary Claypool presented the item.

The Board moved to Item 7.1.

8. Reports from Superintendent and/or Staff

Dr. Kotowski distributed the Board calendar and MCOE Strategic Plan. She asked each Board member to keep the copy of the plan in their boxes, as she will be covering a section at each Board meeting.

She reviewed the Situational Analysis portion of the Strategic Plan, which included strengths, areas of improvement, opportunities, and obstacles. Stakeholder Input and Strategic Framework were also reviewed. Dr. Kotowski indicated that an annual survey of stakeholders is now being conducted to gain feedback on satisfaction with MCOE's services.

John McPherson requested that budget items be tied to specific points in the Strategic Plan to provide a greater demonstration of transparency. Mary Claypool also requested that with the next update Dr. Kotowski focus a little on how the obstacles are being addressed.

8.1 Superintendent's Report

8.1.1 Report of MCOE Program Activities

- MCOE Holiday Social
- Differentiated assistance meetings
- Strategic Plan
- 2018 New Year Message to Staff
- New legislation requiring high schools to educate on the topic of Human Trafficking

8.1.2 Upcoming Events

8.2 Staff Reports

8.2.1 Report on English Language Development of Head Start Students: Sonia Jaramillo, Senior Director of Head Start, presented an update on the progress of English Language development of Head Start students. Ms. Jaramillo also reviewed the data that was included in the Board packet.

8.2.2 Christina Smiles Dental Program (*written report only*)

8.2.3 Head Start & Early Head Monthly Report for November 2017 (*written report only*)

The Board took a recess at 10:22 AM and reconvened at 10:35 AM.

9. Comments by Members of the Board

- 9.1 Board Members: Harvey Kuffner apologized for not being at the organizational meeting due to illness, and requested the following changes to his committee assignments:
- Requested that John McPherson take over the legislative representative responsibility;
  - Requested that a new alternate be selected to replace him on the Head Start assignment;
  - Requested that a new committee member be selected to replace him on the Facilities Master Planning Committee.

John McPherson was agreeable to serving as the legislative representative, and Janet Wohlgemuth agreed to replace Harvey Kuffner on the Facilities Committee. The Head Start representation will be moved to ad-hoc, and Sergio Alejo will remain the Board's representative.

John McPherson reported on the CCBE Board meeting which took place during the CSBA Annual Conference. A recommendation in regards to the Superintendent's Salary Study is that the Superintendent's Compensation be established early in the year, but at least before June.

Dr. Kotowski reminded the Board to submit their self-assessment document and Board goals by January 17.

10. Reports from Board Members

- 10.1 Legislation: Harvey Kuffner  
 10.2 Community Human Services: Harvey Kuffner  
 10.3 Child Abuse Prevention Council: Judy Pennycook  
 10.4 Monterey County Schools Insurance Group: John McPherson

The Board moved to Item 12.

11. Staff Recognition

- 11.1 CALPADS Data Management Recognition: The Board recognized the following staff members: Joseph DeRuosi, Mayela Garcia, Laura Gomez, Justin McCollum and Jonna Triggs.

12. Consideration of Items for Future Meetings

- 12.1 Proposed Future Commendatory Resolutions  
 12.2 Proposed Future Agenda Items
- Presentation on Efforts to Assist Underperforming Students
  - Discussion of Recognition of Indigenous Peoples
  - Workforce Preparation in Alternative Education and Migrant Education
  - Establishing an Ad-Hoc Committee to Set the County Superintendent's Salary Beginning with the 2019 Term of Office

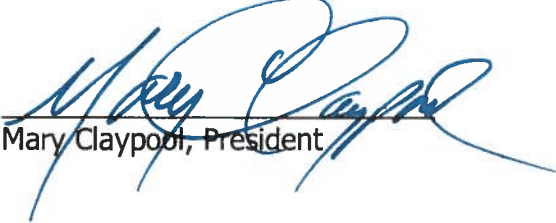
13. Next Meeting Dates:

January 17, 2018 – 9:00 AM  
February 7, 2018 – 9:00 AM


Agenda Items Due January 7, 2018  
Agenda Items Due January 19, 2018

14. The meeting was adjourned at 10:54 AM.

Approved: January 17, 2018



Mary Claypool, President



Nancy Kotowski, Ph. D.,  
Secretary to the Board