

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
MAY 16, 2018  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Mary Claypool called the meeting to order at 9:01 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Mary Claypool, President	Trustee Area #6
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Judy Pennycook	Trustee Area #3
Dr. Nancy Kotowski, Secretary to the Board	

**BOARD MEMBERS ABSENT WITH NOTIFICATION:**

Janet Wohlgemuth, Vice-President	Trustee Area #4
Ronald Panziera	Trustee Area #5
Sergio Alejo	Trustee Area #7

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Garry Bousum  
Ginny Brown  
Suzette Burns  
Leigh Butler  
Phil Davis  
Dr. Deneen Guss  
Yvette Irving  
Joshua Jorn  
Colleen Stanley  
Dawn Tovey

**GUESTS:**

Cassandra Bridge  
Melanie Crall  
Tim Miller  
Elisa Tacconi

1.3 Pledge of Allegiance: John McPherson led the Pledge of Allegiance

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 23 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: Dr. Kotowski requested to adjourn the meeting in memory of Virginia Rocca Barton and Amy Gervais.

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda

MSC 17-18-84 (4-0) Judy Pennycook, Harvey Kuffner

“That the Monterey County Board of Education adopts the agenda as amended.”

2. Communications

- 2.1 Correspondence: None
- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* Cassandra Bridge announced that she is attending Monterey College of Law and that they, in conjunction with Lawyer Referral Service Coalition of Monterey County, are conducting community workshops, with translation available, for those needing assistance in the areas of immigration, guardianship, limited conservatorship, collections, small claims advisory, eviction and restraining order. Pre-registration is required.

### 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 17-18-85 (4-0) Judy Pennycook, Harvey Kuffner

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of May 2, 2018  
 3.2 Approval of the Teacher Temporary Certificates of May 16, 2018

The Board move to Item 7.1

### 4. Unfinished Business Action Items

#### 4.1 Approval of the Bay View Academy Charter School Memorandum of Understanding

Michelle Archuleta presented the item and answered questions about the MOU. The Board requested that on page 16 of the MOU, the statement "The Board reserves the right to appoint a single representative to the Charter School's governing board in accordance with the provisions of Education Code section 47604, subdivision (h)" be removed for consistency with the Board's philosophy for all Charter Schools. The Board also requested that an executive summary of the Programmatic Audit be presented to the Board yearly in the charter school's annual report.

Alicia Doolittle, Vice Principal, thanked the Board for their positive and constructive support.

MSC 17-18-86 (4-0) John McPherson, Judy Pennycook

"That the Monterey County Board of Education approves the Bay View Academy Charter School Memorandum of Understanding, as amended, for the period July 1, 2018, through June 30, 2023."

The Board moved to Item 7.3

5. New Business Action Items

5.1 Interdistrict Transfer Appeal No. 17-18-10, Washington Union School District

MSC 17-18-87 (4-0) John McPherson, Judy Pennycook

"I hereby move that the denial by Washington Union School District be remanded to the governing board of the Washington Union School District for reconsideration and with the understanding that the County Board of Education concurs that the student should attend school in a district that is not the student's district of residence."

The Board moved to Item 8.1

6. Unfinished Business Non Action Items

6.1 Continue Presentation of the Monterey County Office of Education Strategic Plan

Leigh Butler presented a PowerPoint update on the Human Resources Department's accomplishments towards the strategic priority of ensuring a skilled and motivated workforce.

The Board moved to Item 5.1

6.2 Salinas Community School Project Update

Joshua Jorn presented an update on the item stating that MCOE needs to update the current construction documents for the Salinas Community School prior to November 2018 in order to remain in queue for full grant apportionment.

The Board moved to Item 7.5

7. New Business Non Action Items

7.1 Payment of Claims for April 2018

Colleen Stanley presented the item.

The Board moved to Item 7.4

7.2 Quarterly Investment Report for Period Ending March 31, 2018

Mary Zeeb presented a PowerPoint on the item and illustrated that interest rates of return have been slowly rising.

7.3 Monterey Bay Charter School Annual Report

Cassandra Bridge presented the item and updated the Board on progress to date regarding construction of the new school at CSUMB and the delays that they have encountered along the way.

The Board moved to Item 6.2

7.4 2018-2019 Budget Assumptions Update

Garry Bousum reviewed the School Services of California Fiscal Review highlighting budget assumption revisions for consideration. He will review these in detail at the Budget Study Session.

The Board moved to Item 4.1

- 7.5 MCOE's Sunshine of the Articles of the MCOETA Collective Bargaining Agreement 2018-2019

Leigh Butler presented the items to be sunshined.

- 7.6 First Reading of Proposed Board Policy 1312.2, Complaints Concerning Instructional Materials

Dr. Deneen Guss presented the item.

- 7.7 First Reading of Proposed Board Policy Exhibit to 1312.2, Complaints Concerning Instructional Materials – Request for Consideration of Instructional Materials

Dr. Deneen Guss presented the item.

- 7.8 First Reading of Proposed Board Policy 6161.11, Supplementary Instructional Materials

Dr. Deneen Guss presented the item.

- 7.9 First Reading of Proposed Revisions to Board Policy 6020.1, Parent Involvement (Title I Schools)

Dr. Deneen Guss presented the item.

- 7.10 First Reading of Proposed Revisions to Board Policy 5145.6, Parental Notification

Dr. Deneen Guss presented the item.

The Board recessed from 10:10 to 10:20.

The Board moved to Item 7.2

## 8. Reports from Superintendent and/or Staff

### 8.1 Superintendent's Report

#### 8.1.1 Report of MCOE Program Activities

- American Legion Reception for Teachers
- Results of Employee Engagement Survey
- MPC Redistricting Committee being honored by NAACP and will recognize the 2008 Monterey County Board of Education

#### 8.1.2 Upcoming Events

- NAACP Annual Life Membership Gala
- Panetta Lecture
- Coalition of Scholarship Organizations Breakfast

- Foster/Homeless Summit
- End of Year Superintendents' Golf Scramble

8.2 Staff Reports

8.2.1 Finance and Business Services Annual Report

Colleen Stanley, Dawn Tovey, Suzette Burns and Phil Davis presented a PowerPoint with an update on the Finance and Business Services Division as it relates to the priorities in the MCOE Strategic Plan.

9. Comments by Members of the Board

9.1 Board Member John McPherson commented that California County Boards of Education continues to look at venues for their annual conference. The obstacle in Monterey is the cost of the hotel rooms. They will look to their Board of Directors to make the decision of where to hold the conference.

10. Reports from Board Members

- 10.1 Legislation: John McPherson - None
- 10.2 Community Human Services: Harvey Kuffner - None
- 10.3 Child Abuse Prevention Council: Judy Pennycook - None
- 10.4 Monterey County Schools Insurance Group: John McPherson - None

11. Staff Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

- Discussion of Recognition of Indigenous Peoples
- Community School and Master Facilities Plan
- Teacher Recruitment and What a Tuition Reimbursement Program Would Entail

13. Next Meeting Dates:

May 30, 2018 – 9:00 AM	Budget Study Session
June 6, 2018 – 9:00 AM	Agenda Items due May 25, 2018

14. Adjournment: The meeting was adjourned at 12:10 in memory of Virginia Rocca Barton and Amy Gervais.

Approved: June 6, 2018

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Mary Claypool, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board