

MONTEREY COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 6, 2018  
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: Mary Claypool called the Regular Meeting of the Monterey County Board of Education to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

**BOARD MEMBERS PRESENT:**

Mary Claypool, President	Trustee Area #6
Janet Wohlgemuth, Vice-President	Trustee Area #4
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Judy Pennycook	Trustee Area #3
Ronald Panziera	Trustee Area #5
Sergio Alejo	Trustee Area #7 (via conference call at 9:05 AM for 833 Tumbleweed Drive, Salinas)

Dr. Nancy Kotowski, Secretary to the Board

**STAFF TO SUPERINTENDENT:**

Michelle Archuleta  
Ginny Brown  
Chris Devers  
Dr. Deneen Guss  
Jessica Hull  
Yvette Irving  
Joshua Jorn  
Justin McCollum  
Colleen Stanley  
Carla Stewart  
Dr. Ernesto Vela

**GUESTS:**

Melanie Crall  
Becki Hadley

1.3 Pledge of Allegiance: Dr. Deneen Guss led the Pledge of Allegiance.

1.4 Adoption of Agenda

*Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 23 vote required if any item is added to the Agenda.*

1.4.1 Changes to the Agenda: None

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 17-18-89 (6-0) Harvey Kuffner, Ron Panziera

“That the Monterey County Board of Education adopts the agenda as presented.”

2. Communications

2.1 Correspondence: Mary Claypool shared that a subcommittee was working on the Grand Jury response with staff.

- 2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* None

### 3. Consent Agenda

*(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)*

MSC 17-18-90 (6-0) Harvey Kuffner, Ron Panziera

"That the Monterey County Board of Education approves the Consent Agenda as presented."

- 3.1 Approval of the Minutes of the Regular Meeting of May 16, 2018
- 3.2 Approval of the Minutes of the Special Meeting/Budget Study Session of May 30, 2018
- 3.3 Approval of the Teacher Temporary Certificates of June 6, 2018
- 3.4 Second Reading and Approval of Proposed Board Policy 1312.2, Complaints Concerning Instructional Materials
- 3.5 Second Reading and Approval Proposed Board Policy Exhibit to 1312.2, Complaints Concerning Instructional Materials – Request for Consideration of Instructional Materials
- 3.6 Second Reading and Approval Proposed Board Policy 6161.11, Supplementary Instructional Materials
- 3.7 Second Reading and Approval of Proposed Revisions to Board Policy 6020.1, Parent Involvement (Title I Schools)
- 3.8 Second Reading and Approval of Proposed Revisions to Board Policy 5145.6, Parental Notification

The Board moved to item 7.4.

### 4. Unfinished Business Action Items

- 4.1 Approval of the Division of State Architect 2017 Code Update – Salinas Community School

Joshua Jorn presented the staff report. The Salinas Community School Project construction documents expire with the Division of State Architect (DSA) and the California Department of Education (CDE) in November 2018. To remain in queue for a full grant apportionment, MCOE must update the current set of DSA approved construction documents prior to the SAB's "unfunded approval" which is estimated to take place between May – July of 2019. Mr. Jorn stated that MCOE is requesting an update to the current construction documents prior to the anticipated SAB "unfunded approval" in 2019. The cost to update the construction documents is 2% of the total project cost, estimated at \$272,535. This one-time cost is not reimbursable by the Office of Public School Construction.

MSC 17-18-91 (7-0) John McPherson, Judy Pennycook

AYES: Sergio Alejo (via conference call), Mary Claypool, Harvey Kuffner, John McPherson, Ron Panziera, Judy Pennycook, Janet Wohlgemuth

NOES: None

ABSENT: None

ABSTENTIONS: None

"That the Monterey County Board of Education approves the Division of State Architect 2017 code update and associated cost for the Salinas Community School Project."

5. New Business Action Items

- 5.1 Student Expulsion Appeal No. 17-18-02 / Salinas Union High School District: The issues regarding the expulsion were resolved with the Salinas Union High School District, and the appeal was withdrawn.

6. Unfinished Business Non Action Items

- 6.1 Continue Presentation of the Monterey County Office of Education Strategic Plan: Priority Nine – Strengthening Communications and Forging Partnerships

Dr. Nancy Kotowski introduced Jessica Hull, Communications and Public Relations Officer. Mrs. Hull provided a detailed presentation on the communications work that has been done over the past year, including: number of new partnerships, website visitor increase, Facebook 'likes' increase, Twitter follower increase, and increase in unique users logging into the MCOE online community on a monthly basis. Harvey Kuffner suggested providing the information to the districts on how to improve their websites. Mrs. Hull shared that she hosts a monthly Monterey County communications group with the districts and their communications representatives, sharing ideas and resources.

The Board adjourned to Closed Session at 11:03 AM, and reconvened to open session at 11:17 AM.

- 6.2 Closed Session: Anticipated Litigation - Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Government Code section 54956.9. One case. This matter involves a claim by a student alleging violation of due process

Mary Claypool reported that an update was provided to the Board on the matter.

7. New Business Non Action Items

- 7.1 Public Hearing on the Proposed 2018-19 Monterey County Office of Education Local Control Accountability Plan (LCAP)

7.1.1 Presentation of 2018-19 LCAP – Alternative Education

Chris Devers, Senior Director of Alternative Education, presented an overview of the status of the implementation of the 2017-18 Alternative Education LCAP goals and actions and presented the 2018-2019 LCAP. Mr. Devers indicated that the 2018-2019 LCAP takes into account declining enrollment in both the court and community schools. He shared the plans for the summer program offerings for Rancho Cielo, Juvenile Hall, Youth Center, as well as the summer flight academy. Harvey Kuffner inquired if there was a way to simplify the LCAP for parents to better understand the document. Mr. Devers stated that a summary is provided at the front of the document and that the LCAP action tool was also used to help make the LCAP more understandable to the general public. Colleen Stanley indicated that the State budget deal included funding to develop the budget summary for parents intended to improve LCFF transparency.

7.1.2 Presentation of 2018-19 LCAP – Monterey County Home Charter School

Justin McCollum, Principal, presented the annual update of the Monterey County Home Charter School's LCAP goals and actions. He shared that in 2018-2019, there will be an increase in the number of instructional hours for math, as well as other offerings.

7.1.3 Open Public Hearing: President Mary Claypool opened the hearing to the public at 9:58 AM.

7.1.4 Receive Public Input and Comment: None

7.1.5 Close Public Hearing: President Claypool closed the hearing to the public at 9:58 AM.

## 7.2 Public Hearing on the Proposed 2018-19 Budget of the Monterey County Superintendent of Schools

Colleen Stanley reviewed the few minor changes that have been made since the budget study session, which were: County School Service Fund Chart changes on page 8; program descriptions for 0329, 0421 and 0445 were added for Alternative Education; \$600,000 in additional funding added to Migrant Education 0303; and balanced MCAET by moving some staff from 0618 to 0613/CTEIG.

7.2.1 Open Public Hearing: President Mary Claypool opened the hearing to the public at 10:02 AM.

7.2.2 Receive Public Input and Comment: None

7.2.3 Close Public Hearing: President Claypool closed the hearing to the public at 10:02 AM.

## 7.3 Monterey County Home Charter School Annual Report

Justin McCollum presented the Monterey County Home Charter School Annual Report. Mr. McCollum reviewed the progress made by the school over the past year, including increased enrollment numbers, outreach efforts, improved student achievement, summer program offerings, communications with parents, and the implementation of additional math program offerings. He also reported that the school received a \$10,000 grant from the Monterey Peninsula Foundation to help expand the math program.

The Board moved to Item 7.5.

## 7.4 First Reading of Proposed Board Policy 6142.92, Mathematics Instruction

*Sergio Alejo joined the meeting via conference call.*

Dr. Deneen Guss presented the item.

The Board moved to Item 4.1.

## 7.5 First Reading of Proposed Changes to Board Policy 0420.41 Exhibit, Compliance Requirements for Charter Schools

Dr. Deneen Guss presented the item.

## 7.6 First Reading of Proposed Board Policy 5145.13, Response to Immigration Enforcement

Dr. Deneen Guss presented the item, and stated that any reference to "district" in the policy will be replaced with "county office."

## 7.7 First Reading of Proposed Changes to Board Bylaw 9500, Setting the County Superintendent's Salary

John McPherson presented the item. He stated that a subcommittee established by the Board president worked on the revisions to the policy. He requested that the last paragraph on page 5 be struck. Becki Hadley, CSEA, inquired regarding the stipends. Mr. McPherson confirmed that the Superintendent received the phone stipend.

## 7.8 First Reading of Proposed Board Policy 3580, Records Retention and Disposition

Dr. Deneen Guss presented the item.

## 8. Reports from Superintendent and/or Staff

### 8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar.

#### 8.1.1 Report of MCOE Program Activities

- Graduations
- Gonzales USD appointment of Interim Superintendent, Yvette Irving
- NAACP Annual Gala
- Congratulated Ginny Brown on a successful Spelling Bee

#### 8.1.2 Upcoming Events

- Coalition of Scholarship Organizations Breakfast
- Millennium Charter High School Graduation
- Foster/Homeless Youth Summit
- End of the Year Superintendents' Golf Scramble
- MCSBA Executive Council meeting
- Stuff the Bus Kick-off
- CSBA Masters in Governance Sessions

### 8.2 Staff Reports

- 8.2.1 Head Start and Early Head Start Monthly Report: The written report was included in the Board packet.

## 9. Comments by Members of the Board

### 9.1 Board Members: None

## 10. Reports from Board Members

- 10.1 Legislation: John McPherson  
 10.2 Community Human Services: Harvey Kuffner  
 10.3 Child Abuse Prevention Council: Judy Pennycook  
 10.4 Monterey County Schools Insurance Group: John McPherson

## 11. Staff Recognition:

11.1 Dr. Ernesto Vela (Migrant Education)- Advocating for Migrant Education Funding at the State Level: Dr. Kotowski and members of the Board commended and thanked Dr. Vela for his persistent efforts in advocating for our Migrant Education families that resulted in increased funding for Region 16 Migrant Education.

11.2 Joe DeRuosi, Chris Devers, Greg Ludwa, George Barrata, Jocelyn Rios (Alternative Education), Dawn Tovey (Business Services): Increased funding for Adult Education Services: Postponed until June 20.

12. Consideration of Items for Future Meetings

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

- Discussion of Recognition of Indigenous Peoples
- Community School and Master Facilities Plan
- Accounting on Savings of Solar Project

13. Next Meeting Dates:

June 20, 2018 – 9:00 AM

July 11, 2018 – 9:00 AM

Agenda Items due June 8, 2018

Agenda Items due June 22, 2018

14. The meeting was adjourned at 11:15 AM.

Approved: June 20, 2018

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Mary Claypool, President

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Nancy Kotowski, Ph. D.,  
Secretary to the Board