

MONTEREY COUNTY BOARD OF EDUCATION
REGULAR MEETING
JUNE 20, 2018
APPROVED MINUTES

1. Opening Business

1.1 Call to Order: President Mary Claypool called the Regular meeting of the Monterey County Board of Education to order at 9:00 AM in the Dr. Ray Charlson Board Chambers of the Monterey County Office of Education.

1.2 Roll Call

BOARD MEMBERS PRESENT:

Mary Claypool, President	Trustee Area #6
Janet Wohlgemuth, Vice-President	Trustee Area #4
Harvey Kuffner	Trustee Area #1
John McPherson	Trustee Area #2
Judy Pennycook	Trustee Area #3
Ronald Panziera	Trustee Area #5
Dr. Nancy Kotowski, Secretary to the Board	

BOARD MEMBER ABSENT WITH NOTIFICATION:

Sergio Alejo	Trustee Area #7
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STAFF TO SUPERINTENDENT:

Michelle Archuleta
Garry Bousum
Ginny Brown
Leigh Butler
Joe DeRuosi
Chris Devers
Dr. Deneen Guss
Jeff Hardig
Misty Shaw
Colleen Stanley
Carla Stewart
Dawn Tovey
Human Resources Staff
Alternative Education Staff

GUESTS:

Becki Haldey
Millennium Charter Board and Staff

1.3 Pledge of Allegiance: Harvey Kuffner led the Pledge of Allegiance.

1.4 Adoption of Agenda

Changes, additions (based on Board Bylaw 9322 – Provision of Emergency/Urgency), and approval of the Agenda as presented. 23 vote required if any item is added to the Agenda.

1.4.1 Changes to the Agenda: Dr. Kotowski requested to adjourn the meeting in memory of Don Fuselier and Charlie Page.

1.4.2 Additions to the Agenda: None

1.4.3 Adoption of the Agenda:

MSC 17-18-92 (6-0) Judy Pennycook, John McPherson

“That the Monterey County Board of Education adopts the agenda as amended.”

2. Communications

2.1 Correspondence: None

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the Board's jurisdiction, as well as not on the agenda. The Board may limit public comments to no more than three (3) minutes, at the discretion of the Board President. Public comment will also be allowed on each specific agenda item prior to Board action thereon.)* None

3. Consent Agenda

(Action Items included on the Consent Agenda are considered to be routine and are acted on by the County Board in one motion. There is not discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the County Board shall be deemed to have been considered in full and adopted as recommended.)

Harvey Kuffner requested to pull Item 3.5.

MSC 17-18-93 (6-0) Judy Pennycook, Ron Panziera

"That the Monterey County Board of Education approves the Consent Agenda, with the exception of Item 3.5, as amended."

- 3.1 Approval of the Minutes of the Regular Meeting of June 6, 2018
- 3.2 Second Reading and Adoption of Proposed Board Policy 6142.92, Mathematics Instruction
- 3.3 Second Reading and Adoption of Proposed Changes to Board Policy 0420.41 Exhibit, Compliance Requirements for Charter Schools
- 3.4 Second Reading and Adoption of Proposed Board Policy 5145.13, Response to Immigration Enforcement
- 3.6 Second Reading and Adoption of Proposed Board Policy 3580, Records Retention and Disposition
- 3.7 Adoption of Resolution No. 17-18-73, Board Member Absence – Sergio Alejo
- 3.8 Adoption of Resolution No. 17-18-74, Board Member Absence – Sergio Alejo
- 3.9 Adoption of Resolution No. 17-18-75, Board Member Absence – Janet Wohlgemuth

Harvey Kuffner suggested the removal of a redundant sentence, as well as a grammatical correction, to Item 3.5.

- 3.5 Second Reading and Adoption of Proposed Changes to Board Bylaw 9500, Setting the County Superintendent's Salary

MSC 17-18-94 (6-0) John McPherson, Judy Pennycook

"That the Monterey County Board of Education approves Consent Agenda Item 3.5, as amended."

The Board moved to Item 11.

4. Unfinished Business Action Items

- 4.1 Adoption of the 2018-19 Local Control and Accountability Plan (LCAP) for the Monterey County Office of Education Alternative Education Programs and Monterey County Home Charter School

Chris Devers, Director of Alternative Education, presented the item.

MSC 17-18-95 (6-0) Judy Pennycook, John McPherson

“That the Monterey County Board of Education adopts the 2018-19 Local Control and Accountability Plan (LCAP) for the Monterey County Office of Education Alternative Education Programs and the Monterey County Home Charter School, as amended.”

The Board took a break at 9:30 AM and reconvened at 9:34 AM.

The Board moved to Item 7.3.

- 4.2 Adoption of the 2018-19 Budget of the Monterey County Superintendent of Schools

Garry Bousum presented the item. Becki Hadley inquired regarding the organizational charts. Dr. Kotowski stated they were still in the process of being finalized and will be available at an upcoming meeting.

MSC 17-18-96 (6-0) John McPherson, Janet Wohlgemuth

“That the Monterey County Board of Education, after a budget study session and public hearing, and review of the proposed budget, does hereby adopt the 2018-19 budget of the Monterey County Superintendent of Schools.”

5. New Business Action Items

- 5.1 Adoption of Resolution No. 17-18-71, Education Protection Account (EPA) – Proposition 30 for 2018-19

Collleen Stanley presented the item.

MSC 17-18-97 (6-0) Harvey Kuffner, Ron Panziera

“That the Monterey County Board of Education adopts Resolution No. 17-18-71 to approve the use of the EPA funds for instructional uses.”

- 5.2 Adoption of Resolution No. 17-18-72, Education Protection Account (EPA), Monterey County Home Charter School for 2018-19

Collleen Stanley presented the item.

MSC 17-18-98 (6-0) John McPherson, Janet Wohlgemuth

“That the Monterey County Board of Education adopts Resolution No. 17-18-72, on behalf of the Monterey County Home Charter School to approve the use of the EPA funds for instructional uses.”

5.3 Approval of Response to the 2017- 2018 Monterey County Civil Grand Jury Report – “School Boards Make a Difference, Improving Education: The Role of Local School Boards”

Dr. Nancy Kotowski presented the item. Harvey Kuffner requested that the letter be shortened and the rest be attached as a report.

MSC 17-18-99 (6-0) John McPherson, Harvey Kuffner

“That the Monterey County Board of Education approves the response to the 2017-2018 Monterey County Civil Grand Jury Report – “School Boards Make a Difference, Improving Education: The Role of Local School Boards”, as amended.”

5.4 County Superintendent Health and Welfare Benefits upon Retirement

Dr. Nancy Kotowski presented the item.

MSC 17-18-100 (6-0) Harvey Kuffner, John McPherson

“That the Monterey County Board of Education approves granting the County Superintendent of Schools the health and welfare benefits upon retirement that are granted to management employees in accordance with AR4322.”

5.5 2017-2018 Single Plan for Student Achievement (SPSA) – MCOE Alternative Programs Salinas Community School

Jeff Hardig, Alternative Education Principal, presented the item.

MSC 17-18-101 (6-0) Judy Pennycook, Ron Panziera

“That the Monterey County Board of Education approves the 2017 -2018 Single Plan for Student Achievement for the Monterey County Office of Education Alternative Education Court and Community Schools.”

5.6 2017-2018 Consolidated Application and Reporting System (CARS) for Funding Categorical Aid Programs

Dr. Deneen Guss presented the item.

MSC 17-18-102 (6-0) Harvey Kuffner, Judy Pennycook

“That the Monterey County Board of Education approves the Consolidated Application and Reporting System (CARS) for funding Categorical Aid Programs Release for 2017-2018.”

The Board took a recess at 11 AM and reconvened at 11:12 AM. The Board moved to Item 7.1.

6. Unfinished Business Non Action Items

6.1 Continue Presentation of the Monterey County Office of Education Strategic Plan

Dr. Nancy Kotowski requested to postpone the item until the next meeting.

7. New Business Non Action Items

7.1 Annual Charter School Oversight Report

Michelle Archuleta, Director of Compliance, presented the Annual Charter School Oversight Report, which summarizes the monitoring and oversight of the charter schools authorized by the Monterey County Board of Education.

7.2 Payment of Claims – May 2018

Garry Bousum presented the item.

The Board moved to Item 8.

7.3 Millennium Charter High School Report to the Board

Malissa Burns, Interim Principal for Millennium Charter High School, presented the school's response and action plan in regards to MCOE's letter of concern.

The first component of the action plan addresses declining enrollment, with current enrollment of 143 and ADA of 135. The school continues with an ongoing recruitment effort, and have confirmed that 130 students will be returning for the 2018-19 school year, with 33 pending applications (8 declined, 3 confirmed, and working to reach out to the remaining 22). Their target is 156-157 students to meet the budgeted ADA of 150.

Ms. Burns reviewed the budget detail and plans for reductions in expenditures and increases in revenue, including PTO paying for custodial costs. The second component of the plan includes fundraising efforts. Millennium Board members are personally donating \$2,000, and the school is applying for grants from the Monterey Peninsula Foundation and Community Foundation to increase revenue and offset expenditures.

The third component Ms. Burns reviewed was a balanced 2018-19 budget. The budget proposal assumes approval of a request to the MCOE Board to reduce the fees from 3% to 1% for business and oversight expenses for one year. Additionally, the school was requesting to operate for one year without a 3% reserve.

Regarding Special Education, Ms. Burns stated that she met with Kenyon Hopkins to review the plan which includes more accountability for timelines and consistency using SELPA forms. The school has been accepted into the Sonoma County Charter SELPA and will be working closely with the Special Education department at MCOE.

Garry Bousum reviewed the proposal of the reduced percentage for business and oversight. He is not in agreement to reduce the fees but noted that 1% would cover oversight and service expenses through approximately October 2018. By that time the school would know if their enrollment target was reached. He also expressed his concerns that there was no money budgeted for Human Resources. Ms. Burns stated that they participate in Charter Safe, which has an HR component. Mr. Bousum requested to review it as it was not typical for HR services to run through an insurance provider.

Dr. Kotowski suggested that administration from the school meet with MCOE staff on a weekly basis until the concerns are fully addressed. John McPherson recommended pushing back the first day of school in order to recruit more students.

Millennium Board President Jose Arreola stated that their Board has had several study sessions on the MOU, and are prepared to meet with MCOE staff to discuss. He thanked MCOE staff for meeting with the Board and assisting them with a plan for sustainability.

The Board moved to Item 4.2.

8. Reports from Superintendent and/or Staff

8.1 Superintendent's Report

Dr. Kotowski distributed the Board calendar.

8.1.1 Report of MCOE Program Activities

- Millennium Charter High School Graduation
- Coalition of Scholarship Organizations breakfast
- Foster Youth/Homeless Summit in Santa Cruz
- Superintendents' Golf Scramble and Bocce Ball
- Monterey County School Boards Association meeting

8.1.2 Upcoming Events

- Stuff the Bus
- Capitol Advisors Budget Workshop
- Special Buckaroos event at the Rodeo
- Masters in Governance Training Sessions

8.2 Staff Reports: None.

9. Comments by Members of the Board

9.1 Board Members: Mary Claypool reported that the Annual MCSBA dinner will be held March 28, 2019. John McPherson reported that California County Boards of Education has signed the contract with the Monterey Hyatt for the 2019 conference.

10. Reports from Board Members

- 10.1 Legislation: John McPherson
- 10.2 Community Human Services: Harvey Kuffner
- 10.3 Child Abuse Prevention Council: Judy Pennycook
- 10.4 Monterey County Schools Insurance Group: John McPherson

11. Staff Recognition:

- 11.1 Joe DeRuosi, Chris Devers, Greg Ludwa, George Barrata, Jocelyn Rios (Alternative Education), Dawn Tovey (Business Services) for their work to increase funding for the implementation of Adult Education Services
- 11.2 Recognition of the Human Resources Division for their work on the Teacher of the Year and Classified School Employee of the Year Recognition Event

The Board moved to Item 4.1.

12. Consideration of Items for Future Meetings: John McPherson, based upon policy passed, would like to establish the sub-committee for determination of setting the superintendent's salary for the incoming superintendent.

12.1 Proposed Future Commendatory Resolutions

12.2 Proposed Future Agenda Items

- Discussion of Recognition of Indigenous Peoples
- Community School and Master Facilities Plan
- Accounting on Savings of Solar Project

13. Next Meeting Dates:

July 11, 2018 – 9:00 AM

August 1, 2018 – 9:00 AM

Agenda Items due June 22, 2018

Agenda Items due July 13, 2018

14. The meeting was adjourned in memory of Don Fuselier and Charlie Page at 11:51 AM.

Approved: July 11, 2018

Mary Claypool, President

Nancy Kotowski, Ph. D.,
Secretary to the Board