

EMPLOYEE CONTRACTS

When initially employed, certificated employees shall receive a written statement of their employment status and salary. In the case of temporary employees, this statement shall clearly indicate the temporary nature of the employment and the length of time for which the person is being employed. [Education Code (EC) 44916]
(cf. 4121 - Temporary/Substitute Personnel)

Reemployment Notices

By May 30 of each year, the Chief Human Resources Officer may give, or mail by certified mail with return receipt requested, written notices to probationary and permanent certificated employees requesting that they notify the Monterey County Office of Education (MCOE) of their intent to remain in service for the next school year. This notice shall include a copy of Education Code 44842. If an employee, without good cause, fails to notify the MCOE before July 1 that the employee will remain in service, the employee may be deemed to have declined reemployment and the employee's services may be terminated on June 30 of that year. [EC 44842]

(cf. 4113 - Assignment)
(cf. 4117.2/4217.2/4317.2 - Resignation)
(cf. 4118 - Dismissal/Suspension/Disciplinary Action)
(cf. 9122 - Secretary)

Employee Notification

An employee on leave of absence shall notify MCOE of the employee's intent to remain in service the following year in accordance with law, Superintendent Policy and Administrative Regulation.
(cf. 4161/4261/4361 - Leaves)

Legal Reference:

EDUCATION CODE

44832 *Teachers; notice of intent to return*
44842 *Failure to provide notice or to report to work*
44843 *Notice of employment (to county superintendent)*
44916 *Time of classification; statement of employment status*
44929.20 *Continuing contract-districts w/less than 250 ADA*
44955 *Reduction in number of employees*