

## **USE OF COUNTY OFFICE OF EDUCATION COMPUTERS, SOFTWARE, AND RELATED EQUIPMENT**

The computers, software, and related equipment in the County Office of Education and its facilities are publicly owned and under the control of the County Superintendent of Schools. They are primarily for the use of the educational and business activities of the County Office of Education.

The open quality of communications carried out by the County Office of Education computers does not permit private or confidential communications.

The County Superintendent of Schools has the authority to monitor communications via County Office of Education computers.

### Philosophy

The County Office of Education computers, software, and related equipment, by proper arrangement through the County Superintendent of Schools, may be used by the following agencies with the priority to be in the order listed:

1. Public schools served by the Monterey County Office of Education.
2. Other public schools and non-public schools.
3. County government agencies.
4. City, state and federal government agencies.
5. Local agencies with non-profit status (as designated by the state) which are conducting a program of positive public purpose.

The Superintendent may enter into consortia with other government agencies to provide programs of public service through the aforesaid systems. Such action by the Superintendent shall comply with laws governing contracts enacted by the Superintendent.

The Superintendent shall establish procedures for and approval of the use of the information systems, conditions of use, reasonable usage rates, and methods of payment, and process for complaints.

Adopted: 11/06/96

Reviewed: 1999; 2/2002; 6/02/04

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Revised: 6/16/04