PROCEDURES FOR CONSIDERING REQUESTS FROM OUTSIDE AGENCIES FOR SUPPORT

The Monterey County Board of Education recognizes that there are non-profit organizations which provide direct or indirect support to schools in Monterey County. Therefore, it is the intent of the Monterey County Board of Education to consider funding such organizations when funds are available.

In order to be considered for such funding, organizations will be required to make an application to the Monterey County Superintendent of Schools stating the purpose of the organization and a description of its role in supporting youth in Monterey County. The County Superintendent will submit the application to the County Board of Education for a decision on whether or not to fund the activity and the amount to be granted.

In April of each year the Superintendent will send each organization receiving funds from MCOE an evaluation questionnaire which will report the activities of the organization for that particular school year. The organization must complete the questionnaire and return it to the County Superintendent of Schools by May 1st.

The following information shall be included in the questionnaire:

1. Name of organization and proof of non-profit status.
2. Objective of the organization.
3. Number of paid personnel.
4. Number of volunteers.
5. Number of youth served.
6. Nature of the services given to youth.
7. Name of other contributing agencies or sources of income.
8. Geographic area served in Monterey County.
9. A copy of the organization budget defining its income/expenditures and ending balance.

Approved: 10/30/84

Reviewed: 8/87; 1996; 1999; 3/20/02

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