

CALPADS Calendar for 2013-2014

<http://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp>

CALPADS Submission	Census Day	Official Submission Window	Certification Deadline	Amendment Window	MCOE Review Window	MCOE Submission Deadline
Fall 1	October 2, 2013	Oct. 2, 2013 to Dec. 17, 2013	Dec. 17, 2013	Dec. 18, 2013 to Feb. 21, 2014	Dec. 3, 2013 to Dec 10, 2013	Mar. 14, 2014
Fall 2	October 2, 2013	Oct. 2, 2013 to Mar. 28, 2014	Mar. 28, 2014	Feb. 22, 2014 to Mar. 28, 2014	Mar. 13, 2014 to Mar. 21, 2014	Mar. 21, 2014
EOY 1-4	N/A	May 12, 2014 to Jul. 18, 2014	Jul. 18, 2014	NONE	Jun. 30, 2014 to Jul. 11. 2014	Jul. 11, 2014

Guidelines:

- All data from all departments needs to be submitted to CALPADS 5 working days prior to the certification deadline. This will be the MCOE Submission Deadline.
- Five working days prior to the MCOE submission deadline, the Testing Coordinator (that is, the person overseeing all CALPADS submissions) will meet with all relevant parties to ensure the data is submitted on time. For the EOY report, this should be extended up to 10 working days prior to the MCOE submission deadline. This will be the MCOE Review Window.
- Five days before the MCOE Submission Deadline (typically during the MCOE Review Window) the CALPADS team should meet daily. Errors should be cleaned up as much as possible.
- Once the amendment window has closed, no one should decertify the data. If the data does need to be decertified, the Testing Coordinator will approve it and communicate the approval to all relevant parties.