

# **MCOE CALPADS Committee**

**February 26, 2014**

## *Minutes*

### **1. Welcome – Dr. Mary White**

*There will soon be a link on the Ed. Services MCOE website to all things CALPADS, including meeting agendas, minutes, and documentation of interest to the CALPADS Committee.*

*A unified Student Information System (SIS) is a goal for MCOE. A proposal for moving in this direction should be accomplished by January 2015.*

### **2. CALPADS Calendar Update – Joe DeRuosi and Jonathan Schneider**

*The official CALPADS calendar from the CDE website (<http://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp>) has been revised to include Guidelines for MCOE data submission and review.*

*Fall 1 submission deadlines have been revised repeatedly by CDE.*

*Staff responsible for CALPADS data entry will participate in daily data review meetings prior to the MCOE Submission Deadlines listed in the CALPADS Calendar matrix.*

### **3. CALPADS Data Management Concerns**

*CALPADS has previously allowed districts to keep students enrolled continuously from one school year to the next (Open Enrollment). CALPADS has announced that beginning this year it will end all student enrollments for the 13-14 school year. There may be conflicts with this procedure that affect summer school enrollment, etc. More information will come on this topic!*

*Each SIS has its own system for ending student enrollments in one academic year and rolling those enrollments up to the next grade. Staff may need additional training in how to conduct this End of Year process*

### **4. CALPADS Committee Meeting Schedule**

*The CALPADS Committee will continue to meet weekly through March 19, for 30 minutes every Wednesday. A decision will be made about the frequency of a reasonable meeting schedule.*

### **5. Topics for Next Meeting**

*Professional Development/Training Plan for CALPADS*

*Data Cleaning during Amendment Windows – policies and procedures*