

## SSC Required Agenda Items

Timeline	Required Agenda Items
September and October	<ul style="list-style-type: none"> <li>*<i>Selection/Election of School Site Council (use Form D of SPSA template)</i></li> <li>*<i>Selection of Officers</i></li> <li>*<i>Review/Revise Bylaws</i></li> <li>*<i>Annual Notification of Uniform Complaint Procedures (UCP)</i></li> <li>*<i>Review of school data and information related to student performance, staffing, and teacher/student needs</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>*<i>Review and Evaluate the SPSA</i></li> <li>-Develop Meeting Calendar</li> <li>-School Site Council Training</li> <li>-Budget Review (State, Federal and Grants)</li> <li>-Modification of SPSA goals and Budget</li> <li>-Principal/SSC Chairperson Assurances Signed &amp; Submitted to District Office (use Form E of SPSA template)</li> <li>**Forward information to Parent Involvement</li> </ul>
November	<ul style="list-style-type: none"> <li>*<i>Review of school data and information related to student performance</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>**Forward information to Parent Involvement</li> </ul>
December	<ul style="list-style-type: none"> <li>*<i>Review of school data and information related to student performance</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>-Review of SPSA progress</li> <li>**Forward information to Parent Involvement</li> </ul>
January	<ul style="list-style-type: none"> <li>*<i>Review of school data and information related to student performance</i></li> <li>-<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>-Review of SPSA progress</li> <li>-Final budget revisions made</li> <li>**Forward information to Parent Involvement</li> </ul>
February	<ul style="list-style-type: none"> <li>*<i>Review of school data and information related to student performance</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>-<i>Review/Revise and Approve School Safety Plan by March 1<sup>st</sup> (ed.code 32286)</i></li> <li>-<i>CELDT Data Review with progress toward AMAO's</i></li> <li>**Forward information to Parent Involvement</li> </ul>
March	<ul style="list-style-type: none"> <li>*<i>Review of school data and information related to student performance</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>**Forward information to Parent Involvement</li> </ul>
April and May	<ul style="list-style-type: none"> <li>*<i>Review/Revise the Parent Involvement Policy and Home/School Compact</i></li> <li>*<i>Obtain input from advisory committees regarding the revision of SPSA</i></li> <li>*<i>Review of school data and information related to student performance</i></li> <li>-Evaluate effectiveness of SPSA</li> <li>-Address program changes needed to support effectiveness, compliance and appropriate use of programs and resources</li> <li>**Forward information to Parent Involvement</li> </ul>