

Common Standard 5: Admission

In each professional preparation program, applicants are admitted on the basis of well-defined admission criteria and procedures, including all Commission-adopted requirements. Multiple measures are used in an admission process that encourages and supports applicants from diverse populations. The unit determines that admitted candidates have appropriate personal characteristics, including sensitivity to California's diverse population, effective communication skills, basic academic skills, and prior experiences that suggest a strong potential for professional effectiveness. Each individual has personal qualities and pre-professional experiences that suggest a strong potential for professional success and effectiveness.

***Induction Programs:** Individuals must hold a preliminary multiple or single subject credential and be in a teaching assignment or have other teaching experiences that allow the participant to demonstrate the knowledge and skills required by the induction program standards.*

The eligibility process for entrance into the MCOE BTSA Induction Program, begins with the individual districts of the MCOE BTSA Consortium which consists of 25 school districts in Monterey and San Benito counties with a wide range of demographics. Every district is responsible for requiring each new teacher to participate in a professional application process. This process would include an application packet (application, transcripts, letters of recommendation, resume', and other supporting documents), interview, and if applicable, a demonstration lesson. Upon an offering and acceptance of the position, the participant's documents are then verified by the Human Resources department in the district where fingerprints and credential status are verified.

Upon verification that the new teacher possesses a current California Preliminary Credential, a MCOE BTSA Referral Form is filled out by the new teacher and is faxed by the district's BTSA Program Advisor to the MCOE BTSA office with a copy of the new teacher's credential (*appendix #*). The MCOE BTSA Director then verifies the renewal codes on the credential, which will contain information as to whether BTSA Induction is a requirement for the new teacher to clear their credential. If so, a confirmation of acceptance into the MCOE BTSA Induction Program is returned back to the hiring district .

On occasion, a teacher will apply that is not eligible for funding due to a variety of reasons. If this is the case and the reason is compelling, MCOE BTSA will do what it can to facilitate the teacher's participation and will work with the teacher's district to distribute the funding obligation.

MCOE BTSA also works with private schools on a case by case basis. Conversations with private school administration addresses ways of obtaining and training a support provider, participation obligations, and funding. Once both parties have come to an agreement as to the terms of the partnership, these terms are put into an MOU and signed by both parties and MCOE administration. (*appendix #*)