

LCAP ADOPTION PROCESS

District governing board holds public hearing on LCAP, budget and minimum reserve requirement; Separate hearings-two separate agenda items, not on consent calendar, adopts LCAP and budget (with criteria and standards) and submits to COE not later than five days after that adoption or July 1, whichever occurs first. {E.C. 42127(a)(l) and (2), 42127(i)}

NON-SUBMITTAL

If a district does not submit a budget, the county superintendent shall, at district expense, develop a budget by October 15. {E.C. 42127(d)}

BUDGET CYCLE

LCAP CYCLE

After July 1st
LCAP approval process and budget approval are interdependent.

County Superintendent of schools performs criteria and standards review and either approves, conditionally approves, or disapproves the budget by September 15. {E.C. 42127(d)}

County superintendent of schools performs review of LCAP for the **three criteria** for approval; approves or requests clarification on or before August 15. {E.C. 52070(b)}

Notify LEA

Budget revisions due no later than 45 days after governor signs Budget Act. {E.C. 42127(h)}

CLARIFICATION PROCESS

Clarification needed by August 15th

Within 15 days, district governing board shall respond in writing to request for clarification.

Within 15 days of receiving response, the county superintendent of schools may submit recommendations in writing.

The governing board of a district shall consider the COE recommendations in a public meeting within 15 days. {E.C. 50270}

- LEA responds to COE recommendations/ conditional approval.
- Files budget with COE by October 8. {E.C. 42127(d)}

- County superintendent examines budget and LCAP by October 8.
- Budget and LCAP approved.
- Process ends.

- Recommendation to LEA
- COE may assigne fiscal advisor and/ or appoint a committee to review and make recommendations. {E.C. 42127(d)}
- Notifies SPI by October 22. {E.C. 42127(e)}

- County Superintendent reviews revised board-approved LCAP and either approves, conditionally approves, or seeks further clarification.
- Notify SP by October 22.

District LCAP fails in any of the three criteria. Budget authority reverts to prior year spending or current year board-approved budget, whichever is less. COE shall provide technical assistance which may include assignment of an academic expert. Following technical assistance, the COE may request the SPI to assign the California Collaborative for Educational Excellence(CCEE) to provide advice and assistance.

- COE call for the formation of a budget committee (BRC) {E.C. 42127(l)}
- Notifies SPI by November 8. {E.C. 42127(g)}

→ Approval Path
→ Disapproval Path