



Monterey County Office of Education

Leadership, Support, and Service to Prepare All Students for Success

*Dr. Nancy Kotowski
County Superintendent of Schools*

Finance and Business Services

Bulletin No. 12-027

TO: District Superintendents, Assistant Superintendents & Chief Business Officials
FROM: Ashraf Demian, Director of Auditing and Accounting AD
DATE: February 9, 2012
RE: Independent Audit of the 2011-12 Fiscal Year

California Education Code Section 41020 requires that the governing board of each school district either provide for an audit of the books and accounts of the district by April 1 or make arrangements with the County Superintendent of Schools to provide for such an audit. In addition, the Education Code states: *“In the event the governing board of a school district has not provided for an audit of the books and accounts of the district by **April 1**, the County Superintendent of Schools having jurisdiction over the district shall provide for the audit.”*

Please complete the enclosed Audit Selection Form and return to my attention no later than **March 29, 2012**.

Should you have any question, please contact me at 831-755-0304.

Monterey County Office of Education

Finance and Business Services

Auditing and Accounting Services

P.O. Box 80851 – 901 Blanco Circle
Salinas, CA 93912-0851-Tel.: 755-0300 & 3732955

Independent Audit Selection Form

District Name: _____

Provisions for an audit of the books and accounts of our districts for fiscal year 2011-12 have been made with:

Independent Auditor's Name: _____

Address: _____

Telephone: _____

Is this a multi-year contract? _____ (Yes) _____ (No)

What are the fiscal years covered by the contract? _____

Cost of Audit _____

[] Our district is currently not a member and wishes to participate in a county-wide consortium for the auditing of our books and accounts for the 2011-12 fiscal year.

Date	Name	Title	Authorized Signature
-------------	-------------	--------------	-----------------------------

_____	_____	_____	_____
-------	-------	-------	-------