



Monterey County Office of Education

Leadership, Support, and Service to Prepare All Students for Success

*Dr. Nancy Kotowski
County Superintendent of Schools*

District Advisory and Financial Services
Finance and Business Services

Bulletin No. 13-003

TO: Chief Business Officials, Fiscal Directors, Business Managers

FROM: Karen Hennessy, Director
District Advisory and Financial Services

DATE: August 7, 2012

RE: Unaudited Actuals

Education Code Section (E.C.) 42100 requires that the governing board approve Unaudited Actual data on or before September 15 this year. September 15 falls on a Saturday. Government Code Sections 6700, 6707, and 6803, state that if the due date as established in law falls on a Saturday, Sunday, or holiday, the reporting date shall be the following workday. Therefore, a governing board is required to approve its Unaudited Actual data on or before September 17, 2012 (the workday following September 15), in order to meet compliance with this statutory requirement.

Please submit your board approved Unaudited Actual data to MCOE by Monday, October 15, 2012.