



# Monterey County Office of Education

*Leadership, Support, and Service to Prepare All Students for Success*

*Dr. Nancy Kotowski  
County Superintendent of Schools*

---

District Advisory and Financial Services  
Finance and Business Services

Bulletin No. 13-009

---

**TO:** Chief Business Officials, Fiscal Directors, Business Managers

**FROM:** Karen Hennessy, Director  
District Advisory and Financial Services

**DATE:** September 18, 2012

**RE:** Mandate Block Grant Analysis Tool

The letter of intent for the Mandate Block Grant is due October 1. The California Department of Education (CDE) has a website to facilitate implementation of the block grant and provide the application and instructions. The website address is:

<http://www.cde.ca.gov/fg/aa/ca/mandatebg.asp>

School Services of California has now created a Mandate Block Grant Analysis Tool for your use to help make an informed decision on whether to elect to receive the Grant or not. The tool is available at <http://www.sscal.com/mandates.cfm>.

\*\*The actual ADA that is referred to is from the CDE website under finance and grants, principal apportionment, fiscal year 2011-12, funding exhibits second principal apportionment, 2011-12 P2, school district, school district ADA then select Monterey County and your school.

Below are the directions for using the tool:

To use, users simply need to enter their 2011-12 P-2 average daily attendance (ADA), excluding charter school ADA as noted on the tool (charter schools must apply separately and are funded at a different rate). The application will take the ADA provided and multiply it by \$28 to estimate what a school district can expect to receive under the MBG. It is important to exclude charter school ADA as this will overestimate the MBG's impact on a district since the MBG funds charter school ADA at the rate of \$14 per ADA.

For a school district, the actual ADA that will be used by the\*\* California Department of Education (CDE) will be 2011-12 P-2 ADA (Line A-9) plus nonpublic school (Lines B-1 through B-4), community day school (Line B-5), and adults in correction facilities (Line B-5 from the School District Attendance Data Collection) ADA. ADA from Basic Aid District of Choice and Court Ordered Voluntary Pupil Transfer (Lines B-4 on each form) will also be included by the CDE. To provide an accurate comparison of what a district can expect to receive under the MBG versus the current method of reimbursement, the costs associated with mandate claim preparation are isolated. Since the claim for mandate reimbursement preparation also represents an expense that will not be incurred by districts utilizing the MBG for the included mandates, that claim is removed from the comparison with the traditional claiming method to provide an "apples to apples" comparison.

Please contact either myself at [khennessy@monterey.k12.ca.us](mailto:khennessy@monterey.k12.ca.us) or 831-755-0376 or your district's financial analyst if you need assistance.