



# Monterey County Office of Education

Leadership, Support, and Service to Prepare All Students for Success

Dr. Nancy Kotowski  
County Superintendent of Schools

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**Auditing and Accounting Services**  
**Finance and Business Services**

**Bulletin No. 13-033**

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**TO: Assistant Superintendents and Chief Business Officials**

**FROM: Ashraf Demian, Director of Auditing and Accounting**

AD

**DATE: March 7, 2013**

**SUBJECT: Independent Audit of the 2012-13 Fiscal Year**

California Education Code Section 41020 requires that the governing board of each school district either provide for an audit of the books and accounts of the district by April 1 or make arrangements with the County Superintendent of Schools to provide for such an audit. In addition, the Education Code states: "In the event the governing board of a school district has not provided for an audit of the books and accounts of the district by April 1, the County Superintendent of Schools having jurisdiction over the district shall provide for the audit."

Please complete the enclosed Audit Selection Form and return to my attention no later than Friday, March 29, 2013.

Should you have any question, please contact me at 831-755-0304.

**Monterey County Office of Education**  
**Finance and Business Services**  
**Auditing and Accounting Services**  
P.O. Box 80851 – 901 Blanco Circle  
Salinas, CA 93912-0851-Tel.: 755-0300 & 373-2955

**Independent Audit Selection Form**

District Name: \_\_\_\_\_

Provisions for an audit of the books and accounts of our districts for fiscal year 2012-13 have been made with:

Independent Auditor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Is this a multi-year contract? \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

What are the fiscal years covered by the contract? \_\_\_\_\_

Cost of Audit \_\_\_\_\_

[ ] Our district is currently not a member and wishes to participate in a county-wide consortium for the auditing of our books and accounts for the 2012-13 fiscal year.

<b>Date</b>	<b>Name</b>	<b>Title</b>	<b>Authorized</b>
_____	_____	_____	_____