

# Monterey County Office of Education


Dr. Nancy Kotowski  
County Superintendent of Schools

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District Advisory and Financial Services  
Finance and Business Services

Bulletin No. 14-011

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To: Chief Business Officials and Fiscal Directors  
From:  Karen Hennessy, Director, District Advisory  
Date: November 14, 2013  
Re: 2013-14 Interim Reports

Pursuant to Education Code Section 42131, school district governing boards are required to file and certify twice a year regarding their ability to meet their financial obligations for the remainder of the fiscal year and the subsequent two fiscal years.

The school districts must file the interim Report no later than 45 days after the close of the reporting period as follows:

Report Name	Reporting Period	Due MCOE
First Interim Report	October 31, 2013	December 16, 2013
Second Interim Report	January 31, 2014	March 17, 2014

School districts are required to submit a certified interim report (hard copy) to the county office, as well please provide your export file to your financial analyst.

Please adhere to the above deadlines. If you have any questions please do not hesitate to contact me at [khennessy@monterey.k12.ca.us](mailto:khennessy@monterey.k12.ca.us) or 831-755-0376.