


Monterey County Office of Education

Dr. Nancy Kotowski
County Superintendent of Schools

Finance and Business Services

Bulletin No. 17-010

To: Chief Business Officials and HR/Payroll Staff
From: Roseanna Guerrero, Director, Payroll & Purchasing 
Date: Thursday, March 09, 2017
Re: Change in Automatic Payroll Deposit (APD) Advice Paper

Beginning with the March 10th Supplemental Payroll, Monterey County Office of Education (MCOE) will be changing the type of APD paper used. You will notice a difference in the way employees APD's appear. Some highlighted changes are:

- Plain Paper (not as thick)
- No stock numbers
- No embedded back ground design
- No blue ink

This new paper does not affect employees APD's in any way and will be folded and sealed as our prior paper was. Again, these changes will be effective as of March 10, 2017.

Should you have any questions, please contact me at 831-755-0305 or rquerrero@montereycoe.org.

RG:vt