

# MONTEREY COUNTY HOME CHARTER SCHOOL

*Home of the Falcons*

JUSTIN MCCOLLUM  
PRINCIPAL

DEAN KEISKER  
ASSISTANT PRINCIPAL

## Monterey County Home Charter School Charter Advisory Board Meeting (CAB)

**Agenda: Regular Meeting**  
**February 27, 2017**  
**3:45 p.m.**

### Approved Minutes

#### Location:

**Dr. Ray Charlson Board Chambers**  
**Monterey County Office of Education**  
**901 Blanco Circle, Salinas, CA 93901**  
**Phone: (831) 755-0331**

If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 755-0301 at least 48 hours prior to the time of the meeting. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Monterey County Home Charter School Office at (831) 755-0331 for assistance. Notification of at least 48 hours before the meeting will enable the Monterey County Home Charter School to make reasonable arrangements to ensure accessibility to the CAB meeting and to provide any required accommodations, auxiliary aids, or services. Documents provided to a majority of the CAB regarding an open session item on this agenda will be made available for public inspection in the Monterey County Home Charter School office located in room WC15 at the Monterey County Office of Education, 901 Blanco Circle, Salinas, CA 93901 during the normal business hours of 8:00 a.m. – 4:00 p.m.

Si usted va a asistir a una junta y le gustaría solicitar interpretación a un idioma aparte del inglés, incluyendo interpretación de lenguaje de señas, por favor notifique a la oficina al (831) 755-0331 por lo menos 48 horas antes de la hora de la junta. En obediencia a la Ley de Los Americanos con Discapacidades, aquellas personas que requieran ayuda especial para tener acceso al salón de la junta de la mesa directiva, acceso con los documentos escritos que se están tratando en la junta de la mesa directiva o acceso para participar en las juntas de la mesa directiva, por favor llame a la oficina del MCHCS al (831) 755-0331 para recibir ayuda. El que notifique por lo menos 48 horas antes de la junta le permitirá a la oficina del MCHCS del condado hacer arreglos razonables para asegurarse que usted tenga accesibilidad a la junta de la mesa directiva y para que le provean cualquier acomodo que necesite, ayudas auxiliares o servicios. Los documentos que se le suministran a la mayoría de la mesa directiva del condado respecto a una sesión abierta en la agenda estarán disponibles para inspección pública en la oficina del MCHCS, situada en el edificio WC15 en 901 Blanco Circle, Salinas, CA 93901 durante las horas normales de negocio: 8:00 a.m. – 4:00 p.m.

PHONE: (831) 755-0331  
FAX : (831) 755-0837

P.O. Box 80851  
SALINAS CA, 93912

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1. Opening Business

1.1 Welcome/Call to Order

Meeting commenced at 3:47PM

1.2 Roll Call

Terry Iverson	Community Representative
Vacant	Community Representative
David Millar	Parent Representative
Tiffany Quijada	Parent Representative
Tammy Springer	Teacher Representative
Justin McCollum, Secretary to the CAB	

CAB Members Absent with Notification

Colleen Tiscornia	Community Representative
Jennifer Baughn	Parent Representative

1.3

Adoption of the Agenda

RECOMMENDATION/ACTION:  
**Recommended – Tammy Springer**  
**Second - Terry Iverson**  
**Approved unanimously.**

“That the Monterey County Home Charter School Charter Advisory Board adopts the agenda as presented.”

2. Communications

2.1 Correspondence

**Justin McCollum shared email correspondence from CAB Parent Representative Jennifer Baughn. In this correspondence, Jennifer resigned from her seat on the CAB.**

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the CAB’s jurisdiction, as well as not on the agenda. The CAB may limit public comments to no more than three (3) minutes, at the discretion of the CAB President.*

*Public comment will also be allowed on each specific agenda item prior to the CAB action thereon.)*

3. Consent Agenda

*(Action items included on the Consent Agenda are considered to be routine and are acted on by the CAB in one motion. There is not discussion on these items before the CAB vote unless a member of the CAB, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the CAB shall be deemed to have been considered in full and adopted as recommended.)*

RECOMMENDATION/ACTION:

“That the Monterey County Home Charter School Charter Advisory Board approves the Consent Agenda as presented.”

3.1 Approval to Conduct this Meeting in Compliance with the Temporary Bylaws

3.2 Approval for Mrs. Tammy Springer to Serve as the Temporary Chairperson for this Meeting as the Election of CAB Officers Has Not Yet Occurred

3.3 Approval of the Minutes of the February 13, 2017 CAB Meeting

**Recommended – Tiffany Quijada**  
**Second – David Millar**  
**Approved unanimously.**

4. Unfinished Business Action Items

No Unfinished Business Action Items

5. New Business Action Items

5.1 Approval of the Monterey County Home Charter School Comprehensive School Safety Plan

**Motion – David Millar**  
**Second – Terry Iverson**  
**Approved unanimously.**

5.2 Approval of Monterey County Home Charter School Charter Advisory Board Bylaws

**Motion – Terry Iverson**  
**Second – Tiffany Quijada**  
**Approved unanimously.**

6. Unfinished Business Non-Action Items

No Unfinished Business Non-Action Items

7. New Business Non-Action Items

7.1 Development of the Bylaws for the Monterey County Home Charter School Charter Advisory Board (CAB)

7.2 Development of 2017 MCHCS CAB Schedule for Regular Meetings

**Dates were proposed for future CAB meeting dates. Proposed meeting dates are as follows:**

**Monday, 3/27/17**

**Monday, 4/24/17**

**Monday, 5/22/17**

**Monday, 6/12/17**

8. Reports from Principal and/or staff

8.1 Principal's Report

8.1.1 Update on Appointment of the Vacant Charter Advisory Board Community Representative Seat

**We expect application from prospective candidate by 3/01/17. The application will then be forwarded to the MCOE Board.**

8.1.2 Update on Charter Renewal Petition

**Public hearing was held on 2/15/17. The MCOE board will render their decision on 3/01/17.**

8.1.3 Upcoming Events

**3/01/17 MCOE Board Meeting**

8.2 Staff Reports

No Staff Reports

9. Comments by Members of the CAB

9.1 CAB Members

No comments by CAB members

10. Reports from CAB Members

No reports from CAB Members

11. Staff Recognition

No Staff Recognition

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

Consideration of Conflict of interest Clause to bylaws

12.1.1 Election of CAB Officers

12.1.2 Brown Act Overview/Training

12.1.3 Review of 2017-18 Budget

**Meeting closed at 4:18PM**