

MONTEREY COUNTY HOME CHARTER SCHOOL

Home of the Falcons

JUSTIN MCCOLLUM
PRINCIPAL

DEAN KEISKER
ASSISTANT PRINCIPAL

Monterey County Home Charter School Charter Advisory Board Meeting (CAB)

Agenda: Regular Meeting
February 13, 2017
3:45 p.m.

Approved Minutes

Location:

Dr. Ray Charlson Board Chambers
Monterey County Office of Education
901 Blanco Circle, Salinas, CA 93901
Phone: (831) 755-0331

If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 755-0301 at least 48 hours prior to the time of the meeting. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Monterey County Home Charter School Office at (831) 755-0331 for assistance. Notification of at least 48 hours before the meeting will enable the Monterey County Home Charter School to make reasonable arrangements to ensure accessibility to the CAB meeting and to provide any required accommodations, auxiliary aids, or services. Documents provided to a majority of the CAB regarding an open session item on this agenda will be made available for public inspection in the Monterey County Home Charter School office located in room WC15 at the Monterey County Office of Education, 901 Blanco Circle, Salinas, CA 93901 during the normal business hours of 8:00 a.m. – 4:00 p.m.

Si usted va a asistir a una junta y le gustaría solicitar interpretación a un idioma aparte del inglés, incluyendo interpretación de lenguaje de señas, por favor notifique a la oficina al (831) 755-0331 por lo menos 48 horas antes de la hora de la junta. En obediencia a la Ley de Los Americanos con Discapacidades, aquellas personas que requieran ayuda especial para tener acceso al salón de la junta de la mesa directiva, acceso con los documentos escritos que se están tratando en la junta de la mesa directiva o acceso para participar en las juntas de la mesa directiva, por favor llame a la oficina del MCHCS al (831) 755-0331 para recibir ayuda. El que notifique por lo menos 48 horas antes de la junta le permitirá a la oficina del MCHCS del condado hacer arreglos razonables para asegurarse que usted tenga accesibilidad a la junta de la mesa directiva y para que le provean cualquier acomodo que necesite, ayudas auxiliares o servicios. Los documentos que se le suministran a la mayoría de la mesa directiva del condado respecto a una sesión abierta en la agenda estarán disponibles para inspección pública en la oficina del MCHCS, situada en el edificio WC15 en 901 Blanco Circle, Salinas, CA 93901 durante las horas normales de negocio: 8:00 a.m. – 4:00 p.m.

PHONE: (831) 755-0331
FAX : (831) 755-0837

P.O. Box 80851
SALINAS CA, 93912

1. Opening Business

1.1 Welcome/Call to Order

Meeting began at 3:48 p.m.

1.2 Roll Call

Board Member Present

Terry Iverson

Colleen Tiscornia

Vacant

David Millar

Tiffany Quijada

Tammy Springer

Justin McCollum, Secretary to the CAB

Community Representative

Community Representative

Community Representative

Parent Representative

Parent Representative

Teacher Representative

Board Members Absent

Jennifer Baughn

Parent Representative

1.3

Adoption of the Agenda

RECOMMENDATION/ACTION:

“That the Monterey County Home Charter School Charter Advisory Board adopts the agenda as presented.”

Recommended – Colleen Tiscornia

Second – Tammy Springer

Approved unanimously

2. Communications

2.1 Correspondence

No correspondence

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the CAB’s jurisdiction, as well as not on the agenda. The CAB may limit public comments to no more than three (3) minutes, at the discretion of the CAB President. Public comment will also be allowed on each specific agenda item prior to the CAB action thereon.)*

No oral comments

3. Consent Agenda

(Action items included on the Consent Agenda are considered to be routine and are acted on by the CAB in one motion. There is not discussion on these items before the CAB vote unless a member of the CAB, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the CAB shall be deemed to have been considered in full and adopted as recommended.)

RECOMMENDATION/ACTION:

Recommendation – Tammy Springer

Second – David Millar

Approved unanimously

“That the Monterey County Home Charter School Charter Advisory Board approves the Consent Agenda as presented.”

Approved unanimously

3.1 Approval to Conduct this Meeting in Compliance with the Temporary Bylaws

Approved unanimously (as part of Consent Agenda)

3.2 Approval for Mrs. Tammy Springer to Serve as the Temporary Chairperson for this Meeting as the Election of CAB Officers Has Not Yet Occurred

Approved unanimously (as part of Consent Agenda)

4. Unfinished Business Action Items

None

5. New Business Action Items

None

6. Unfinished Business Non-Action Items

None

7. New Business Non-Action Items

7.1 Development of the Bylaws for the Monterey County Home Charter School Charter Advisory Board (CAB)

- **Discussion was held regarding the question of term limits**
 - **Possible suggestion**
 - **There should be a term limit – for example, members shall be permitted to serve no more than two consecutive terms without a break, unless there is a vacancy**
 - **In such a case a former CAB member could be appointed to serve out the rest of that entire term, even if the former CAB member had served two consecutive terms**

7.2 Explanation and Development of the CAB Conflict of Interest Statement

- **The CAB reviewed the guide, Recognizing Conflicts of Interest**

7.3 Distribution and Completion of Form 700 Documents

- **Detailed instructions were made available to CAB members**

7.4 Public Hearing on the 2016-17 MCHCS Comprehensive School Safety Plan

No comments from the public.

8. Reports from Principal and/or staff

8.1 Principal's Report

- **Future meetings will discuss budget, student enrollment, and enrollment outreach**

8.1.1 Update on Appointment of the Vacant Charter Advisory Board Community Representative Seat

- **One CAB vacancy exists (for a community representative)**
- **One other person will be applying for this position**
 - **This person has financial background**

8.1.2 Update on Charter Renewal Petition

- **01/18/17 formal request was presented to MCOE for charter renewal**
- **Public hearing on 02/15/18**
 - **MCHCS has conducted outreach, inviting stakeholders to attend the meeting**
- **MCOE expects to deliver decision on 03/01/17**

8.1.3 Upcoming Events

No items

8.2 Staff Reports

No items

8.2.1 Overview of the 2016-17 MCHCS Comprehensive School Safety Plan

- ***Copies of MCHCS Comprehensive School Safety Plan were distributed to all CAB members***
- ***The compliance checklist was reviewed and a basic overview of the safety plan was provided by Assistant Principal Keisker.***

9. Comments by Members of the CAB

9.1 CAB Members

No comments

10. Reports from CAB Members

No Reports

11. Staff Recognition

No items

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

12.1.1 Adoption of the CAB Bylaws

12.1.2 Election of CAB Officers

12.1.3 Adoption of the MCHCS Comprehensive School Safety Plan

12.1.4 Brown Act Overview/Training

12.1.5 Review of 2017-18 Budget

Meeting adjourned at 5:14PM