

MONTEREY COUNTY HOME CHARTER SCHOOL

Home of the Falcons

JUSTIN MCCOLLUM
PRINCIPAL

DEAN KEISKER
ASSISTANT PRINCIPAL

Monterey County Home Charter School Charter Advisory Board Meeting (CAB)

Regular Meeting
March 27, 2017
3:45 p.m.

Approved Minutes

Location:

**Dr. Ray Charlson Board Chambers
Monterey County Office of Education
901 Blanco Circle, Salinas, CA 93901
Phone: (831) 755-0331**

If you will be attending a meeting and would like to request translation into a language other than English, including sign language interpretation, please notify the office at (831) 755-0301 at least 48 hours prior to the time of the meeting. In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Monterey County Home Charter School Office at (831) 755-0331 for assistance. Notification of at least 48 hours before the meeting will enable the Monterey County Home Charter School to make reasonable arrangements to ensure accessibility to the CAB meeting and to provide any required accommodations, auxiliary aids, or services. Documents provided to a majority of the CAB regarding an open session item on this agenda will be made available for public inspection in the Monterey County Home Charter School office located in room WC15 at the Monterey County Office of Education, 901 Blanco Circle, Salinas, CA 93901 during the normal business hours of 8:00 a.m. – 4:00 p.m.

Si usted va a asistir a una junta y le gustaría solicitar interpretación a un idioma aparte del inglés, incluyendo interpretación de lenguaje de señas, por favor notifique a la oficina al (831) 755-0331 por lo menos 48 horas antes de la hora de la junta. En obediencia a la Ley de Los Americanos con Discapacidades, aquellas personas que requieran ayuda especial para tener acceso al salón de la junta de la mesa directiva, acceso con los documentos escritos que se están tratando en la junta de la mesa directiva o acceso para participar en las juntas de la mesa directiva, por favor llame a la oficina del MCHCS al (831) 755-0331 para recibir ayuda. El que notifique por lo menos 48 horas antes de la junta le permitirá a la oficina del MCHCS del condado hacer arreglos razonables para asegurarse que usted tenga accesibilidad a la junta de la mesa directiva y para que le provean cualquier acomodo que necesite, ayudas auxiliares o servicios. Los documentos que se le suministran a la mayoría de la mesa directiva del condado respecto a una sesión abierta en la agenda estarán disponibles para inspección pública en la oficina del MCHCS, situada en el edificio WC15 en 901 Blanco Circle, Salinas, CA 93901 durante las horas normales de negocio: 8:00 a.m. – 4:00 p.m.

PHONE: (831) 755-0331
FAX : (831) 755-0837

P.O. Box 80851
SALINAS CA, 93912

1. Opening Business

1.1 Welcome/Call to Order

- **Call to Order at 3:48 PM**

1.2 Roll Call

Terry Iverson	Community Representative
Colleen Tiscornia	Community Representative
Vacant	Community Representative
Vacant	Parent Representative
David Millar	Parent Representative
Tiffany Quijada	Parent Representative
Tammy Springer	Teacher Representative
Justin McCollum, Secretary to the CAB	

1.3

Adoption of the Agenda

RECOMMENDATION/ACTION:

- **Recommended: Tammy Springer**
- **2nd David Millar**
- **Agenda adopted unanimously**

“That the Monterey County Home Charter School Charter Advisory Board adopts the agenda as presented.”

2. Communications

2.1 Correspondence

- **No Correspondence**

2.2 Oral Comments from the Public *(Comments from the public are limited to items both within the CAB’s jurisdiction, as well as not on the agenda. The CAB may limit public comments to no more than three (3) minutes, at the discretion of the CAB President. Public comment will also be allowed on each specific agenda item prior to the CAB action thereon.)*

- **Colleen Little introduced herself to the CAB**

3. Consent Agenda

(Action items included on the Consent Agenda are considered to be routine and are acted on by the CAB in one motion. There is not discussion on these items before the CAB vote unless a member of the CAB, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the CAB shall be deemed to have been considered in full and adopted as recommended.)

RECOMMENDATION/ACTION:

“That the Monterey County Home Charter School Charter Advisory Board approves the Consent Agenda as presented.”

3.1 Approval for Mrs. Tammy Springer to Serve as the Temporary Chairperson for this Meeting as the Election of CAB Officers Has Not Yet Occurred

3.2 Approval of the Minutes of the February 27, 2017 CAB Meeting

- **Recommended: Tiffany Quijada**
- **2nd Terry Iverson**
- **Consent Agenda approved**

4. Unfinished Business Action Items

- **None**

5. New Business Action Items

5.1 Election of CAB Officers

- **Tammy Springer was nominated to serve as CAB Chairperson of the Board**
 - **Motion: Colleen Tiscornia**
 - **2nd David Millar**
 - **Tammy Springer was elected as CAB Chairperson of the Board**
 - **Vote was unanimous**
- **Tiffany Quijada was nominated to serve as CAB Vice Chairperson of the Board**
 - **Motion: David Millar**
 - **2nd: Colleen Tiscornia**
 - **Tiffany Quijada was elected as CAB Vice Chairperson of the Board**
 - **Vote was unanimous**

5.2 Appointment of Parent Representative to CAB

- **Colleen Little was nominated to serve as Parent Representative to CAB**

- **Motion: David Millar**
- **2nd: Tiffany Quijada**
- **Colleen Little was appointed to vacant CAB Parent Representative seat**
 - **Vote was unanimous**

5.3 Approval of Conflict of Interest Statement

- **Motion: Terry Iverson**
- **2nd: Colleen Tiscornia**
- **Approved unanimously**

5.4 Approval to Reschedule 4/24 CAB Meeting to 5/1

- **Motion: Colleen Tiscornia**
- **2nd: Terry Iverson**
- **Approved unanimously**

6. Unfinished Business Non-Action Items

- **No Unfinished Business Non-Action Items**

7. New Business Non-Action Items

7.1 Review of 2016-17 Second Interim Financial Report with Colleen Stanley, Senior Executive Director of Finance, MCOE

- **Report presented by Colleen Stanley**
- **2017-18 Budget will be reviewed at next meeting**

7.2 Brown Act Overview/Training

- **MCHCS CAB received training on the Brown Act**

8. Reports from Principal and/or staff

8.1 Principal's Report

8.1.1 Update on Appointment of the Vacant Charter Advisory Board Community Representative Seat

- **An application has been submitted to MCOE's Charter Compliance Officer Michelle Archuleta for the vacant Charter Advisory Board Community Representative Seat.**

8.1.2 Update on Charter Renewal Petition

- **MCHCS Charter has been approved from 2017-2022 based on requirements that will be drafted in an MOU with the Monterey County Office of Education.**

8.1.3 Upcoming Events

- **Planetarium (Hartnell) – 3/27/17**
- **Salinas Valley Fair Art Project – 3/24/17**
- **Rocky Shores Tide Pool – 4/03/17**
- **Law Day (Hartnell College) – 5/01/17**

8.2 Staff Reports

- **None**

9. Comments by Members of the CAB

9.1 CAB Members

- **None**

10. Reports from CAB Members

- **None**

11. Staff Recognition

- **None**

12. Consideration of Items for Future Meetings

12.1 Proposed Future Agenda Items

12.1.1 Review of 2017-18 Budget and Financial Plans

12.1.2 Review of 2017-18 Outreach Plan

12.1.3 Review of 2017-18 LCAP

12.1.4 Review 2017-18 Calendar

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