

MONTEREY COUNTY OFFICE OF EDUCATION

TK-8 Master Agreement For Monterey County Home Charter School

2020 – 2021

Name: _____ DOB: _____ Age: _____ Grade: _____

Pupil Phone: _____ Parent Phone 1: _____ Phone 2: _____

(Physical) Address: _____ Entry Date (First Day): _____

City: _____ Zip Code: _____

2020-21 Contract Term: Begins on August 24, 2020—Ends on June 4, 2021

Goals/Objective: The major objective for the duration of this agreement is to enable the pupil to keep current with _____ grade studies, including the mastery of grade-level state standards.

Methods/Plans to achieve objectives: Home learning will occur under the direction of and monitoring from the Monterey County Home Charter School (MCHCS) teacher with the support of the parent/guardian/mentor. The pupil will complete studies as outlined in the MCHCS Course of Study, and/or Course Outlines, and/or grade level continuums and/or Course Pacing Guides and/or weekly assignment sheets and/or Individual Learning Plans (ILPs) and/or Scope and Sequence Guides, all/any of which may be a part of this agreement.

Material and/or assistance to be used to achieve objectives: Curriculum, textbooks, A.V. materials, digital resources, resource books, and other supplies to be provided by MCHCS as appropriate.

Progress monitoring method: Students and parents meet in person on a weekly basis with the MCHCS teacher. Meeting includes, but is not limited to, directing the pupil's study, evaluating progress, providing instruction, and providing parental support. At a minimum, the pupil and parent/mentor will meet with their teacher once every week. In addition, at a minimum of once every two months, one weekly meeting will occur in the student's/parent's home.

Meeting Location: _____ **Day:** _____ **Frequency:** _____ **Time:** _____

To foster each student's success in independent study/home school, the County Board establishes the following maximum lengths of time which may elapse before an independent study/home school assignment is due:

1. Special assignments extending the content of regular course of instruction:
 - Students in grades K-3: four weeks •Students in grades 4-8: four weeks •Students in grades 9-12: six weeks
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum:
 - Students in grades K-3: four weeks •Students in grades 4-8: four weeks •Students in grades 9-12: six weeks
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum:
 - Students in grades K-3: four weeks •Students in grades 4-8: four weeks •Students in grades 9-12: six weeks
4. Continuing and special study during travel:
 - Students in grades K-3: six weeks •Students in grades 4-8: six weeks •Students in grades 9-12: ten weeks
5. Volunteer community service activities that support and strengthen student achievement:
 - All students: two weeks.

When circumstances justify a longer time, the County Superintendent or designee may honor the request of an individual student or his/her parent/guardian to extend the maximum length of an assignment as follows:

•Students in grades K-3: eight weeks •Students in grades 4-8: eight weeks •Students in grades 9-12: twelve weeks

Evaluation method: The methods to be used to evaluate pupil progress include, but are not limited to the following: formal and informal formative and summative assessments; work samples; daily/weekly assignments; parent/teacher anecdotal records; authentic assessment tools; transcripts; report cards; pictures, videos, audio, tapes, portfolios; and teacher observation of pupil/work.

Certification: _____

Supervising Teacher's Signature: _____ Date Recorded: _____

If applicable, date withdrawn from program: _____ Reason: _____

Pupil Name: _____

Master Agreement for Home Independent Study: Elementary (continued)

Pupil:

I understand that:

- Home independent study (i.e., the MCHCS homeschool program) is a form of education that I have chosen.
- Through MCHCS, I am entitled to textbooks and supplies, supervision by my teacher, and all reasonable services and resources received by other children enrolled in my grade at MCHCS, and that this home independent study option is to be substantially equivalent in quality and in quantity to classroom instruction offered by my district of residence.
- If twenty percent or more of weekly assignments are incomplete, this will result in a review of the agreement. A second infraction of twenty percent or more incomplete weekly assignments will result in a review of the agreement, and could result in a termination of the agreement; thus, the pupil might not be allowed to remain enrolled in MCHCS. A fourth infraction of twenty percent or more incomplete weekly assignments will result in a termination of the agreement, and the pupil will not be allowed to continue as a pupil of the MCHCS.
- I am subject to the rules and regulations of the MCHCS Progressive Discipline Policy.
- My completed assignments must reflect a **minimum** of 20 hours of schoolwork each week (i.e., a minimum of four hours each school day).
- I understand that lack of transportation to the meeting site is **not** an acceptable reason for failing to meet with my teacher to submit my completed assignments.
- If I signed this master agreement after the first day of the contract term, then the term of my contract begins on the day of my entry date and terminates on the original contract end date.

I agree to:

- Be supervised by and meet regularly with my teacher as written on page 1.
- Complete my assigned work by its due date, as explained by my teacher and described in my written assignments.
- Attend all required classes, workshops, events, and assessment sessions as directed by my teacher and/or by an MCHCS administrator.

Parent/Guardian:

- I understand that the major objective of home independent study/home school program is to provide a voluntary educational alternative for my son or daughter. I agree to the above conditions listed under "Pupil."
- Learning objectives and evaluations are consistent with a traditional school program in which my child might otherwise be enrolled.
- Unless otherwise indicated, the supervising teacher who signs this agreement will meet with my son or daughter, and me on a regular basis, as specified on page 1, to direct the pupil's study and measure progress toward the objectives in this agreement. **It is my responsibility to notify the teacher 24 hours in advance if a meeting must be missed and to promptly reschedule any appointment missed due to any emergency.**
- I am responsible for the supervision of my child while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation.
- I am liable for the cost of replacement or repair for damaged or destroyed books and other school property checked out by my son or daughter.
- I will participate in all necessary and appropriate meetings regarding my child's program of study.
- I understand that my child is required to participate in any state-mandated tests and MCHCS assessments. I understand that these tests and assessments are administered at MCHCS/MCOE facilities only.
- It is my responsibility to provide any needed transportation for my son's or daughter's scheduled meeting and any other travel covered by this agreement.
- I have the right to appeal to the school's administrator regarding any decision about my son's or daughter's placement or school program according to MCHCS policy.
- If I signed this master agreement after the first day of the contract term, then the term of my child's contract begins on the day of my entry date and terminates on the original contract end date.

Agreement:

We have read pages 1 & 2 of this agreement and hereby agree to all of the conditions set forth within.

Signatures:

Pupil: _____ Date: _____

Parent/Guardian: _____ Date: _____

Supervising Teacher: _____ Date: _____

Assisting Teacher: _____ Date: _____

Assisting Teacher: _____ Date: _____

Other: _____ Date: _____

Other: _____ Date: _____