

MONTEREY COUNTY OFFICE OF EDUCATION

INFANT SPEECH AND LANGUAGE PATHOLOGIST SPECIAL EDUCATION

Classification: Certificated
Salary Level: I-I to V-28
Work Year: 203

DEFINITION

Under the direction of the Assistant Superintendent of Special Education (or designee), the Infant Speech and Language Pathologist is responsible for planning and implementing (through individual therapy sessions) remedial activities for infants with speech, hearing and/or language deficits; administering and interpreting appropriate speech and language tests, scales and language samples; designing individualized programs; addressing deficits of content, form and function of language, and speech (based upon such assessment); participating as a member of the Individual Family Service Plan (IFSP) team for infants receiving instruction in home-based and community-based settings.

SUPERVISOR

Assistant Superintendent of Special Education (or designee)

POSITION(S) SUPERVISED

None

QUALIFICATION REQUIREMENTS:

To perform a job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL DUTIES

- Using a variety of assessment tools and language sampling procedures, evaluates referred infants in the areas of suspected deficit.
- Provides on-going screening activities designed to support infants with speech or language problems.
- Completes speech and language reports for each infant prior to IFSP meetings.
- Develops appropriate IFSPs.
- Monitors pupil progress and adjusts intervention strategies and activities accordingly.
- Utilizes a variety of materials and techniques.
- Instructs, conferences and consults with parents and provides material/literature to support and assist with the development of functional communication skills for the child.
- Uses proper spelling and grammar, oral and written.
- Completes records accurately.
- Requests support services by discussion with supervisor and/or written referral.

- Provides guidance/direction to paraprofessional when appropriate to the setting.
- Travels from site-to-site as needed.
- Shares materials and plans with others.
- Attends meetings as required.
- Conducts all pupil-related procedures in compliance with State regulations and time lines.
- Prepares and communicates therapy schedules to parents and other program staff.
- Prepares a written pre-planned schedule of lesson plans of activities to address speech and language goals.
- Complies with Monterey County Office of Education Superintendent Policies, Board Policies and Administrative Regulations.
- Performs other job-related tasks as required.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use telephone, business machines; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone and addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and to reach overhead, climb and run; physical mobility sufficient to move about the work environment (office, district, from site-to-site), drive an automobile, and respond to emergency situations; physical strength sufficient to lift a child weighing 45 pounds; physical stamina sufficient to stand or walk for prolonged periods of time; physical tolerance to be exposed to dust pollen specific agents/chemicals, cleansers, foul smells; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

REQUIRED QUALIFICATIONS

Education and experience

- Any combination of education and experience equivalent to a Master's Degree in Speech Pathology or related field
- California Credential to teach in area of speech, hearing and language disabilities
- Possess specialized techniques or skills pertinent to working with communicatively disabled infants
- Experience implementing a variety of methods to address deficits

KNOWLEDGE OF:

- Strong organizational and planning skills and ability to work cooperatively with a team
- First Aid

SKILLS AND ABILITIES:

- Interact with and maintain cooperative relationships with all levels of staff and the public
- Communicate effectively in the English language both orally and in writing

DESIRABLE QUALIFICATIONS

- Certificate of Clinical Competence issued through ASHA
- Experience working with all populations of disabled children who display speech and language

and communication deficits

- Experience working with infants
- Ability to speak and write the Spanish language
- Familiar with early childhood development

LICENSES AND CERTIFICATIONS:

- CPR Certification within six (6) months of employment
- Possess an appropriate California Driver's License with evidence of insurability