

MONTEREY COUNTY OFFICE OF EDUCATION
**TEACHER, PROGRAMS for the AUTISM SPECTRUM DISORDER
SPECIAL EDUCATION**

CLASSIFICATION: Certificated
SALARY LEVEL: 1-V111

DEFINITION

Under direction, through individual and group instruction, assists pupils to fulfill their capacities for mental, physical, emotional and social growth; uses teaching techniques appropriate to stimulate their abilities and interests; uses special instructional procedures as necessary to meet the individual needs of pupils with severe communication difficulties.

SUPERVISOR

Principal, Teaching Principal, Demonstration Teacher in Charge (Administrator in charge of Designated Program)

POSITIONS SUPERVISED

Classified Staff

QUALIFICATION REQUIREMENTS

To perform a job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EXAMPLES OF DUTIES

ESSENTIAL DUTIES

Evaluates pupils in the areas of communication, motor, social, cognitive, academic, vocational, self-help and developmental skills, utilizing representative language samples, criterion-referenced and/or norm-referenced tests; develops appropriate IEP's with specific content that contain measurable goals and objectives based on assessment, knowledge of child development, basic principles of learning and learning continuums; develops and implements teaching activities that correlate to the pupils' objectives; monitors learning and adjusts teaching strategies and activities accordingly; utilizes a variety of materials and teaching techniques; provides a positive environment in which to learn; supervises and/or assists pupils in all phases of the program as directed by the supervisor; uses proper spelling and grammar, oral and written; completes records accurately; prepares a written, pre-planned daily schedule of pupil-class lessons and activities; shares materials and plans with others; attends meetings as required; conducts all pupil-related procedures in compliance with State regulations and time lines and complies with Monterey County Office of Education Board Policies and Administrative Regulations.

OTHER DUTIES

Requests ancillary and support services by discussion with supervisor and/or written referral; organizes room with displays, bulletin boards and interest areas that are appropriate to pupil goals and interests using pupils' products; performs other job-related tasks as required.

PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use telephone, business machines and classroom equipment; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone and addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop, to reach overhead, climb and move

quickly or run after a child in an emergency situation; physical mobility sufficient to move about the work environment (office, district, school site-to-site) and respond to emergency situations; physical strength sufficient to lift 45 pounds alone and more with a two-person lift; physical stamina sufficient to sit, stand or walk for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

REQUIRED QUALIFICATIONS

Education and Experience

- Bachelor of Arts Degree from an accredited college or university
- California Teaching Credential authorizing performance of service within programs for the communicatively disabled/severe disorders of language
- Possess specialized techniques or skills pertinent to working with students with severe communication difficulties such as the ability to use and interpret Signing Exact English (SEE) Signs

Knowledge of

- Strong organizational and planning skills
- First Aid
- CPR Certification within six (6) months of employment

Ability to

- Possess an appropriate California operator's license issued by the State Department of Motor Vehicles and be insurable
- Interact with and maintain cooperative relationships with all levels of staff and the public
- Communicate effectively in the English language both orally and in writing

DESIRABLE QUALIFICATIONS

- Master's Degree in Speech Pathology
- Certificate of Clinical Competence issued through ASHA
- Experience working with children who have severe communication difficulties
- Teaching experience in regular education programs, elementary and secondary
- Ability to speak and write the Spanish language
- Trained in Professional Assault Response Training