

## MONTEREY COUNTY OFFICE OF EDUCATION

### TEACHER

#### PROGRAMS FOR THE EMOTIONALLY DISTURB (ED) SPECIAL EDUCATION

CLASSIFICATION: Certificated

SALARY LEVEL: I - VIII

#### DEFINITION

Under direction, assists students with serious emotional disturbances to fulfill their capabilities for mental, physical and social growth in a day treatment setting in conjunction with Monterey County Mental Health professionals; assesses students' needs; develops, implements, evaluates and adjusts individual and group instruction; uses teaching techniques, methods and procedures to stimulate their individual interests and abilities; implements behavior and treatment plans developed by the multi-disciplinary team; maintains confidentiality.

#### SUPERVISOR

Principal, Teaching Principal, Demonstration Teacher in Charge (Administrator in charge of Designated Program)

#### POSITIONS SUPERVISED

Classified Staff

#### QUALIFICATION REQUIREMENTS:

To perform a job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### EXAMPLES OF DUTIES

##### ESSENTIAL DUTIES

Evaluates pupils in the areas of social, cognitive, communication, motor, self-help and practical skills and individual expression utilizing criterion referenced tests and norm referenced tests appropriate to pupils' functioning level; writes measurable objectives, plans and delivers instruction based upon evaluations; supervises and/or assists pupils in all phases of the program as directed by the supervisor; requests psychological and curriculum services by discussion with supervisor and/or written referral request; uses proper spelling and grammar, oral and written; completes records accurately; shifts or alters activities to regain students interest and attention, providing behavioral support and guidance; utilizes a variety of materials and teaching techniques; organizes room with displays, bulletin boards and interest areas that are appropriate to pupils goals and interests, using pupils' products in displays; monitors and assists students during lessons by moving from student to student; participates physically with the students in activities being taught; implements behavior and treatment plans developed by the professional team; administers medication under the direction of physician at the request of parents; coordinates mainstreaming efforts; participates in the efforts of other agencies (Social Services, law enforcement) on behalf of students; shares materials and plans with mental health and instructional staffs; attends staffing and IEP meetings as required attends staff meetings as called by the supervisor; communicates with parents/guardians on a regular basis to inform, support and instruct

parents in their childrens' programs; supervises one or more Instructional Assistants and complies with Monterey County Office of Education Board Policies and Administrative Regulations.

#### OTHER DUTIES

Performs other job-related tasks as required.

#### PHYSICAL AND MENTAL CHARACTERISTICS

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use telephone, business machines and classroom equipment; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone and addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and to reach overhead, climb and move quickly or run after a child in an emergency situation; physical mobility sufficient to move about the work environment (office, district, from school or home site-to-site), drive an automobile, and respond to emergency situations; physical strength sufficient to lift students weighing 45 pounds alone and more with a two-person lift, dual lift as necessary; physical stamina sufficient to stand or walk for prolonged periods of time; physical tolerance to be exposed to specific agents/chemicals, cleansers and foul smells; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

#### REQUIRED QUALIFICATIONS

##### Education and Experience

- Bachelor of Arts Degree from an accredited college or university
- California credential authorizing performance of service for programs for students with serious emotional disturbances (SED)

##### Knowledge of

- Specialized techniques or skills in social, emotional and behavioral areas and classroom behavior
- First Aid
- CPR Certification with six (6) months of employment
- Strong organizational and planning skills

##### Ability to

- Possess an appropriate California operator's license issued by the State Department of Motor Vehicles and be insurable
- Interact with and maintain cooperative relationships with all levels of staff and the public
- Communicate effectively in the English language both orally and in writing
- Maintain composure during behavioral emergencies and lead students and staff in problem solving
- Work cooperatively with a multidisciplinary team including Monterey County Mental Health professionals

#### DESIRABLE QUALIFICATIONS

- Experience with regular education programs, preschool, elementary or secondary
- Ability to speak, read and write the Spanish language