

MONTEREY COUNTY OFFICE OF EDUCATION

**AUDIOLOGIST  
SPECIAL EDUCATION**

**CLASSIFICATION:** Certificated Management  
**SALARY LEVEL:** P-3  
**WORK YEAR:** 203

**DEFINITION:**

Under the direction of the Director of Special Education, the Audiologist is responsible for providing assessments and consultation related to student hearing within the Special Education Division of the Monterey County Office of Education, utilizing data from the assessments to provide input regarding placement and instructional planning for pupils served in special programs operated by the Monterey County Office of Education (MCOE); serving as a contracted consultant to school districts providing audiological assessments and reports for use in determining eligibility for special education and appropriate student services, and serving as liaison to the California Department of Education (CDE) in matters concerned with the hearing of students participating in MCOE Special Education Programs.

**SUPERVISOR:**

Director of Special Education

**POSITION(S) SUPERVISED:**

None

**QUALIFICATION REQUIREMENTS:**

To perform a job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in the job description are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**MAJOR DUTIES AND RESPONSIBILITIES:** The following is a list of duties that is representative of the position that includes but is not limited to:

- Under administrative direction, provides audiological services to students with hearing disabilities served in the MCOE Special Day Class (SDC) and through the itinerant program including educational audiological consultation, evaluation amplification and recommendation for placement, remedial educational procedures and/or classroom adjustments for those students as needed
- Provides audiological testing services to MCOE special day class students to comply with mandated requirement that special education students be audiologically evaluated upon enrollment and every three (3) years thereafter
- Conducts diagnostic audiological evaluation and amplification evaluation by contract with school districts within Monterey County
- Maintains awareness of and ensures compliance with relevant State and Federal laws and regulations,

**OTHER DUTIES:**

- Provides in-service to health and guidance personnel, classroom teachers, special education teachers, administrators and parents
- Performs other job-related tasks as required

**PHYSICAL AND MENTAL CHARACTERISTICS:**

Physical, mental and emotional stamina to perform the duties and responsibilities of the position; manual dexterity sufficient to write, use the telephone, business machines; and operates hearing testing equipment and specialized equipment for use by hearing impaired pupils; vision sufficient to read printed materials; hearing sufficient to conduct in person and telephone conversations; speaking ability in an understandable voice with sufficient volume to be heard in normal conversational distance, on the telephone and addressing groups; physical agility to push/pull, squat, twist, turn, bend, stoop and to reach overhead; physical mobility sufficient to move about the work environment (office, district, school site-to-site), drive a vehicle , and respond to emergency situations; physical strength sufficient to lift 45 pounds; physical stamina sufficient to sit and stand for prolonged periods of time; mental acuity to collect and interpret data, evaluate, reason, define problems, establish facts, draw valid conclusions, make valid judgments and decisions.

**REQUIRED QUALIFICATIONS:**

**Education and Experience:**

- Master's degree from an accredited college or university in the area of Audiology
- Clinical experience with students with disabilities and non-disabled students

**Knowledge of:**

- Principles, practices, methods, techniques, and equipment used in audiology and assessments Principles of child development, speech and language development, and childhood disabilities.
- Audiology practices, procedures and techniques involved in the interpretation, diagnosis and treatment of deaf and hard of hearing students.
- Classroom acoustics and techniques to measure and improve auditory environments.
- Applicable federal, State and local laws, codes and regulations including mandates related to special education programs.
- Functionality of County Office internal process and procedures.
- Software programs to include hearing aid fitting and algorithms.
- Oral, written communication and nonverbal skills including sign language.
- Principles and practices of training.
- Interpersonal skills using tact, patience, and courtesy.
- Operation of audiometric machines, testing equipment and assistive listening devices.
- Operation of a computer and assigned software.

**Skills and Abilities:**

- Interact with and maintain cooperative relationships with all levels of staff and the public
- Communicate effectively in the English language both orally and in writing

**Desirable Qualifications:**

- American Speech Language Hearing Association (ASHA) Certification within the area of Speech Pathology
- ASHA Certification with the area of Audiology
- Ability to use a system of sign language such as American Sign Language (ASL), Signing Exact English (SEE)
- Bilingual/Biliterate in Spanish
- California Hearing Aid Dispensers License or experience with amplification systems
- Experience conducting in-services for teachers, parents and other health professionals

**Licenses and Certifications:**

- California Teaching Credential or California License to provide clinical services in the area of speech and hearing
- Possess or be eligible for a valid California Administrative Services Credential
- California Driver's License with evidence of insurability
- CPR and First Aid Certification