



# Monterey County Special Education Local Plan Area

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## Regional Collaboration for Student Success

### SELPA Community Advisory Committee Meeting Minutes

February 3, 2021, from 5:00 p.m. – 6:30 p.m.

Video Conference: <https://montereycoe.zoom.us/j/97498985326>

Member	Role	Local Education Agency	Term
<input checked="" type="checkbox"/> Jubentina Sanchez (Chair)	Special Education Parent	King City Union School District	2020-2022
<input checked="" type="checkbox"/> Danelle Milazzo	Special Education Parent	North Monterey County Unified School District	2020-2022
<input checked="" type="checkbox"/> Jung Hwa Kim (Vice-chair)	Special Education Parent	Pacific Grove Unified School District	2020-2022
<input checked="" type="checkbox"/> Adriana De los Santos	Special Education Parent	Salinas City Elementary School District	2021-2023
<input checked="" type="checkbox"/> Kacey Rodenbush	Community Agency Rep.	Monterey County Behavioral Health	Continuing
<input checked="" type="checkbox"/> Minerva Valdez	Community Agency Rep.	San Andreas Regional Center	Continuing
<input type="checkbox"/> Lori Luzader	Community Agency Rep.	Special Kids Connect	Continuing
<input type="checkbox"/> Vacant	Special Education Rep.	Monterey County Office of Education	Continuing
<input checked="" type="checkbox"/> Val Wiltse (Secretary)	Program Specialist	Monterey County SELPA	Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Executive Director	Monterey County SELPA	Continuing

#### 1. Welcome and Introductions

Jubentina Sanchez opened the meeting at 5:15 p.m. Roll call was taken, and a quorum was established.

#### 2. Public Comment on Non-Agenda Items

There was no public comment.

#### 3. Action Items

##### a. Approval of agenda

The meeting agenda was reviewed with no changes. Jung Hwa Kim moved to approve the agenda, Danelle Millazo seconded and the motion passed unanimously.

##### b. Approval of prior meeting minutes

The minutes from December 9, 2021 were reviewed. Jung Hwa Kim made a correction in 4.a. and requested the new Local Plan template copy also be shared on a Google drive for CAC member input. Jung Hwa also made a correction to item 4.b. to state “*Susan replied that both Fresno State Wayfinders and UCLA Pathways originated from TIL.*” Jung Hwa also made a correction in 5.b. to remove old workshop dates listed for December 3. There was no action taken.

#### 4. Reports

##### a. SELPA

- Introduction of new CAC parent member  
Jubentina Sanchez introduced a new CAC parent member. Adriana De los Santos

will be representing the Salinas City Elementary School District. She has two boys attending school there. Adriana was welcomed to the committee.

- Monterey County SELPA Local Plan Update  
Kenyon Hopkins gave an update and shared the process to approve the Monterey County SELPA Local Plan 2020-2021. The matrix lists the governance committees, their role in reviewing the Local Plan, and scheduled meeting dates. A smaller Local Plan Committee will be formed to assist in reviewing and approving the new Local Plan. The State provided new guidance, and SELPAs do not need each individual LEA to have the new Local Plan approved by their school board. Jung Hwa Kim volunteered to be on the Local Plan Committee. Jung Hwa requested the most recent Monterey County SELPA Local Plan be shared with the CAC group. Kenyon Hopkins stated the most recently updated Local Plan document was provided in the meeting packet on the Google drive.

b. Community Agencies

- Jane Floethe-Ford, Director PHP, gave a presentation on Parents Helping Parents. Parent Helping Parents was established in 1976. PHP is in its 45th year of providing support to parents and families with children of various disabilities. PHP is a parent driven/run and parent centered organization. PHP is federally and state funded. Jane stated the staff at PHP are well trained. Agency training to include: Office of Special Education Programs (OSEP); Federal Technical Assistance Agencies; California Department of Education (CDE); Parent Training and Information Centers (PTIC) ; and Disability Rights of California (DRC).

Jane navigated the PHP website, highlighted PHP offerings, and shared a PHP video. PHP strives to provide all trainings in Spanish and other primary languages. She also highlighted focus areas of PHP to include: support groups, e-learning offerings, and the PHP calendar of community events. Jane addressed questions, and members and guests posted in the chat thanking and giving praise to PHP and all their offerings.

c. Parent Forum

The parent forum opened to discuss ideas on how CAC can reach more parents in our community. There was discussion about Facebook groups. Jubentina Sanchez stated she shares CAC information to her parent groups; and Mike De Rosa, Special Education Director, King City USD, puts flyers in students' backpacks. Jung Hwa Kim would like to see this type of communication grow in other districts. Jung Hwa's hope is that a focus on bridging the information gap on CAC and other SELPA parent events be addressed and improved. Val Wiltse, CAC Secretary, explained the process in place and used currently within Monterey County SELPA.

Kenyon Hopkins inquired with community agency representatives if they had advisory committees and how they disseminate CAC information. Minerva Valdez stated SARC does not have an advisory group. However, they do have what are called sub-groups. SARC representatives are invited to other agency meetings and group events, always building on agency collaboration. Kacey Rodenbush stated that MCBH does not have any advisory groups at this time. Kacey stated she would research on this topic within

her agency. Val Wiltse stated Lori Luzader's dedication in sharing out SELPA workshops and CAC meetings with Special Kids Connect.

Jubentina Sanchez also stated that KCUSD uses Parent Square, and Adriana De los Santos stated that Parent Square works well for SCESD.

There was discussion about creating and mailing out hard copies of monthly newsletters.

Discussion continued on how members were informed of the CAC and how to become a member. Danelle Millazo was approached by Maureen Vanderpool, Special Education Director, North Monterey County Unified School District; and Adriana De los Santos met Jung Hwa Kim at a prior workshop. Jung Hwa Kim found out about the SELPA and CAC by attending PHP's workshops in San Jose.

Danelle Millazo inquired on the goals and purpose of the CAC monthly meetings.

Kenyon stated the districts themselves should be able to promote CAC meetings and upcoming SELPA trainings. SELPA meeting information is emailed in advance to all districts.

## 5. Closure

### a. Upcoming Parent Workshops

- PHP: Special Education Basics Webinar, February 6, 2021, 10:00 a.m. to 12:00 p.m.
- PHP: Seminario Web Conceptos Básicos de Educación Especial, February 27, 2021, 10:00 a.m. to 12:00 p.m.
- SELPA/SKC/SARC: Early Start to Preschool Transition for Children with Special Needs, April 14, 2021, 10:00am to 11:00am
- SELPA/SKC/SARC: Transición de inicio temprano a preescolar para niños con necesidades especiales, April 14, 2021, 11:30am to 12:30pm

### b. SELPA Community Advisory Committee Meetings 2020-2021

August 12, 2020, 5:00 p.m. – 6:30 p.m.  
October 14, 2020, 5:00 p.m. – 6:30 p.m.  
December 9, 2020, 5:00 p.m. – 6:30 p.m.  
February 3, 2021, 5:00 p.m. – 6:30 p.m.  
March 10, 2021, 5:00 p.m. – 6:30 p.m.  
May 12, 2021, 5:00 p.m. – 6:30 p.m.

### c. Future agenda items

Jung Hwa Kim requested a statement on how a parent can join CAC. Kenyon Hopkins stated the website link to Parent's Corner will be added to future meeting agendas. The website has meeting dates, CAC Bylaws, CAC information brochure, etc.

Jung Hwa Kim requested to consider the meeting time to start later at 6 p.m.

### d. Announcements

Val Wiltse announced that the CAC Bylaws were translated in Spanish by Stella Lauerman.

Adrianna De los Santos requested when the LEA directors receive the CAC announcement that she also be informed. Kenyon Hopkins stated the meeting notice and agenda goes out to all districts at the same time frames.

Kacey Rodenbush stated Parent Liaison Groups are a resource to use at the local district levels.

e. Adjournment

Jung Hwa Kim made a motion for adjournment, Adriana De los Santos seconded the motion and the meeting; meeting adjourned at 6:48 p.m.