



# Monterey County Special Education Local Plan Area

## Regional Collaboration for Student Success

### SELPA Executive Committee Meeting Minutes

January 14, 2016, 8:30 a.m. – 9:30 a.m.  
MCOE Board Room

Note: Members of the audience will have the opportunity to address the committee during consideration of each item on the agenda. Informational documents provided to committee members prior to the meeting are available to the public by contacting the SELPA office at (831) 755-0342.

<b>MEMBER</b>	<b>AGENCY</b>	<b>ZONE</b>	<b>TERM</b>
✓ PK Diffenbaugh	Monterey Peninsula Unified School District	Bay	July 2015-June 2017
✓ Ralph Porras	Pacific Grove Unified School District	Bay	July 2015-June 2016
Theresa Rouse (Co-Chair)	King City Union School District	Valley	July 2015-June 2017
✓ Timothy Ryan	Mission Union School District	Valley	July 2014-June 2016
John Ramirez	Alisal Union School District	Salinas	July 2015-June 2017
✓ Nadene Dermody (Co-Chair)	Lagunita Elementary School District	Salinas	July 2014-June 2016
✓ Nancy Kotowski (Advisory)	Monterey County Office of Education		Continuing
✓ Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing

#### 1. Closed Session Opening in Open Session

- a. Call to Order  
Nadene Dermody called the meeting to order at 8:35 a.m.
- b. Public Comments on Closed Session Agenda Item  
There were no public comments.

#### 2. Closed Session

- a. Development of Goals for 2015-16, Executive Director  
Members discussed the development of goals 2015-16 for Kenyon Hopkins, Executive Director.

#### 3. Opening

- a. Call to Order  
Nadene Dermody called the open session of the meeting to order at 9:05 a.m.
- b. Roll Call of Members  
Roll call was taken and a quorum was established.
- c. Approval of Meeting Minutes  
The meeting minutes from September 15, 2015 were reviewed with no changes. Tim Ryan moved to approve the meeting minutes, PK Diffenbaugh seconded, and the motion passed unanimously.
- d. Report from Closed Session  
Nadene Dermody reported that members reviewed the Executive Director goals, and the committee requested edits to be finalized at the next meeting on March 10, 2016.

#### 4. Public Input on Non-Agenda Items

Claire Davies stated Kenyon Hopkins was doing a fantastic job.

#### 5. Discussion/Action Items

- a. Discussion and possible action to approve program transfer of the elementary classroom

for students with moderate to severe disabilities from its current operation by the Monterey County Office of Education to operation by Pacific Grove Unified School District.

Kenyon Hopkins reviewed the process and recommended approval of the proposed program transfer from MCOE to Pacific Grove USD. Clare Davies, Director of Student Services, PGUSD, stated that the take back of the elementary classroom for students with moderate to severe disabilities was one of the strands of the district's goals to be able to serve pre-school to transition age children. PK Diffenbaugh moved for final approval to the SELPA Governance Council, Tim Ryan seconded, and the motion passed unanimously.

b. Discussion and possible action to approve revisions to the *Monterey County SELPA Procedural Handbook*

Kenyon Hopkins reviewed revisions to the SELPA Procedural Handbook.

1. Chapter 4, Eligibility Criteria – Revised to reflect change in California Code of Regulations addition of phonological processing disorder to the Eligibility Criteria for Specific Learning Disability;
2. Chapter 7, Behavior Intervention – Emergency interventions approved by the SELPA now includes Professional Crisis Management (PCM);

Nadene Dermody moved to approve the revisions to the SELPA Procedural Handbook, Ralph Porras seconded, and the motion passed unanimously.

6. Closing

- a. Next Meeting: March 10, 2015
- b. Future Agenda Items: Finalize Executive Director goals.
- c. Announcements: Kenyon Hopkins stated that Nancy Myers, SELPA Program Specialist, will be giving a presentation on the SELPA Community Advisory Committee at the next SELPA Governance Council on January 21, 2016.

Kenyon also extended an invitation to members for the SELPA Financial Advisory Committee scheduled on January 22, 2016. The Income Distribution Agreement will be reviewed for possible revisions.

- d. Adjourn: Nadene Dermody moved to adjourn, Tim Ryan seconded, and the meeting ended at 9:29 a.m.