



# Monterey County Special Education Local Plan Area

## Regional Collaboration for Student Success

### SELPA Executive Committee Meeting Minutes

January 12, 2017, 8:30 a.m. – 9:30 a.m.

MCOE Board Room

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> PK Diffenbaugh	Monterey Peninsula USD	Bay	July 2015-June 2017 cont.
<input checked="" type="checkbox"/> Kari Yeater	North Monterey County USD	Bay	July 2016-June 2018 new
<input checked="" type="checkbox"/> Nicole Hester via teleconf.	San Lucas USD	Valley	July 2015-June 2017 cont.
<input type="checkbox"/> Timothy Ryan	Mission USD	Valley	July 2016-June 2018 new
<input checked="" type="checkbox"/> Shelly Morr (Co-Chair)	Santa Rita USD	Salinas	July 2016-June 2018 new
<input checked="" type="checkbox"/> Nadene Dermody (Co-Chair)	Lagunita Elementary SD	Salinas	July 2015-June 2017 cont.
<input checked="" type="checkbox"/> Nancy Kotowski (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing
<b>Guest</b>			
<input checked="" type="checkbox"/> Gary Johnson	Alisal USD		

#### 1. Opening

##### a. Call to Order

Nadene Dermody called the meeting to order at 8:36 a.m.

##### b. Roll Call of Members

Roll call was taken a quorum was established.

##### c. Approval of Agenda

Kari Yeater moved to approve the meeting agenda, Shelly Morr seconded and the motion passed unanimously.

##### d. Approval of Prior Meeting Minutes

Kari Yeater moved to approve the meeting minutes from August 11, 2016, Nadene Dermody seconded and the motion passed unanimously.

#### 2. Public Input on Non-Agenda Items

There was no public input.

#### 3. Discussion/Action Items

- a. Discussion and possible action to approve program transfer of the elementary classrooms for students with moderate to severe disabilities from current operation by the Monterey County Office of Education to operation by Alisal Union School District  
 Kenyon Hopkins reviewed the process and recommended approval of the proposed program transfer from MCOE to Alisal USD. Gary Johnson, Director Special Education Services at Alisal USD, stated that it is a transfer of two classes and would continue to operate as a regional program. The program is a continuum of moderate to severe classes at Fremont Elementary School. Shelly Morr moved to approve the Alisal USD program transfer, Nadene Dermody seconded and the motion passed unanimously.

- b. Discussion and possible action to approve revisions to the *Monterey County SELPA Procedural Handbook*

Kenyon Hopkins gave an overview of the revisions made to the SELPA Procedural Handbook.

Part I:

1. Chapter 6, Required Components of the IEP – Statewide Testing section revised to reflect changes in California State standardized tests
2. Chapter 7, Special Considerations in Developing the IEP –Emergency Interventions section revised to assist in clarifying the behavioral emergency report process
3. Chapter 14 – Student Data, Electronic Plan Development/Local Student Data Base section updated to reflect changes to the IEP development system
4. Appendix – Program Descriptions – Special Class – Multiple Disabilities section added to describe programs offered within the SELPA for students with special needs

Part II:

1. Chapter 3, Income Distribution Agreement – Revised chapter to reflect the California State Principal Apportionment schedule, changes to the local distribution of Mental Health Services funds, and updated Maintenance of Effort policy guidelines; approved by the Executive Committee on April 14, 2016. It was suggested to provide further guidance on MOE requirements such as providing a timeline and table.
2. Chapter 12 – Alternative Education Programs Operated by MCOE – Removed sections describing Community Day Schools and the Referral/ Intake process for Community Day Schools

Kenyon Hopkins stated the procedural handbook is continually being updated and will provide updates of the MOE section to the committee.

Shelly Morr moved to approve the revisions to the *Monterey County SELPA Procedural Handbook*, PK Diffenbaugh seconded and the motion passed unanimously.

#### 4. Closing

- a. Future Agenda Items

There was discussion of students moving to another district within the SELPA in order to receive services. It was suggested to create protocols to facilitate at SELPA Director's Cabinet. The DOR is responsible for offer of FAPE, however, districts should be working together to ensure students will be served.

- b. Announcements

Nancy Kotowski stated there is a vacancy on the SELPA Executive Committee as Tim Ryan is now the CBO at Santa Rita USD; and there is a search for a new superintendent for Mission USD.

Kenyon Hopkins stated the SELPA Financial Advisory Committee meetings will follow the SELPA Director's Cabinet beginning on January 27. The committee will be reviewing Special Purpose Funding Pools and Mental Health Carryover Plans. The superintendents requested to be copied on FAC meeting notifications.

Kenyon Hopkins gave an update regarding Millennium Charter High School's request to join the SELPA as an LEA. It was recommended for Millennium to join a charter SELPA.

c. Next Meeting: March 9, 2017

d. Adjourn

The meeting was adjourned at 9:40 a.m.