



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

SELPA Executive Committee Meeting Minutes

April 11, 2019, 8:30 a.m. – 9:30 a.m.

MCOE Board Room

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> PK Diffenbaugh	Monterey Peninsula USD	Bay	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Barbara Dill-Varga	Carmel USD	Bay	July 2018-June 2020 new
<input checked="" type="checkbox"/> Hector Rico (Chair)	Alisal USD	Salinas	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Dan Burns	Salinas Union HSD	Salinas	July 2018-June 2020 new
<input type="checkbox"/> Jessica Riley	San Lucas USD	Valley	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Zandra Jo Galvan	Greenfield USD	Valley	July 2018-June 2020 new
<input checked="" type="checkbox"/> Deneen Guss (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing
<input checked="" type="checkbox"/> Kari Yeater	North Monterey County USD		Guest

1. Opening

a. Call to Order

Hector Rico called the meeting to order at 8:35 a.m.

b. Roll Call of Members

Roll call was taken and a quorum was established.

c. Approval of Agenda

The meeting agenda was reviewed with no changes. Barbara Dill-Varga moved to approve the meeting agenda, Dan Burns seconded and the motion passed unanimously.

d. Approval of Prior Meeting Minutes

The meeting minutes from January 10, 2019 meeting were reviewed with no changes. Dan Burns moved to approve the prior meeting minutes, PK Diffenbaugh seconded and the motion passed unanimously.

2. Public Input on Non-Agenda Items

There was no public input.

3. Discussion/Action Items

a. **Discussion and possible action regarding membership of the SELPA Financial Advisory Committee**

Kenyon Hopkins provided a membership list of the SELPA Financial Advisory Committee (FAC) indicating that there are vacancies for a financial representative and a program representative. He stated the importance of having a consistent team starting this year, to continue through the end of next school year, as the FAC has a major impact on discussion of the allocation plan. The FAC includes a chief business official and a special education director from each zone. The FAC makes recommendations to the SELPA Executive Committee and the SELPA Governance Council for action. Districts may send representatives to participate as interested. Kari Yeater stated she would like Liann Reyes to be a member.

The SELPA Executive Committee recommended that Hector Rico and Kenyon Hopkins create the scope and purpose of a special focus committee, solicit recommendations for the formation of this new group, and convene a special meeting for member nominations.

Dan Burns moved to approve the recommendation, PK Diffenbaugh seconded and the motion passed unanimously.

b. Discussion and possible action regarding timeline and process for potential changes to the SELPA Income Distribution Agreement

Kenyon Hopkins reviewed the Timeline and Process for Potential Changes to the SELPA Income Distribution Agreement. There was discussion of a special focus group for the planning stage that will focus on programs and the financial discussions to follow.

Kenyon also provided a proposal developed by School Services of California (SSC) to assist with reviewing the income distribution agreement, the reallocation of special education property taxes, and the study of programs. Their recommendation may be presented to the SELPA Governance Council for further action. Kenyon stated that School Services works with the Coalition for Adequate Funding for Special Education (CAFSE). CAFSE works with SELPA Directors throughout the state on financial issues and lobbies on their behalf in Sacramento. Kenyon suggested that the SSC services could potentially be paid for with special education property tax funds, because the study would be for the benefit all districts.

c. Discussion and possible action regarding CDE Reporting requirements for LCAP Consultation and Annual Budget Plan

Kenyon Hopkins reviewed Education Code sections regarding requirements for LCAP consultation to occur between Superintendents and the SELPA Administrator. CDE is in the process of creating a Local Plan Template and Annual Assurance Plan Template that will be implemented during the 2020-2021 school year.

Kenyon provided a draft document for use by Monterey County SELPA districts to indicate LCAP consultation occurred to meet the requirements of Ed Code 52062. PK Diffenbaugh moved to approve development of the document, as there is additional information pending from the State and coordination with the county office for certification of the LCAP; Barbara Dill-Varga seconded and the motion passed unanimously.

4. Closing

a. Next Meeting: May 16, 2019

b. Announcements - Information items:

- Kenyon Hopkins provided a sample of the Special Education Annual Budget Plan being developed by CDE for the 2020-2021 school year.
- Kenyon Hopkins proposed that the SELPA Executive Committee meeting not be held prior to the Superintendent's Council to ensure adequate time for discussions and suggested extending the length of the meeting toward a 2-hour timeframe.

c. Adjourn

Dan Burns moved for adjournment, PK Diffenbaugh seconded and the meeting ended at 9:50 a.m.

