



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

SELPA Executive Committee Meeting Minutes

May 16, 2019, 10:00 a.m. – 12:00 p.m.

Alisal USD – District Office

155 Bardin Road, Salinas, CA

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> PK Diffenbaugh	Monterey Peninsula USD	Bay	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Barbara Dill-Varga	Carmel USD	Bay	July 2018-June 2020 new
<input checked="" type="checkbox"/> Hector Rico (Chair)	Alisal USD	Salinas	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Dan Burns	Salinas Union HSD	Salinas	July 2018-June 2020 new
<input type="checkbox"/> Jessica Riley	San Lucas USD	Valley	July 2017-June 2019 cont.
<input type="checkbox"/> Zandra Jo Galvan	Greenfield USD	Valley	July 2018-June 2020 new
<input checked="" type="checkbox"/> Deneen Guss (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing

Guests

<input checked="" type="checkbox"/> Jordan Mulder	South Monterey County Joint Union HSD
<input checked="" type="checkbox"/> Veronica Flournoy	Spreckels USD
<input checked="" type="checkbox"/> Katie Rivera	Monterey Peninsula USD
<input checked="" type="checkbox"/> Jennifer Smith	Salinas Union HSD
<input checked="" type="checkbox"/> Daniel Stonebloom	Lagunita USD
<input checked="" type="checkbox"/> Jim Koenig	Alisal USD
<input checked="" type="checkbox"/> Rosalinda Gastelum	Monterey County Office of Education
<input checked="" type="checkbox"/> Kari Yeater	North Monterey County USD
<input checked="" type="checkbox"/> Liann Reyes	North Monterey County USD
<input checked="" type="checkbox"/> Randy Cooper	Consultant Small Schools
<input checked="" type="checkbox"/> Steve Gonzales	Carmel USD
<input checked="" type="checkbox"/> Sara Perez	Salinas City Elementary SD

1. Opening

a. Call to order

Hector Rico called the meeting to order at 10:16 a.m.

b. Roll call of members

Roll call was taken and a quorum was established.

c. Approval of agenda

The meeting agenda was reviewed with no changes. Dan Burns moved to approve the meeting agenda, PK Diffenbaugh seconded and the motion passed unanimously.

2. Public Input on Non-Agenda Items

There was no public input.

3. Discussion/Action Items

a. **Discussion and possible action regarding the roles and responsibilities of the SELPA Strategic Planning Committee**

Hector Rico stated that prior action of the SELPA Executive Committee was to convene a sub-committee to be made up of Superintendents, SPED Administrators, and CBOs, for regional and district size representation, to reflect the needs of the special education population across the county. Kenyon Hopkins directed members to the SELPA Local Plan and gave an overview of the SELPA committees. He reviewed the current list of nominees for the SELPA Strategic Planning Committee. There was discussion of the committee's roles, responsibilities, and timelines. Kenyon addressed a question on a proposed formal study by School Services of California in which they would facilitate discussion with the SELPA Strategic Planning Committee to meet common goals; and the study would not be pulling data and giving a recommendation. It was decided to meet on Wednesday, June 19, 2019, 10:00 a.m. – 2:00 p.m. at MCOE. The SELPA Strategic Planning Committee is a working committee which will give recommendations to the SELPA Executive Committee and the SELPA Governance Council. Kenyon requested that members provide their individual district's studies, review the SELPA Local Plan, and study sections of the SELPA Procedural Handbook.

b. Discussion and possible action to approve School Year (SY) 2018-19 LEA Plans for Use of Carry-Over Mental Health Services Funds

Kenyon Hopkins gave an overview of the process for mental health funding. Monterey County Behavioral Health provides services to districts, invoices are paid after the end of the school year, and after accounting is completed carryover funds are available. Each district is required to submit a plan identifying how the carryover funds will be used. These plans are then reviewed by the SELPA Executive Director to verify that the funds are being utilized appropriately. Dan Burns moved to approve distribution of the School Year (SY) 2018-19 Carry-Over Mental Health Services Funds to districts, PK Diffenbaugh seconded and the motion passed unanimously.

c. Discussion and possible action to approve SY 2018-19 LEA requests for reimbursement from Out-of-Home Care Funds (OOHC)

Kenyon Hopkins gave a background of Out-of-Home Care Funds and reviewed a spreadsheet summarizing the requests and reimbursement amounts. PK Diffenbaugh moved to approve SY 2018-19 LEA requests for reimbursement from Out-of-Home Care Funds as listed, and to add Lagunita SD for consideration of reimbursement of funds. Because the OOHC budget is insufficient to cover all requests, requests not indicated as "first priority" will be prorated equally for distribution among all requesting districts; Hector Rico seconded and the motion passed unanimously. This item will also be presented before the Governance Council for final consideration.

d. Discussion and possible action to approve SY 2018-19 requests for reimbursement from Extraordinary Cost Pool Funds

Kenyon Hopkins discussed the guidelines for the Extraordinary Cost Pool Funds and reviewed spreadsheets summarizing the requests and reimbursement amounts. Kenyon stated that legal fee reimbursement from the pool is intended for precedent setting cases, however, none of the current requests appeared to meet the criteria this year. The pool guidelines also indicate that small districts should receive first consideration. Therefore, it was recommended to reimburse the requests of the small school districts (below 250 ADA) and not reimburse district legal fee requests except for one from Lagunita SD, due to the extraordinary cost that creates a significant economic hardship for the district.

The requested amounts submitted for the Extraordinary Cost Pool Funds are based on district estimates and upon final reimbursements based on actual expenditures the remainder of funds will be applied to the Out-of-Home Care pool. Dan Burns moved to approve SY 2018-19 requests for reimbursement from the Extraordinary Cost Pool Funds, PK Diffenbaugh seconded and the motion passed unanimously.

e. **Discussion and possible action to approve SY 2018-19 requests for funding from Small School District Reserve**

Kenyon Hopkins discussed the guidelines for the Small School Districts Reserve funds and reviewed spreadsheets summarizing the requests and reimbursement amounts. Randy Cooper gave an overview on applications for San Ardo USD and San Lucas USD. It was recommended to reimburse the amounts as presented. Kenyon will follow-up with the small school districts, and should there be any issues, they will be addressed at the next SELPA Governance Council meeting scheduled on May 23. Hector Rico moved to approve SY 2018-19 requests for funding from Small School District Reserve, Dan Burns seconded and the motion passed unanimously.

f. **Discussion and possible action to recommend changes in the SELPA Income Distribution Agreement to the SELPA Governance Council**

There were no changes recommended.

g. **Discussion and possible action to approve development of SY 2019-2020 Memorandum of Understanding (MOU) for the Provision of Behavioral Health Services to Students with IEPs by Monterey County Health Department, Behavioral Health Bureau (MCBH)**

Kenyon Hopkins reviewed a "Letter of Interest in MOU" provided by Monterey County Behavioral Health that indicated an increase in the cost of services. He also discussed the spreadsheet provided by MCBH indicating that the addition of FTE support to districts was the MCBH justification for their increase in cost. A preliminary approval was requested to move forward with the MOU which will be presented to the SELPA Governance Council for final approval. Barbara Dill-Varga moved to approve development of SY 2019-2020 Memorandum of Understanding (MOU) for the Provision of Behavioral Health Services to Students with IEPs by Monterey County Health Department, Behavioral Health Bureau, Dan Burns seconded and the motion passed unanimously.

h. **Discussion and possible action to approve SIRAS Systems contract for SY 2019-22**

Kenyon Hopkins stated that the current SIRAS contract ends August 31, 2019 and he will negotiate with SIRAS to begin the new contract on September 1, 2019. There will be a statewide transition from CASEMIS to CALPADS occurring at the beginning of the 2019-2020 school year. SIRAS is presenting on May 17 to the SELPA Director's Cabinet, followed by the CDE CASEMIS roadshow. Hector Rico moved to approve the recommendation for a SIRAS Systems contract for SY 2019-22 to the SELPA Governance Council, Dan Burns seconded and the motion passed unanimously.

4. Closing

- a. Next meeting: Special Meeting May 23, 2019; 8:30 a.m. – 8:45 a.m., MCOE Board Room
- b. Future agenda items
- c. Announcements
There were no announcements.
- d. Adjourn
Hector Rico ended the meeting at 12:05 p.m.