



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

SELPA Executive Committee Meeting Minutes

August 16, 2018, 8:30 a.m. – 9:30 a.m.

MCOE Board Room

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> PK Diffenbaugh	Monterey Peninsula USD	Bay	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Barbara Dill-Varga	Carmel USD	Bay	July 2018-June 2020 new
<input type="checkbox"/> Hector Rico	Alisal USD	Salinas	July 2017-June 2019 cont.
<input type="checkbox"/> Dan Burns	Salinas Union HSD	Salinas	July 2018-June 2020 new
<input checked="" type="checkbox"/> Jessica Riley	San Lucas USD	Valley	July 2017-June 2019 cont.
<input checked="" type="checkbox"/> Zandra Jo Galvan	Greenfield USD	Valley	July 2018-June 2020 new
<input checked="" type="checkbox"/> Nancy Kotowski (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing
Guest			
<input checked="" type="checkbox"/> Deneen Guss	Monterey County Office of Education		

1. Opening

a. Call to Order

PK Diffenbaugh called the meeting to order at 8:40 a.m.

b. Roll Call of Members

Roll call was taken and a quorum was established.

c. Approval of Agenda

Barbara Dill-Varga moved to approve the meeting agenda, Zandra Jo Galvan seconded and the motion passed unanimously.

d. Approval of Prior Meeting Minutes

Zandra Jo Galvan moved to approve the prior meeting minutes, Barbara Dill-Varga seconded and the motion passed unanimously.

2. Public Input on Non-Agenda Items

There was no public input.

3. Discussion/Action Items

a. Finalize Executive Committee membership and meeting schedule for 2018-19

Kenyon Hopkins reviewed the SELPA Executive Committee membership and meeting calendar for 2018-19. The April 25th date will be discussed at the next Superintendent's Council meeting, as there are districts with Spring Break conflicts. The committee agreed to schedule the Executive Committee to occur on the same day as the Superintendent's Council for the April meeting, once that meeting date is determined. Barbara Dill-Varga moved to approve the meeting calendar given there will be further discussion on an April date. Zandra Jo Galvan seconded, and the motion passed unanimously.

- b. **Elect Executive Committee chair and vice-chair (or co-chairs) for 2018-19**
Barbara Dill-Varga nominated Hector Rico as Chair. Barbara Dill-Varga moved to approve the nomination, Zandra Jo Galvan seconded and the motion passed unanimously. Zandra Jo Galvan nominated PK Diffenbaugh as Vice-chair. Barbara Dill-Varga moved to approve the nomination, Zandra Jo Galvan seconded and the motion passed unanimously.
- c. **Discussion and possible action to approve the 2018-19 Memorandum of Understanding with Monterey County Behavioral Health Department**
Kenyon Hopkins reviewed changes to the Memorandum of Understanding with the Monterey County Behavioral Health Department for 2018-2019. Barbara Dill-Varga moved to approve the Memorandum of Understanding and Interagency Agreement, Zandra Jo Galvan seconded and the motion passed unanimously.

4. Discussion/Information Items

- a. **Discussion and Information regarding Soledad USD Preliminary Notice of Intent to Transfer Special Education Programs for 2019-20**
Kenyon Hopkins provided general information regarding the process and timeline for Regional Program Transfers. He also reviewed the Preliminary Notice of Intent to Transfer Special Education Programs submitted by Soledad USD.

The discussion on this item included suggestions to hold additional meetings that will address the special education needs, as a whole, for Monterey County. A separate committee or other groups are recommended to form a strategic plan for changes in regional programs and service delivery. These changes will also need to be in alignment with a new funding distribution methodology.

- b. **Discussion and Information regarding Salinas City Elementary SD Preliminary Notice of Intent to Transfer Special Education Programs for 2019-20**
Kenyon Hopkins reviewed the Preliminary Notice of Intent to Transfer Special Education Programs submitted by Salinas City Elementary SD. Kenyon will be meeting with the new Special Education Director at SCESD to obtain additional information. The discussion regarding this item mirrored that of the previous agenda item.

5. Closing

- a. **Next Meeting: January 10, 2019**
- b. **Announcements**
Kenyon Hopkins stated that the SELPA Director's Cabinet meetings have been rescheduled to occur on days following SELPA governance meetings. However, district directors have expressed concerns regarding meeting conflicts at the district level. Kenyon Hopkins will coordinate with Nancy Kotowski to attend a future Superintendent's Council round table to discuss support for attendance at SELPA Director's Cabinet meetings.

Nancy Kotowski shared that Ariel Productions has an upcoming musical and will be forwarding a flier for distribution to special education administrators.

- c. **Adjourn**
Zandra Jo Galvan moved to adjourn the meeting, Barbara Dill-Varga seconded and the meeting ended at 9:34 a.m.