



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

SELPA Executive Committee Meeting Minutes

August 15, 2019, 10:00 a.m. – 11:00 a.m.

MCOE Room B

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> Ralph Porras (Vice-Chair)	Pacific Grove USD	Bay	July 2019-June 2021
<input checked="" type="checkbox"/> Barbara Dill-Varga	Carmel USD	Bay	July 2018-June 2020
<input checked="" type="checkbox"/> Jim Koenig (Interim)	Alisal USD	Salinas	July 2019-June 2021
<input checked="" type="checkbox"/> Dan Burns (Chair)	Salinas Union High SD	Salinas	July 2018-June 2020
<input checked="" type="checkbox"/> Jessica Riley	San Lucas USD	Valley	July 2019-June 2021
<input checked="" type="checkbox"/> Zandra Jo Galvan	Greenfield USD	Valley	July 2018-June 2020
<input checked="" type="checkbox"/> Deneen Guss (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing

1. Opening

a. Call to order

Dan Burns called the meeting to order at 9:10 a.m.

b. Roll call of members

Roll call was taken and a quorum was established.

c. Approval of agenda

There was a motion to add the approval of prior meeting minutes to the agenda. Barbara Dill-Varga moved to approve amendment of the agenda, Ralph Porras seconded and the motion passed unanimously.

d. Approval of prior meeting minutes

The meeting minutes from May 23, 2019 were reviewed with no changes. Ralph Porras moved to approve the prior meeting minutes, Barbara Dill-Varga seconded and the motion passed unanimously.

2. Public Input on Non-Agenda Items

There was no public input.

3. Discussion/Action Items

a. Finalize Executive Committee membership and meeting schedule for 2019-20

Kenyon Hopkins provided a copy of the 2019-20 Superintendent's Council & SELPA Calendar. Hector Rico was replaced by Jim Koenig, Interim Superintendent for Alisal USD, and members agreed that he could continue to serve this fiscal year. Future SELPA Executive Committee meetings will now be two hours from 9:00-11:00 a.m. and will be held the week before SELPA Governance Council. The SELPA Governance Council will immediately follow the MCOE Superintendent's Council on September 19, February 13, and May 21.

- b. Elect Executive Committee chair and vice-chair (or co-chairs) for 2019-20
Dan Burns will serve as SELPA Executive Committee chair, and Ralph Porras will serve as vice-chair.
- c. Discussion and possible action to approve the 2019-2022 Contract for Web-Based IEP database services with SIRAS Systems, Inc.
Kenyon Hopkins stated changes to the 2019-2022 SIRAS Contract including the CASEMIS to CALPADS conversion, and the rate increase of \$0.25 per student. They will provide additional services including assistance with reporting cycles. Zandra Jo Galvan moved to approve the 2019-2022 Contract for Web-Based IEP database services with SIRAS Systems, Inc., Barbara Dill-Varga seconded and the motion passed unanimously.
- d. Discussion and possible action to approve disposal of obsolete Low Incidence Equipment
Kenyon Hopkins provided a list of obsolete low incidence equipment. He stated the equipment was damaged and can no longer be used. Ralph Porras moved to approve disposal of obsolete low incidence equipment, Jim Koenig seconded and the motion passed unanimously.

4. Discussion/Information Items

- a. Discussion and Information regarding Salinas City ESD Preliminary Notice of Intent to Transfer Special Education Programs for 2020-2021
Kenyon Hopkins stated Salinas City Elementary School District (SCESD) is requesting to take back programs from MCOE. He will be meeting with Terri Dye, MCOE and the new Special Education director at SCESD to discuss their programs and process for a program transfer.

There was also discussion on how districts could plan for a program transfer including studying zones, and having data to share regional needs and districts' spaces. Kenyon Hopkins stated the SELPA Strategic Planning Committee will be reviewing regional programs and whether programs are relocated, or the building of new regional programs.

- b. Discussion and Information regarding activities of the SELPA Strategic Planning Committee
Kenyon Hopkins stated the SELPA Strategic Planning Committee will be reviewing the Income Distribution Agreement and Special Education Property Taxes on August 21. The committee will also discuss the new special education funding and where it will be allocated. Kenyon is still awaiting more information from the State and is working with the MCOE Business Office. The overall goal of special education in the county is to operate quality programs as financial decisions are being made.

5. Closing

- a. Next meeting: November 7, 2019; 9:00 a.m. – 11:00 a.m.; MCOE Board Room
An updated meeting calendar will be sent out to all Superintendents.

b. Future agenda items

c. Announcements

There were no announcements.

d. Adjourn

Jim Koenig moved for adjournment, Barbara Dill-Varga seconded and the meeting ended at 9:44 a.m.