



Monterey County Special Education Local Plan Area

Regional Collaboration for Student Success

SELPA Executive Committee Meeting Minutes

March 11, 2021, 9:00 a.m. – 11:00 a.m.

Video Conference: <https://montereycoe.zoom.us/j/99775148659>

Member	Agency	Zone	Term
<input checked="" type="checkbox"/> Ralph Gomez Porras (Vice-Chair)	Pacific Grove USD	Bay	July 2019-June 2021
<input checked="" type="checkbox"/> Kari Yeater	North Monterey County USD	Bay	July 2020-June 2022
<input checked="" type="checkbox"/> Jim Koenig	Alisal USD	Salinas	July 2019-June 2021
<input checked="" type="checkbox"/> Dan Burns (Chair)	Salinas Union High SD	Salinas	July 2020-June 2022
<input checked="" type="checkbox"/> Jessica Riley	San Lucas USD	Valley	July 2019-June 2021
<input checked="" type="checkbox"/> Brian Walker	South Monterey County Joint UHSD	Valley	July 2020-June 2022
<input checked="" type="checkbox"/> Deneen Guss (Advisory)	Monterey County Office of Education		Continuing
<input checked="" type="checkbox"/> Kenyon Hopkins (Ex-Officio)	Monterey County SELPA		Continuing

1. Opening

- a. Call to order
Dan Burns called the meeting to order at 9:04 a.m.
- b. Roll call of members
Roll call was taken and a quorum was established.
- c. Approval of agenda
Jim Koenig moved to approve the meeting agenda, Brian Walker seconded and the motion passed unanimously.
- d. Approval of prior meeting minutes
Brian Walker moved to approve the meeting minutes from January 28, 2021, Jessica Riley seconded and the motion passed unanimously.

2. Public Input on Non-Agenda Items

There was no public comment.

3. Discussion/Information Items

- a. Discussion and information regarding the Monterey County SELPA Local Plan 2021
Kenyon Hopkins gave an update on the timeline of the process to approve the Monterey County SELPA Local Plan 2021. He shared how the information from the Local Plan 2011 was entered into the new State template, Section B: Governance and Administration. The template was created as an index to the SELPA Procedural Handbook. Kenyon also gave an overview of the Administration of Regionalized Operations and Services section.

Jessica Riley suggested to add the geographic service area including the square miles of Monterey County to reflect the distance between each zone. Kenyon may also include surrounding tri-counties, and it was also suggested to add San Luis Obispo County to

the south.

4. Discussion/Action Items

a. Discussion and possible action to approve the Monterey County SELPA Procedural Handbook Revisions

Kenyon Hopkins gave an overview of the revisions made to the SELPA Procedural Handbook.

Part I, Program Procedures

- Section 1.1 - Agency Responsibilities in Providing Special Education
Added *Program Specialists* description of services
- Section 1.2 - SELPA Governance Structure
Added *Public Addressing the Governing Body*
- Section 1.4 - Interagency Agreements
Updated description of the development of *Interagency Agreements*
- Section 8.1 - Program Continuum
Updated *General Education* section
- Section 10.0 - Programs for Early Childhood Education from Birth to Five Years of Age
Updated chapter name from Early Start, Part C to *Programs for Early Childhood Education from Birth to Five Years of Age*
Added a brief description of Interagency Agreements developed for the programs

Part II, Administrative Policies and Procedures

- Monterey County Special Education Local Plan Area Local Education Agency Assurances
The *Monterey County Special Education Local Plan Area Local Education Agency Assurances* is a new section added to the SELPA Procedural Handbook.
- Section 9.5 - Identification of and Provision of Service to Eligible Students in Adult County Jails
The section was updated to include the Education Code.

Ralph Porras moved to approve the revisions made to the Monterey County SELPA Procedural Handbook, Jessica Riley seconded and the motion passed unanimously.

b. Discussion and possible action to approve revisions to the Monterey County SELPA Income Distribution Agreement

- Funds to Support Students with Low Incidence Disabilities
The State has provided additional funding for students with low incidence disabilities. Kenyon Hopkins shared the principal apportionment schedule. The current ADA has increased, prior year base rate has increased to \$625.00 per student, and the local property tax has also increased.

The low incidence apportionment has increased to \$1,662,485.13. The funding is currently held at the SELPA level. Low incidence equipment is the property of

SELPA and not the student nor the district. Equipment would transfer between students that need low incidence. The SELPA has a storage of current excess inventory.

CDE provided guidance on Low Incidence Revenue Allocation. Kenyon ran a report on Monterey County SELPA CALPADS Census Day 2019-20 Low Incidence Counts. He shared proposed language on *Funds to Support Students with Low Incidence Disabilities* for the SELPA Procedural Handbook. The AB602 calculated at 15% of current apportionment is \$249,372.77. The SELPA shall retain funds to continue purchasing low incidence equipment. Districts would be required to submit a plan for the remainder of the 85% of the allocation identifying how the funds will be used.

SPED administrators agreed to receiving the allocation as LEAs would have the capability to purchase computer equipment and applications. All low incidence equipment would still be the property of SELPA. Kenyon addressed questions from members. He clarified that services related to low incidence, including transportation and itinerant services, could be submitted in a plan. It was also suggested to make it year-end and start distribution in March and due by June 30. Final action will be taken at the next Executive Committee meeting in May.

- Mental Health Services Grants
Kenyon Hopkins stated that MCBH may have overcharged on some services, but there is also a back log of residential costs. He is working with MCBH to prepare the next invoice. Kenyon also stated that SELPA and LEA behavioral health staff will work together on required training for district staff on the referral process and to utilize district resources rather than the more expensive option of residential placement.

5. Closing

- a. SELPA Executive Committee Meeting Calendar 2020-2021
November 19, 2020, 9:00 a.m. – 11:00 a.m.
January 28, 2021, 9:00 a.m. – 11:00 a.m.
March 11, 2021, 9:00 a.m. – 11:00 a.m.
May 13, 2021, 9:00 a.m. – 11:00 a.m.
- b. Future agenda items
There were no future agenda items.
- c. Announcements
There were no announcements.
- d. Adjourn
Brian Walker moved for adjournment, Jessica Riley seconded and the meeting ended at 10:31 a.m.